

VILLAGE OF STICKNEY

6533 West Pershing Road
Stickney, Illinois 60402-4048
Phone - 708-749-4400
Fax - 708-749-4451



David DeLeshe
Mitchell Milenkovic

Village Trustees
Mary Hrejsa
Sam Savopoulos

James Lazansky
Jeff White



Deborah E. Morelli
Village President

Kurt Kasnicka
Village Treasurer

Audrey McAdams
Village Clerk

REGULAR MEETING BOARD OF TRUSTEES

Tuesday, July 21, 2015

7:00 p.m.

Meeting Agenda

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approve Minutes of Previous Regular Meeting
5. Authorize Payment of Bills
6. Accept the Report of Illinois Department of Revenue
7. Accept the Report of Illinois Department of Transportation
8. Pass and Approve Ordinance 2015-11, "An Ordinance Amending Chapter 2, Section 2-377 of the Municipal Code, Village of Stickney, Illinois Regarding Warrants"
9. Approve Resolution 16-2015, "A Resolution Regarding the Performance of Certain Maintenance and Construction Work by the Village of Stickney on Property Under the Jurisdiction of the Illinois Department of Transportation"
10. Report from the Mayor
11. Report from Clerk
12. Trustee Reports/Committee Reports
13. Reports from Department Heads
14. Audience Questions
15. Closed Session

Convening into executive session under Section 2 (c) (21) of the Open Meetings Act for discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06

Discussion Regarding The Sale Or Lease Of Real Property Owned By The Public Body (Consideration Of This Matter Held in Closed Meeting/Executive Session Pursuant To 5 ILCS 120/2 (c) (6) (2015)

16. Return to Open Session
17. Possible Final Action Taken in Executive Session
18. Adjournment

Posted July 16, 2015

July 7, 2015

State of Illinois
County of Cook
Village of Stickney

The Board of Trustees of the Village of Stickney met in regular session on Tuesday, July 7, 2015 at 7:00 p.m. in the Stickney Village Hall, 6533 W. Pershing Road, Stickney, Illinois.

Upon the roll call, the following Trustees were present:

Present: Trustees DeLeshe, Hrejsa, Lazansky, Milenkovic, Savopoulos, and White

Trustee White moved, duly seconded by Trustee Milenkovic, to approve the minutes of the previous regular session on Tuesday, June 16, 2015.

Upon the roll call, the following Trustees voted:

Present: Trustees DeLeshe, Hrejsa, Lazansky, Milenkovic, Savopoulos, and White
President Morelli declared the motion carried.

Trustee White moved, duly seconded by Trustee Savopoulos that the bills, approved by the various committees of the Board, be approved for payment, and to approve warrants which authorize the Village Treasurer to draw checks to pay the bills, to be signed by the authorized signers, as provided for by the Ordinances of the Village of Stickney.

Upon the roll call, the following Trustees voted:

Present: Trustees DeLeshe, Hrejsa, Lazansky, Milenkovic, Savopoulos, and White
President Morelli declared the motion carried.

Trustee Savopoulos moved, duly seconded by Trustee Milenkovic to pass and approve Ordinance 2015-08, "An Ordinance Regarding the Use of Motor Fuel."

Upon the roll call, the following Trustees voted:

Present: Trustees DeLeshe, Hrejsa, Lazansky, Milenkovic, Savopoulos, and White
President Morelli declared the motion carried.

Prior to the vote Trustee Lazansky asked for an explanation of the ordinance. Trustee White informed us that it is a municipal fuel tax of \$.04 per gallon. It affects the two gas stations we have in our town. One is on Cicero Avenue and one on 39th and Harlem. It doesn't directly affect our residents in any way. We are the only community around that does not have a gas tax. We are getting up to speed with everybody else. The prices are set regionally by Shell or whatever the name brand is. The individual gas stations don't set the price. This is another way to raise revenue without raising taxes on the residents; hopefully to the tune of \$10,000 per month. This will go into effect hopefully September 1, 2015. Trustee Lazansky questioned

the purchasing process at the local Shell. Trustee White explained that Berwyn has a gas tax. The clerk asked the treasurer to explain the formula on the motor fuel tax. This \$.04 per gallon comes directly to us from the gas stations. This does not go to the state at all.

