

VILLAGE OF STICKNEY

6533 West Pershing Road
Stickney, Illinois 60402-4048
Phone - 708-749-4400
Fax - 708-749-4451



Jeff Walik
Village President

Jim Hrejsa
Tim Kapolnek

Village Trustees

Mitchell Milenkovic
Sam Savopoulos

Leandra Torres
Jeff White



Audrey McAdams
Village Clerk

REGULAR MEETING
BOARD OF TRUSTEES
Stickney Village Court Room
6533 W. Pershing Road

Wednesday, July 5, 2023

7:00 p.m.

Meeting Agenda

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approve Minutes of Previous Regular Meeting
5. Authorize Payment of Bills
6. Pass and Approve Ordinance 2023-10, "An Ordinance Adopting the Combined Annual Budget and Appropriation Ordinance for Fiscal Year Beginning on May 1, 2023 and Ending April 30, 2024"
7. Pass and Approve Ordinance 2023-14, "An Ordinance Authorizing and Approving the Purchase of Security Cameras for the Village of Stickney, County of Cook, State of Illinois"
8. Report from the Mayor
9. Report from the Clerk
10. Trustee Reports/Committee Reports
11. Reports from Department Heads
12. Public Comments
13. Adjournment

Posted June 30, 2023

June 20, 2023

**State of Illinois
County of Cook
Village of Stickney**

The Board of Trustees of the Village of Stickney met in regular session on Tuesday, June 6, 2023, at 7:06 p.m. in the boardroom located at 6533 W. Pershing Road, Stickney, Illinois.

**Upon the roll call, the following Trustees were present:
Trustees White, Milenkovic, Torres, Kapolnek and Hrejsa
Absent: Trustee Savopoulos**

Trustee Milenkovic moved, duly seconded by Trustee Kapolnek to approve the minutes of the regular board meeting held on Tuesday, June 6, 2023

**Upon the roll call, the following Trustee voted:
Ayes: Trustees White, Milenkovic, Torres, Kapolnek and Hrejsa
Absent: Trustee Savopoulos
Mayor Walik declared the motion carried.**

Trustee White moved, duly seconded by Trustee Milenkovic that the bills, approved by the various committees of the Board, be approved for payment, and to approve warrants which authorize the Village Treasurer to draw checks to pay the bills, to be signed by the authorized signers, as provided for by the Ordinances of the Village of Stickney.

**Upon the roll call, the following Trustee voted:
Ayes: Trustees White, Milenkovic, Torres, Kapolnek and Hrejsa
Absent: Trustee Savopoulos
Mayor Walik declared the motion carried.**

Trustee Torres moved, duly seconded by Trustee Kapolnek to approve the promotion of Officer David DeMato to the rank of Corporal.

**Upon the roll call, the following Trustee voted:
Ayes: Trustees White, Milenkovic, Torres, Kapolnek and Hrejsa
Absent: Trustee Savopoulos
Mayor Walik declared the motion carried.**

Trustee Torres moved, duly seconded by Trustee Hrejsa to approve the appointment of David DeMato to Watch Commander.

**Upon the roll call, the following Trustee voted:
Ayes: Trustees White, Milenkovic, Torres, Kapolnek and Hrejsa
Absent: Trustee Savopoulos
Mayor Walik declared the motion carried.**

Trustee Hrejsa moved, duly seconded by Trustee Torres to approve the request to hire one (1) Probationary Patrol Officer.

Upon the roll call, the following Trustee voted:

Ayes: Trustees White, Milenkovic, Torres, Kapolnek and Hrejsa

Absent: Trustee Savopoulos

Mayor Walik declared the motion carried.

Prior to the vote, Police Chief James Sasseti explained that Commander DeMato will be in charge of one of our midnight shifts. The Board approved at the last meeting a replacement officer to take the place for the officer who previously left. That money was previously budgeted for. We are in the process of doing our lateral testing now. Upon completion and posting of the final list, we will do an immediate hiring from that list.