Trustee Lazansky moved, duly seconded by Trustee White to pass and approve Ordinance 2015-09, "An Ordinance Authorizing and Approving Certain Agreements with T-Mobile USA Tower LLC for the Village of Stickney."

Upon the roll call, the following Trustees voted:

Present: Trustees DeLeshe, Hrejsa, Lazansky, Milenkovic, Savopoulos, and White
President Morelli declared the motion carried.

Trustee Lazansky moved, duly seconded by Trustee Hrejsa to pass and approve Ordinance 2015-10, "An Ordinance Authorizing and Approving an Intergovernmental Agreement Between the Village of Stickney and Lyons Elementary School District 103 for the Village of Stickney.

Upon the roll call, the following Trustees voted:

Present: Trustees DeLeshe, Hrejsa, Lazansky, Milenkovic, Savopoulos, and White
President Morelli declared the motion carried.

Prior to the vote Trustee Lazansky asked for an explanation of the ordinance. Attorney Mike Del Galdo explained that this is an intergovernmental agreement, or a contract between two units of government. The agreement would allow the police department and designated representatives, such as police chief; deputy police chief and so on, to share information with the School District 103. It allows School District 103 to share information with the police. The information relates only with matters with public safety or safety of the students, or staff members of District 103. This is the legal mechanism for the police department and school districts to share information to make the public and students safe.

Trustee Savopoulos moved, duly seconded by Trustee White to approve the July 25, 2015 block party on 40thPlace between Home and Wisconsin.

Upon the roll call, the following Trustees voted:

Present: Trustees DeLeshe, Hrejsa, Lazansky, Milenkovic, Savopoulos, and White
President Morelli declared the motion carried.

NEW BUSINESS: Discussion regarding the possible formation of a Tax Increment Financing District within the Village of Stickney. Attorney Mike Del Galdo explained that over the years many communities have created TIFs or Tax Increment Financing districts. The Village of Stickney has never (to the best of his knowledge) created or considered a TIF district. A TIF district is an economic tool to spur economic development and attract developers to build things and offset costs of development. Forming a TIF district does not in any way affect real estate taxes. It will have no impact on the residents. What it does is to redirect tax revenue. If a TIF is formed, it would freeze the Equalized Assessed Evaluation on the date of the formation of the TIF. Any new construction or development that would result in the increase of the

EAV, all of that new money or the "I" or Increment in TIF, would go to the Village in a special fund instead of being distributed to the other tax levy items. It doesn't affect the residents. It just redirects how the tax money is distributed. It is a relatively lengthy and could be a costly process. The mayor wanted it to be discussed before any steps are taken to look into it. The general steps are: A study has to be done; It has to qualify under the TIF Act; It has to be an area that is blighted; You would typically do a TIF area in industrial or commercial as opposed to residential; You would hire somebody to do a study and determine if under the TIF statute if it qualifies; You would have to determine how many residential housing units are there; if over ten residential housing units are there then you have to do a separate study called the Residential Housing Unit Impact Study; This study will then be brought back to the board along with recommended boundaries as to where the TIF should be. The village gives input. However, the input is up to the village as to whether it is elected village officials or staff; There are legal steps after that such as: Adoption of ordinances, calls for public hearings. Since it is an involved process, the mayor thought it would be better to have a dialog to see if there was general interest. Then if so, to go out and identify people to can do a TIF study. It is done by TIF consultants. It would identify who they are the cost and bring it back to the board to decide if they want to go to the next step. Trustee Lazansky questioned the areas that would be looked at for a TIF. Attorney Del Galdo responded that it could be any land the village directs them to look at. The general rule would be areas logical for commercial or industrial development as opposed to residential development. He gave examples of Cicero Avenue, Pershing Road, Harlem or any other commercial or industrial areas. Trustee Lazansky questioned the cost for a consultant. Attorney De Galdo didn't want to guess. He explained that there is no vote to ask of the board tonight. If there is no opposition to looking into it, the next step is to have a village staff member, an elected official or his office to contact the three people who do it and ask them to submit a cost proposal. Then you can evaluate who you would like to work with and the amount of money you would like to spend. That would all take place at a board meeting because there would be a discussion as to how much it is going to cost. If you have someone there would be a contract that the board would have to approve. Trustee White explained that this is the first step. Attorney Del Galdo went on to summarize the necessity for public hearings, a joint review board meeting. . . .which is a representative of every taxing district that votes on whether this should be approved (this is an advisory board only and they can vote no and the village board can override); presentations are made to this joint review board members and they take a vote; studies are presented; notices go out; notices go to the paper; If homes are involved, notices go out to the residents; This is step one of the process. Then the joint review board then makes a recommendation and it comes back to the board and depending on how many housing units, if there are more than 75 housing units, it requires a separate public hearing; And the last step it the adoption of three ordinances by the village board. If the board adopts those three ordinances at the end of the legal process then as of that day the TIF district is created. That establishes the day for purposes of freezing the EAV.

CLERK'S REPORT: EPA information was provided concerning modifying the groundwater monitoring network at 5100 West Lawndale. Information was provided on a study of the Canadian Geese monitoring their migrations. The study will be conducted by the United States Department of the Interior and the University of

Illinois. Public Works Supervisor Jeff Boyajian explained that they will be on Metropolitan Water Reclamation District property as well as the cemetery. He said that the geese will be caught and tagged.

TRUSTEE'S REPORTS: Trustee De Leshe gave the Fire report for the month of June, 2015 there were as follows: Ambulance calls; 54: Mutual Aid Calls; 12: Service Calls; 5: Fire Calls; 11: Hazardous Condition Calls; 0: Motor Vehicle Accidents; 4: Working Fires; 0: Brush/Trash Fire Calls; 1: Car Fires; 0: Total calls for the month of June: 87; Total calls for 2015: 533

Trustee De Leshe provided information about the June 27, 2015 we had the recycling/electronics drop off from 9:00 to 12:00. He thanked Jeff Walik and Ed Bartunek for helping out. One of the requirements was that this was for residents only.

Trustee Mary Hrejsa announced that on July 2, there was a Parks & Recreation Commission meeting posted for 7:00 p.m. None of the members of the commission were present therefore there was no meeting. There was no cancellation of the meeting.

Trustee Lazansky spoke about anonymous letter he received in his mailbox about three weeks ago. He would like to respond but there is no way for him to contact the writer. He assured them that he would keep their identity private.

Trustee Milenkovic stated that he, Mary Hrejsa and Sam Savopoulos attended a newly elected official's seminar on June 25. It was hosted by Robbins Schwartz. Topics learned in the course were given. The trustee reminded us about the collection for the troops that taking place. There is a list of suggested items in the lobby. The collection will continue on to the end of October.

Trustee Savopoulos informed us there is a stop on the police department stairs. The grant is on hold. Jeff Boyajian and he worked hard on this. They held meetings with the engineer and architect. Trustee Savopoulos mentioned a patch job.

Trustee White addressed the fact that the money that we were to receive for the park near the library is also on hold. He went on to say that out of the \$200,000 grant that was separate that we were going to use to replace the police stairs, we did spend approximately \$37,000 of \$50,000 that was received of it. They may take back what was not spent. As of June 30th they suspended that grant. All the grants were suspended.

DEPARTMENT REPORTS: Fire Chief Larry Meyer reported on a noisy 4th of July. There was one call of a tree being set on fire.