Trustee Milenkovic moved, duly seconded by Trustee White, to grant permission to conduct a block party in the 4000 block of Clinton, July 8, 2023. 10:00 a.m. to 10:00 p.m.

Upon the roll call, the following Trustee voted:

Ayes: Trustees White, Milenkovic, Torres, Kapolnek and Hrejsa

Absent: Trustee Savopoulos

Mayor Walik declared the motion carried.

MAYOR'S REPORT: The Mayor reported that the next Board meeting will be on Wednesday, July 5, 2023 due to the 4th of July being on a Tuesday. The budget meeting will be held at 6:45 p.m. He displayed a picture drawn by Lois Hrejsa, the 91-year-old mother of Trustee Hrejsa. She made this picture for the Mayor. Trustee Hrejsa explained that his mother has been an artist for many years. The Mayor said that he went to school with one of Trustee Hrejsa's brothers. When he was in school, Mrs. Hrejsa would go to their school and make them paint. She has painted some of the famous "Cows on Parade". She has also painted objects for LaGrange. She was featured in a newspaper in Romania.

The Illinois Department of Public Health recognized Omar Silvera, Deputy Fire Chief, for achieving 20 years as an Emergency Medical Technician/Medical Services. Also, The Illinois Department of Public Health recognized Fire Chief Jeff Boyajian for achieving 35 years as an Emergency Medical Technician/Medical Services.

The Mayor now read a proclamation recognizing Donald Tabor.

In appreciation to Mayor Tabor

WHEREAS: Donald Tabor has been a resident of Stickney for 62 years;

WHEREAS: Donald Tabor has been married to his lovely wife Vivian Tabor for 66 years;

WHEREAS: Donald Tabor retired after 25 years with Nalco Chemicals;

WHEREAS: Donald began his political career with the Village of Stickney serving five years, 1983 to 1989 on the Zoning Board;

WHEREAS: Donald served for ten years, 1989 to 1999 as a Trustee for the Village of Stickney;

WHEREAS: Donald J. Tabor served his community as Mayor from May 1999 to May 2009, going above and beyond to accommodate all the residents of Stickney;

Now therefore, I Jeff Walik President of the Village of Stickney, proclaim June 20, 2023 as Mayor Donald J. Tabor Day in the Village of Stickney for his dedicated service to this community:

CLERK'S REPORT: The clerk reminded people that there will be a budget hearing on the Proposed Annual Budget and Appropriation Ordinance for the Fiscal Year Beginning May 1, 2023 and ending April 30, 2024. The meeting will take place just prior to our regular Board meeting at 6:45 p.m. The notice has been posted correctly in the newspaper.

All the Trustees congratulated Watch Commander David DeMato and thanked Mayor Tabor for all his service.

Trustee White: He will be on vacation and will miss the next meeting.

Trustee Milenkovic: The Mayor said that Trustee Milenkovic helped research the information used in the Donald Tabor proclamation.

Trustee Torres: We will have a Village-Wide Garage/Yard Sale on Saturday, July 29. She announced that Congressman Chuy Garcia will be holding a satellite office here in the Village of Stickney on Thursday, June 22, 2023. He will handle inquiries pertaining to Federal issues.

DEPARTMENT REPORTS:

Fire Chief Jeff Boyajian: Congratulated Commander DeMato. He told us about a fire that took place two weeks ago. There were several fires in the forest between 41st and Pershing. There were 17 departments answering the call. No houses were ever in danger. It is all dry in there. Be careful with fireworks. Leave it to the professionals.

Police Chief James Sasseti: He congratulated Mayor Tabor. He alerted people that the 4th of July is just a couple of weeks away. Historically we see a great increase in fireworks related calls. Generally, people call the police and aren't happy with the timely response. At times on the 3rd and 4th there is an abundance of fireworks calls. We are out there fully staffed. We will be bringing in additional staff for these holidays. If you call, a majority of our time out there on patrol is spent answering these calls. He knows this is a repetitive effort. I know you don't want to hear it. Please be patient. We will respond to them. Finally, the May, 2023 Calls for Service Report: 2038 calls for service for the month of May. It is repetitive but it is an all time high. We make up 24% of the calls to the 911 center. We have seen our calls increase month over month.

There being no further business, Trustee White moved, duly seconded by Trustee Milenkovic that the meeting be adjourned. Upon which the Board adopted the motion at 7:38 p.m.

Respectfully submitted,

Audrey McAdams, Village Clerk

Approved by me this of , 2023

Jeff Walik, President

Village of Stickney
Warrant Number 23-24-05

EXPENDITURE APPROVAL LIST
 FOR VILLAGE COUNCIL MEETING ON
 July 5, 2023

Approval is hereby given to have the Village Treasurer of Stickney, Illinois pay to the officers, employees, independent contractors, vendors and other providers of goods and services in the indicated amounts as set forth.

A summary indicating the source of funds used to pay the above is as follows:

01 CORPORATE FUND		151,982.18
02 WATER FUND		428,843.98
03 MOTOR FUEL TAX FUND		7,754.26
05 1505 FUND		-
07 POLICE REVENUE SHARING FUND		-
08 CAPITAL PROJECTS FUND		-
09 BOND & INTEREST FUND		-
	Subtotal:	<u>588,580.42</u>
General Fund Payroll	6/30/2023	238,340.29
Water Fund Payroll	6/30/2023	<u>19,110.85</u>
	Subtotal:	<u>257,451.14</u>
Total to be Approved by Village Council		<u>846,031.56</u>

Approvals:

 Jeff Walik, Mayor

 Audrey McAdams, Village Clerk

 Treasurer

VOS_41665_Village of Stickney
 Check/Voucher Register - Check Register
 01 - General Fund
 From 6/16/2023 Through 6/28/2023

Check Number	Vendor Name	Effective Date	Check Amount
507213	ABC Automotive Electronics	6/19/2023	249.50
507214	Alta Construction Equipment Illinois LLC	6/19/2023	86.25
507215	AMJ Spectacular Events	6/19/2023	3,053.00
507216	Bell Fuels, Inc.	6/19/2023	1,786.10
507217	Canon Financial Services, Inc.	6/19/2023	2,881.09
507218	CINTAS	6/19/2023	357.62
507219	Comcast	6/19/2023	114.85
507220	Forest View Dunkin Donuts	6/19/2023	80.73
507222	Google LLC	6/19/2023	274.43
507223	Green Valley Landscaping Co.	6/19/2023	1,525.00
507224	Johnson Controls Security Solutions	6/19/2023	240.00
507225	Lenny's Gas N Wash Cicero and Pershi...	6/19/2023	556.45
507226	Mid City Car Wash	6/19/2023	220.00
507227	Mitchell Hattan	6/19/2023	4.31
507228	Partners and Paws Veterinary Services	6/19/2023	748.93
507229	POMP'S TIRE SERVICE, INC.	6/19/2023	30.40
507230	RAY O'HERRON CO. INC.	6/19/2023	216.96
507231	Scott Urbanski	6/19/2023	2,300.00
507232	VERIZON	6/19/2023	2,459.04
507234	Imperial 1 Construction Inc	6/20/2023	2,650.00
507235	Air One Equipment, Inc.	6/26/2023	235.00
507236	ANDERSON PEST SOLUTIONS	6/26/2023	114.70
507237	Bell Fuels, Inc.	6/26/2023	2,285.57
507238	Berwyn ACE Hardware	6/26/2023	176.48
507239	CINTAS #769	6/26/2023	1,398.67
507241	Comcast Business	6/26/2023	2,513.22
507242	Comcast	6/26/2023	299.85
507244	Crystal Santillanes	6/26/2023	150.00
507245	Deece Automotive	6/26/2023	325.00
507246	DEL GALDO LAW GROUP LLC	6/26/2023	12,800.76
507248	Galls, LLC	6/26/2023	1,160.00
507249	Grainger	6/26/2023	219.68
507250	GW & Associates PC	6/26/2023	4,500.00
507251	Harlem Plumbing Supply	6/26/2023	141.50
507252	Konica Minolta Business Solutions U.S....	6/26/2023	135.30
507253	Lembke & Sons True Value	6/26/2023	34.99
507254	Minuteman Press of Lyons	6/26/2023	1,032.00
507255	Municipal Emergency Services	6/26/2023	7,047.74
507256	National Pen Co. LLC	6/26/2023	251.31
507257	Occupational Health Centers of Illinois,...	6/26/2023	1,033.00
507259	Shark Shredding, Inc.	6/26/2023	390.50
507260	The Sign Edge	6/26/2023	44.00
507261	Southwest Community Publishing	6/26/2023	69.36
507262	TARGET SOLUTIONS LEARNING	6/26/2023	5,554.00
507263	The Eagle Uniform Co.	6/26/2023	918.50
ACH004	BLUE CROSS BLUE SHIELD	6/20/2023	89,316.39
	Total 01 - General Fund		151,982.18