PUBLIC WORKS SUPERVISOR JEFF BOYAJIAN elaborated on the report that was previously given by Trustee Savopoulos concerning the stairs. He has been in contact with the architect and he will be sending Jeff Boyajian some information on products that we can temperately patch the good set of stairs and maybe some of the ramp. Every day it is crumbling more. The more rain we get, the more it crumbles. On other

matters, the rain is holding up the public work's crew from doing their normal summer maintenance such as painting. The grass is keeping them busy. Street sweeping continues. He mentioned that the 3900 block of Oak Park will be having a large tree cut down.

POLICE DEPARTMENT REPORTS: Deputy Police Chief Rich Jaczak announced that on June 20, they started acting on their JAG grant that the board approved at the previous meeting. It was broken up into three sections, all for overtime. One portion was for Tactical, one portion was for traffic and one portion was for investigations. The totals are as follows:

Traffic Unit: 43 traffic stops, 47 citations, 2 Village ordinance tickets, 1 misdemeanor arrest, 1 cannabis ticket and 3 towed vehicles

Tactical Unit: (There were only four operational dates) 2 misdemeanor, 1 warrant arrest, 8 traffic citations and 3 towed vehicles

Investigations: (He couldn't go into detail) He told us they went into significant progress with a 2008 homicide that happened on Cicero Avenue.

In addition, we were told on July 1 to 3, they wrote 303 tickets for expired vehicle stickers. On the evening of July 4th he personally worked with Cruz Ortiz and found it to be the worst he has heard. Surrounding communities were found to be the same. There were ten tickets written. People were warned first and after that they were ticketed. The tickets range from \$75 to \$500 once they come to court. He did have his job threatened a couple times.

TREASURER REPORT: Kurt Kasnicka provided information on the budget. There is a draft ready and has been made available to all the trustees. On July 15, a notice will be in the *LIFE NEWSPAPER* announcing the public hearing which will be on Tuesday, July 28, 2015 at 6:30 p.m. There will be a special meeting to consider passing the proposed budget. The whole process was involving a few of the trustees. If there were any changes, we could work it out. Kasnicka invited people to ask him questions. There will be a copy of the budget posted in the lobby. If you wish a copy he will make it available promptly.

Public Works Supervisor Jeff Boyajian reminded us that the 50/50 sidewalk program is finished as of June 30th which was the cut-off date. They will have to go through the applications because there are so many.

Trustee White moved, duly seconded by Trustee Savopoulos to adjourn into closed session for discussion of probable and imminent litigation pursuant to 5 ILCS 120/2 (ILCS 120/2 (c) (11) (2015) Meeting adjourned at 7:29

Upon the roll call, the following Trustees voted:

Present: Trustees DeLeshe, Hrejsa, Lazansky, Milinkovic, Savopoulos, and White
President Morelli declared the motion carried.

Trustee White moved, duly seconded by Trustee Lazansky to return to regular session at 8:10 p.m.

Upon the roll call, the following Trustees voted:

Present: Trustees DeLeshe, Hrejsa, Lazansky, Milinkovic, Savopoulos, and White
President Morelli declared the motion carried.

Attorney Del Gal do explained that the matter discussed in executive session was the property located at 6944 W. 40th Street. The information provided was for informational purposes only. No action is being requested or has been taken by the board. No votes or motions are required.

There being no further business, Trustee Lazansky moved, duly seconded by Trustee Savopoulos that the meeting be adjourned. Upon which the Board adopted the motion at 8:10 p.m.