VOS_41665_Village of Stickney
 Check/Voucher Register - Check Register
 02 - Water Fund
 From 6/16/2023 Through 6/28/2023

<u>Check Number</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
507216	Bell Fuels, Inc.	6/19/2023	893.05
507221	EJ USA Inc.	6/19/2023	1,113.75
507237	Bell Fuels, Inc.	6/26/2023	1,142.79
507239	CINTAS #769	6/26/2023	1,398.66
507240	City of Chicago	6/26/2023	54,185.08
507247	ETP LABS INC.	6/26/2023	120.00
507250	GW & Associates PC	6/26/2023	4,500.00
507264	City of Chicago	6/26/2023	153,017.89
ACH003	City of Chicago	6/20/2023	212,472.76
	Total 02 - Water Fund		428,843.98

VOS_41665_Village of Stickney
Check/Voucher Register - Check Register
03 - Motor Fuel Tax Fund
From 6/16/2023 Through 6/28/2023

<u>Check Number</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
507243	ComEd	6/26/2023	4,453.55
507258	SealMaster	6/26/2023	<u>3,300.71</u>
	Total 03 - Motor Fuel Tax Fund		7,754.26
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Report Total			588,580.42
			<hr/> <hr/>

ORDINANCE NUMBER 2023-10

**VILLAGE OF STICKNEY
COOK COUNTY ILLINOIS
COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE
FOR FISCAL YEAR BEGINNING ON MAY 1, 2023 AND ENDING APRIL 30, 2024**

This ordinance makes appropriations for the Corporate Fund, Bond and Interest Fund, Water Fund, Capital Projects Fund, Motor Fuel Tax Fund, MFT- Rebuild IL Fund, TIF Funds and other purposes for the Village of Stickney for the fiscal year beginning May 1, 2023 and ending April 30, 2024.

WHEREAS, the Combined Budget and Appropriation Ordinance for the Village of Stickney for its 2024 fiscal year (May 1, 2023 through April 30, 2024) has been prepared in tentative form and has been made conveniently available for public inspection for at least ten (10) days prior to final actions thereon; and

WHEREAS, a public hearing was held as to such budget on the 5th day of July, 2023, notice of said hearing having been given at least ten (10) days prior thereto and all legal requirements, including all publication requirements, having been complied with;

NOW THEREFORE BE IT ORDAINED by the Village President and the Board of Trustees of the Village of Stickney, County of Cook, State of Illinois:

Section 1: That the fiscal year of the Village of Stickney is hereby fixed and declared to begin May 1, 2023 and end April 30, 2024 (hereinafter "Fiscal Year 2024"). That the following sums of money or so much hereof as may be authorized by law, be and the same are hereby appropriated for Corporate Fund, Bond and Interest Fund, Water Fund, Capital Projects Fund, Motor Fuel Tax Fund, MFT- Rebuild IL Fund, TIF Funds, and other purposes for the Village of Stickney, County of Cook, Illinois, for Fiscal Year 2024 as hereinafter specified.