Respectfully submitted,

Audrey McAdams, Village Clerk

Approved by me this day of , 2015

Deborah E. Morelli, Village Mayor



Vendor
Warrants

[Vendor Home](#)

STICKNEY VILLAGE TREASURER



[Summary](#)



[Contracts](#)



[Payments](#)

Warrant/EFT#: EF 0011847

Fiscal Year: 2016
Warrant Total: \$55,123.06

Issue Date: 07/08/15
Warrant Status:

Agency	Contract	Invoice	Voucher	Agency Amount
492 - REVENUE		AG815911	6AG815911	\$55,123.06

IOC Accounting Line Details

Fund	Agency	Organization	Appropriation	Object	Amount	Appropriation Name
0189	492	27	44910055	4491	\$55,123.06	DISTRIBUTE MUNI/CNTY SALES TAX

Payment Voucher Description

Line	Text
1	IL DEPT. OF REVENUE AUTHORIZED THIS PAYMENT ON 07/08/2015
2	MUNICIPAL 1 % SHARE OF SALES TAX
3	LIAB MO: APR. 2015 COLL MO: MAY. 2015 VCHR MO: JUL. 2015
4	?S PHONE: 217 785-6518 EMAIL: REV.LOCALTAX@ILLINOIS.GOV
61	MUNICIPAL 1 % SHARE OF SALES TAX

Click [here](#) for assistance with this screen.

SALES TAX

FOR APRIL, 2015

\$ 55,123.06

**Vendor
Warrants**[Vendor Home](#)**STICKNEY VILLAGE
TREASURER OF**[Summary](#)[Contracts](#)[Payments](#)**Warrant/EFT#: EF 0005804**Fiscal Year: 2016
Warrant Total: \$9,618.38Issue Date: 07/06/15
Warrant Status:

Agency	Contract	Invoice	Voucher	Agency Amount
494 - TRANSPORTATION			5MT005850	\$9,618.38

IOC Accounting Line Details

Fund	Agency	Organization	Appropriation	Object	Amount	Appropriation Name
0414	494	90	44910000	4491	\$9,618.38	DISTRB ITEMS: MUNICIPALITIES

Agency Contact Information

217-782-6496

Click [here](#) for assistance with this screen.

MOTOR FUEL TAX

FOR JUNE, 2015

\$ 9,618.38

ORDINANCE NO. 2015-11

**AN ORDINANCE AMENDING CHAPTER 2, SECTION 2-377 OF THE MUNICIPAL CODE,
VILLAGE OF STICKNEY, ILLINOIS REGARDING WARRANTS**

WHEREAS, the Village of Stickney (the "Village") is a home rule municipal corporation in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Village has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs, and to review, interpret and amend its ordinances, rules and regulations; and

WHEREAS, the Village President (the "President") and the Board of Trustees of the Village (the "Board," and together with the President, the "Corporate Authorities") are committed to promoting the efficient and effective operation of the Village and its financial affairs; and

WHEREAS, the Corporate Authorities are also committed to promoting the efficiency of the operations of the Village; and

WHEREAS, the Corporate Authorities have determined that it is in the best interests of the Village and its residents to clarify Village policy regarding the review of warrants for the payment of the Village's bills; and

WHEREAS, in light of the foregoing, the Corporate Authorities have determined that it is in the best interests of the Village and its residents to amend Chapter 2, Section 2-377 of the Municipal Code, Village Of Stickney, Illinois (the "Village Code") as set forth herein; and

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF STICKNEY, COOK COUNTY, ILLINOIS, as follows:

**ARTICLE I.
IN GENERAL**

SECTION 1. INCORPORATION CLAUSE.

The Corporate Authorities hereby find that all of the recitals hereinbefore stated as contained in the preambles to this Ordinance are full, true and correct and do hereby, by reference, incorporate and make them part of this Ordinance as legislative findings.

SECTION 2. PURPOSE.

The purpose of this Ordinance is to amend Chapter 2, Section 2-377 of the Village Code regarding the review of warrants for the payment of the Village's bills; and

ARTICLE II.
AMENDMENT OF CHAPTER 2, SECTION 2-377 OF THE MUNICIPAL CODE, VILLAGE OF
STICKNEY, ILLINOIS

SECTION 3. AMENDMENT OF CHAPTER 2, SECTION 2-377.