Section 2: That the following Budget, containing an estimate of the amount available and expenditures and the appropriation contained therein, be and the same is hereby adopted as the Budget and Appropriations for the Village of Stickney for Fiscal Year 2024.

Section 3: That the funds on hand at the beginning of Fiscal Year 2024 are \$9,019,082. That the estimated cash expected to be received during Fiscal Year 2024 from all sources is \$20,158,372, a certified estimate of which is set forth in "Exhibit A" attached hereto and incorporated herein. That the estimated expenditures contemplated for Fiscal Year 2024 are \$20,162,973. That the estimated cash expected to be on hand at the end of Fiscal Year 2024 is \$9,014,481.

Section 4: Amounts Budgeted and Appropriated by fund:

**Village of Stickney Appropriations
May 1, 2023 - April 30, 2024**

	BUDGET	APPROPRIATION
CORPORATE FUND		
ADMINISTRATION DEPARTMENT		
SALARIES - ADMINISTRATION	\$ 169,976	\$ 186,974
SALARIES - OT	2,500	2,750
SALARIES - VILLAGE CLERK	49,059	49,059
PLUMBING INSPECTOR	5,500	6,050
POLICE/FIRE COMMITTEE COMPENSATION	9,000	9,900
POLICE/FIRE EXPENSES	1,000	1,100
POSTAGE/DELIVERY	12,500	13,750
OFFICE SUPPLIES	12,500	13,750
DUES & SUBSCRIPTIONS	30,000	33,000
WCMW MEMBERSHIP EXPENSE	12,500	13,750
PRINTING AND PUBLICATION	25,000	27,500
EMPLOYEE INSURANCE	250,000	275,000
IT CONSULTING	75,000	82,500
LEGAL SERVICES	160,000	176,000
OTHER PROFESSIONAL FEES	125,000	137,500
ENGINEERING SERVICES	15,000	16,500
OPERATING SUPPLIES	7,500	8,250
EDUCATION AND TRAINING	1,000	1,100
BUILDING MAINTENANCE	10,000	11,000
MAINTENANCE/REPAIR OFFICE EQUIPMENT	1,750	1,925
TELEPHONE	62,500	68,750
SECURITY SYSTEMS	5,720	6,292
INSURANCE	175,000	192,500
AUDITING	17,500	19,250
MUNICIPAL RETIREMENT EXPENSE	135,592	149,151
FICA/MEDICARE TAX	220,422	242,464
UNEMPLOYMENT TAX	25,000	27,500
EVENTS	2,000	2,200
EQUIPMENT	10,000	11,000
Total Administrative Department	1,628,519	1,786,465
VILLAGE COUNCIL DEPARTMENT		
SALARIES - VILLAGE PRESIDENT	32,376	32,376
SALARIES - TRUSTEE	112,207	112,207