That the Village Code is hereby amended, notwithstanding any provision, ordinance, resolution or Village Code section to the contrary, by amending Chapter 2, Section 2-377, which Section shall provide as follows:

- (a) The treasurer shall pay out money in payment of all bills, ~~or for salaries~~, or for any other purpose other than salaries and the retirement of principle or interest on bonds or tax anticipation warrants only upon a warrant approved by a majority of the corporate authorities and signed by the village president and clerk as provided by statute. Such warrants shall designate the items to be paid and the funds from which they are to be paid.
- (b) All warrants drawn on the treasurer must be signed by the president and countersigned by the clerk, stating the particular fund or appropriation to which the warrant is chargeable, and the person to whom payable.
- (c) The Treasurer shall not pay out any monies unless a warrant, specifying the bills and other purposes for which funds shall be expended and otherwise in conformance with this Section, has been made available for review in the office of the Treasurer, by any member of the corporate authorities, at least five (5) calendar days prior the meeting of the corporate authorities at which the warrant is presented for approval. The limitations of this subsection (c) shall not apply to the payment of monies in the event of a *bona fide* emergency.

ARTICLE III.
HEADINGS, SAVINGS CLAUSES, PUBLICATION,
EFFECTIVE DATE

SECTION 4. HEADINGS.

The headings of the articles, sections, paragraphs and subparagraphs of this Ordinance are inserted solely for the convenience of reference and form no substantive part of this Ordinance nor should they be used in any interpretation or construction of any substantive provision of this Ordinance.

SECTION 5. SEVERABILITY.

The provisions of this Ordinance are hereby declared to be severable and should any provision of this Ordinance be determined to be in conflict with any law, statute or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative,

unenforceable and as though not provided for herein and all other provisions shall remain unaffected, unimpaired, valid and in full force and effect.

SECTION 6. SUPERSEDER.

All code provisions, ordinances, resolutions, rules and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

SECTION 7. PUBLICATION.

A full, true and complete copy of this Ordinance shall be published in pamphlet form or in a newspaper published and of general circulation within the Village as provided by the Illinois Municipal Code, as amended.

SECTION 8. EFFECTIVE DATE.

This Ordinance shall be effective and in full force immediately after its passage and approval.

(THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK)

PASSED this 21st day of July, 2015.

AYES:

NAYS:

ABSENT:

ABSTENTION:

APPROVED by me this 21st day of July, 2015.

Deborah Morelli, President

**ATTESTED AND FILED in my
office this ___ day of
July, 2015.**

Audrey McAdams, Village Clerk

Resolution 16-2015

Whereas, the Village of Stickney, hereinafter referred to as Stickney, located in the County of Cook, State of Illinois, desires to undertake, in the calendar years 2015 and 2016, the location, construction, operation, and maintenance of driveways and street returns, water mains, sanitary and storm sewers, street light, traffic signals, sidewalk, landscaping, etc., on State highways within the Village of Stickney, which by law and/or agreement come under the jurisdiction and control of the Department of Transportation of the State of Illinois hereinafter referred to as Department, and,

Whereas, an individual working permit must be obtained from the Department prior to any of the aforesaid installations being constructed either by the Village of Stickney or by a private person or a firm under contract and supervision of the Village of Stickney.

NOW, THEREFORE, be it resolved by the Village of Stickney:

FIRST: That the Village of Stickney hereby pledges its good faith and guarantees that all work shall be performed in accordance with the conditions of the permit to be granted by the Department, and the Village of Stickney shall hold State of Illinois harmless during the prosecution of such work, and shall assume all liability for damages to person or property due to accidents or otherwise by reason of the work is to be performed under the provision of said permit.

SECOND: That all authorized officials of the Village of Stickney are hereby instructed and authorized to sign said working permit on behalf of the Village of Stickney.

I, _____ hereby certify the above

to be a true copy of the resolution passed by the Village of Stickney. Dated this
_____ day of _____ A.D. _____.

Corporate Seal

By: _____

Frank Novotny & Associates, Inc.

825 Midway Drive □ Willowbrook, Illinois □ 60527 □ 630/887-8640 □ Fax: 630/887-0132

Memo

To: Village of Stickney
Attn: Jeff Boyajian, Supervisor
From: Tim Geary, P.E.
CC: #15031
Date: 7/9/2015
Re: Resolution for Construction on State Highways

IDOT, as per state statute, requires that the Village adopts a Resolution (see attached sample resolution) for the performance of maintenance or construction work by municipal forces on municipal owned utilities located in IDOT Right-of-Way (e.g. water mains and sewers located on Harlem Avenue and Pershing Road). By adopting this Resolution, the Village will not be required to post a surety bond for the performance of emergency or construction work in the IDOT ROW. This Resolution should be enacted for a period of two (2) years.

The performance of work in the IDOT ROW can be categorized as shown below based on the approval of this proposed Resolution:

- The performance of emergency repair work in the IDOT ROW work can proceed by verbal approval by IDOT with an IDOT ROW construction permit application to be completed in arrears. Surety Bond is not required.
- The performance of non-emergency work by Village forces in the IDOT ROW requires the submittal of an IDOT ROW construction permit application in advance of the project. Surety Bond is not required.
- The performance of emergency and non-emergency work in the IDOT ROW by private Contractors under a contract or agreement with the Village requires the submittal of an IDOT ROW construction permit application and the Contractor will also be required to furnish an IDOT surety application and bond in arrears for emergency work or in advance of the project for non-emergency work.

Therefore, as discussed, it is my recommendation that a Resolution is approved such that the Village can proceed with any emergency repair or construction utility work in the IDOT ROW to comply with the State Statute and to eliminate the need to post a surety bonds for work performed by Village forces.

If you should have any questions regarding this matter please contact me.

Thank you,


Timothy P. Geary, PE



Illinois Department of Transportation

Division of Highways / Region 1 / District 1
201 West Center Court / Schaumburg, Illinois 60196-1096

PERMITS

Resolution for Construction on State Highway

June 4, 2015

Chapter 605 ILCS 5/4-208 and 5/9-113 of the Illinois Revised Statutes requires that any person, firm or corporation desiring to do work on State maintained right of way must first obtain a written permit from the Illinois Department of Transportation. This includes any emergency work on broken watermain or sewers.

A surety bond is required with each permit application to insure that all work is completed in accordance with State specifications and that the right of way is properly restored.

For permit work to be performed by employees of a municipality a resolution is acceptable in lieu of the surety bond. This resolution does not relieve contractors hired by the municipality from conforming with the normal bonding requirements nor from obtaining permits.

The resolution should be enacted for a period of two years. This procedure will save time and effort as well as reduce the annual paperwork associated with an annual resolution.

In order to expedite the issuance of permits to your municipality during the next two calendar years, as appropriate, the attached sample resolution should be adopted and a signed and certified copy thereof returned to this office. This resolution does not constitute a blanket permit for work in the State system. A separate application must be made in each instance. In case of an emergency, verbal authority may be given prior to receipt of the written application. After normal working hours or weekends, this authority can be obtained from our Communications Center at (847) 705-4612.

June 4, 2015
Page two

We would appreciate the cooperation of your community in withholding the issuance of building permits along State highways until the builder shows evidence of a State highway permit having been obtained. Our permit staff would be willing to answer any questions that you may have regarding current policies or practices and to work with your planning commission on any new developments within your municipality.

If you have any questions or need additional information, please contact the undersigned, at (847) 705-4131.

Very truly yours,

John Fortmann, P.E.
Deputy Director of Highways,
Region One Engineer

By: 
Thomas G. Gallenbach, P.E.
Traffic Permits Engineer