Village of Stickney Appropriations
May 1, 2023 - April 30, 2024

	<u>BUDGET</u>	<u>APPROPRIATION</u>
SALARIES - LIQUOR COMMISSIONER	32,376	32,376
CONTINGENCIES	6,000	6,600
Total Village Council Department	182,959	183,559
 PUBLIC WORKS DEPARTMENT		
STREETS		
SALARIES - PUBLIC WORKS	334,620	368,082
SALARIES - OT	20,000	22,000
OFFICE SUPPLIES	3,500	3,850
DUES AND SUBSCRIPTIONS	2,500	2,750
EMPLOYEE INSURANCE	66,000	72,600
PURCHASE MATERIALS/SUPPLIES	1,000	1,100
OTHER PROFESSIONAL FEES	2,000	2,200
ENGINEERING SERVICE	2,500	2,750
REP/MAINT MOTOR EQUIPMENT	20,000	22,000
OPERATING SUPPLIES	7,500	8,250
FUEL COSTS	55,000	60,500
BUILDING MAINTENANCE	2,500	2,750
REPAIR - EQUIPMENT	5,000	5,500
MAINT/REPAIR - OFFICE EQUIPMENT	1,000	1,100
SMALL TOOLS/EQUIPMENT	5,000	5,500
MATERIALS - STREET REPAIR	5,000	5,500
SIDEWALK REPAIRS	5,000	5,500
SIDEWALK REPAIRS 50/50	10,000	11,000
TREE TRIMMING/ REMOVAL	60,000	66,000
UTILITIES GAS/ELECTRIC	1,500	1,650
MAINTENANCE OF PRIVATE PROPERTIES	50,000	55,000
UNIFORMS	10,000	11,000
TOTAL STREET	669,620	736,582
 BUILDING AND GROUNDS		
PURCHASE MATERIALS/SUPPLIES	2,000	2,200
OPERATING SUPPLIES	7,500	8,250
BUILDING MAINTENANCE	40,000	44,000
MAINTAIN RECREATION AREAS	5,000	5,500
MAINT/REPAIRS - OFFICE EQUIPMENT	1,000	1,100
SECURITY SYSTEMS	4,250	4,675
SMALL TOOLS/EQUIPMENT	1,500	1,650

Village of Stickney Appropriations
May 1, 2023 - April 30, 2024

	<u>BUDGET</u>	<u>APPROPRIATION</u>
UTILITIES GAS/ELECTRIC	2,000	2,200
JANITORIAL SERVICES	20,000	22,000
TOTAL BUILDING AND GROUNDS	83,250	91,575
DISPOSAL		
DISPOSAL SERVICE CHARGES	385,000	423,500
TOTAL DISPOSAL	385,000	423,500
Total Public Works Department	1,137,870	1,251,657
POLICE DEPARTMENT		
SALARIES - POLICE	3,338,434	3,672,277
HOLIDAY PAY	75,000	82,500
SALARIES - OT	100,000	110,000
POSTAGE/DELIVERY	500	550
OFFICE SUPPLIES	12,500	13,750
DUES AND SUBSECTIONS	17,500	19,250
PRINTING AND PUBLICATIONS	5,000	5,500
EMPLOYEE INSURANCE	575,000	632,500
IT CONSULTING	10,000	11,000
DISPATCH FEES	205,495	226,045
ADJUDICATION	22,000	24,200
OTHER PROFESSIONAL FEES	10,000	11,000
REPAIRS/MAINT - MOTOR EQUIPMENT	45,000	49,500
MAINTENANCE OF GUN RANGE	5,000	5,500
OPERATING SUPPLIES	20,000	22,000
FUEL COSTS	57,500	63,250
EDUCATION AND TRAINING	40,000	44,000
K-9 EXPENSES	30,000	33,000
BUILDING MAINTENANCE	5,000	5,500
MAINTENANCE/REPAIR OFFICE EQUIPMENT	6,000	6,600
TELEPHONE	25,000	27,500
SECURITY SYSTEMS	53,300	58,630
GRANTS	50,000	55,000
UNIFORMS	15,000	16,500
PENSION CONTRIBUTION	1,294,057	1,423,463
VEHICLE - LOAN PAYMENT PRINCIPAL	57,935	63,729
VEHICLE - LOAN PAYMENT INTEREST	1,810	1,991
Total Police Department	6,077,031	6,684,735

Village of Stickney Appropriations
May 1, 2023 - April 30, 2024

	BUDGET	APPROPRIATION
RECREATION DEPARTMENT		
MAINTENANCE RECREATION AREAS	2,500	2,750
EVENTS	65,000	71,500
DONATIONS	5,000	5,500
	72,500	79,750
Total Recreation Department		
 FIRE DEPARTMENT		
SALARIES - FIRE	1,001,910	1,102,101
SALARIES - OT	120,000	132,000
DUES & SUBSCRIPTIONS	8,000	8,800
OFFICE SUPPLIES	10,000	11,000
EMPLOYEE INSURANCE	30,000	33,000
EVP SYSTEM	1,000	1,100
IT CONSULTING	6,000	6,600
MEDICAL EXAMS	15,000	16,500
OTHER PROFESSIONAL FEES	1,000	1,100
REPAIRS/MAINT - MOTOR EQUIPMENT	30,000	33,000
OPERATING SUPPLIES	30,000	33,000
EDUCATION AND TRAINING	18,000	19,800
BUILDING MAINTENANCE	15,000	16,500
MAINT/REPAIRS - COMMUNICATIONS EQUIP.	6,000	6,600
REPAIR - EQUIPMENT	7,500	8,250
MAINTENANCE/REPAIR OFFICE EQUIPMENT	4,500	4,950
PROTECTIVE CLOTHING	10,000	11,000
AMBULANCE BILLING	10,000	11,000
SECURITY SYSTEMS	3,500	3,850
GRANTS	120,000	132,000
VEHICLE - LOAN PAYMENT PRINCIPAL	86,978	95,676
VEHICLE - LOAN PAYMENT INTEREST	4,108	4,519
UNIFORMS	11,500	12,650
	1,549,996	1,704,996
Total Fire Department		
 TOTAL CORPORATE FUND	\$ 10,648,875	\$ 11,691,162

Village of Stickney Appropriations
May 1, 2023 - April 30, 2024

	<u>BUDGET</u>	<u>APPROPRIATION</u>
WATER FUND		
SALARIES - WATER	\$ 457,256	\$ 502,982
SALARIES - OT	25,000	27,500
PURCHASE OF WATER	2,400,000	2,640,000
POSTAGE/DELIVERY	3,000	3,300
OFFICE SUPPLIES	2,000	2,200
DUES AND SUBSCRIPTIONS	5,000	5,500
EMPLOYEE INSURANCE	91,250	100,375
PURCHASE METERS & SYSTEMS	50,000	55,000
PURCHASE MATERIALS/SUPPLIES	35,000	38,500
LEAD TREATMENT	5,500	6,050
IT CONSULTING	5,000	5,500
OTHER PROFESSIONAL FEES	60,000	66,000
ENGINEERING SERVICE	25,000	27,500
REPAIRS/MAINT- MOTOR EQUIPMENT	30,000	33,000
MAINT/REP PUMP STATION	30,000	33,000
PURCHASE FIRE HYDRANTS	15,000	16,500
REPAIRS/MAINT - OFFICE EQUIPMENT	2,500	2,750
OPERATING SUPPLIES	15,000	16,500
FUEL COSTS	55,000	60,500
EDUCATION AND TRAINING	1,000	1,100
BUILDING MAINTENANCE	10,000	11,000
SEWERS - REPAIR AND MAINTENANCE	200,000	220,000
SEWER CLEANING	10,000	11,000
REPAIRS & MAINTENANCE - WATER	20,000	22,000
SECURITY	1,250	1,375
UTILITIES - GAS/ELECTRIC	55,000	60,500
CONTINGENCIES	250	275
AUDITING	16,500	18,150
UNIFORMS	10,000	11,000
MUNICIPAL RETIREMENT EXPENSE	52,138	57,352
FICA/MEDICARE TAX	34,979	38,477
UNEMPLOYMENT TAX	4,750	5,225
EQUIPMENT	51,000	56,100
VEHICLE	110,000	121,000
CAPITAL IMPROVEMENTS	275,000	302,500
DEPRECIATION	85,000	93,500
WATER EXPENSE IMRF	10,000	11,000
OPEB EXPENSE	121,000	133,100
GENERAL FUND REIMBURSEMENT	240,000	264,000
TOTAL WATER FUND	\$ 4,619,373	\$ 5,081,311

Village of Stickney Appropriations
May 1, 2023 - April 30, 2024

	<u>BUDGET</u>	<u>APPROPRIATION</u>
<u>CAPITAL PROJECTS FUND</u>		
COMMUNITY CENTER	\$ 2,050,000	\$ 2,255,000
OAK PARK ROAD PROJECT	500,000	550,000
EQUIPMENT- ADMIN DEPARTMENT	10,000	11,000
EQUIPMENT - PW DEPARTMENT	73,500	80,850
EQUIPMENT - FIRE DEPARTMENT	36,000	39,600
TOTAL CAPITAL PROJECTS FUND	<u>\$ 2,669,500</u>	<u>\$ 2,936,450</u>
<u>MOTOR FUEL TAX FUND</u>		
ENGINEERING SERVICE	\$ 35,000	\$ 38,500
MATERIALS - STREET REPAIR	100,000	110,000
TRAFFIC SIGNS	20,000	22,000
SALT PURCHASE	55,000	60,500
UTILITIES GAS/ELECTRIC	50,000	55,000
TOTAL MOTOR FUEL TAX FUND	<u>\$ 260,000</u>	<u>\$ 286,000</u>
<u>MFT - REBUILD IL FUND</u>		
REBUILD IL - TRANSFER OUT	<u>\$ 344,750</u>	<u>\$ 379,225</u>
Total MFT - REBUILD IL FUND	<u>\$ 344,750</u>	<u>\$ 379,225</u>
<u>BOND & INTEREST FUND</u>		
INTEREST ON BONDS	\$ 205,000	\$ 225,500
PRINCIPAL ON BONDS	625,000	687,500
OTHER PROFESSIONAL SERVICES	475	523
TOTAL BOND & INTEREST FUND	<u>\$ 830,475</u>	<u>\$ 913,523</u>
<u>TIF #1 FUND</u>		
LEGAL FEES	\$ 20,000	\$ 22,000
DEVELOPER REIMBURSEMENTS	500,000	550,000
CAPITAL IMPROVEMENT	100,000	110,000
OTHER PROFESSIONAL FEES	25,000	27,500
TOTAL TIF #1 FUND	<u>\$ 645,000</u>	<u>\$ 709,500</u>

Village of Stickney Appropriations
May 1, 2023 - April 30, 2024

	<u>BUDGET</u>	<u>APPROPRIATION</u>
TIF #2 FUND		
LEGAL FEES	\$ 20,000	\$ 22,000
CAPITAL IMPROVEMENT	100,000	110,000
OTHER PROFESSIONAL FEES	25,000	27,500
TOTAL TIF #2 FUND	<u>\$ 145,000</u>	<u>\$ 159,500</u>
GRAND TOTAL	<u>\$ 20,162,973</u>	<u>\$ 22,156,671</u>

Section 5: All unexpended balances of any items of any general appropriation made by this Ordinance may be expended in making up any deficiency in any item or items in the same general appropriation made by this Ordinance. All unexpended balances from annual appropriations of previous years are hereby reappropriated. That the invalidity of any item or section of this Ordinance will not affect the validity of the whole or any part thereof.

Section 6: All miscellaneous receipts of revenue from all sources not herein expressly reserved or appropriated will be available to pay appropriations herein provided for, not payable out of specific funds herein appropriated. All unexpended balances of annual appropriations of previous fiscal years are hereby reappropriated.

Section 7: This Ordinance will be in full force and effect from and after its passage, approval and publication according to law.

Section 8: If any clause, sentence, paragraph or a part of this Ordinance be declared by a court of competent jurisdiction to be invalid, such decision will not affect the validity of the Ordinance as a whole or any part thereof other than the part so declared to be invalid.

PASSED this 5th day of July, 2023.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED by me this 5th day of July, 2023.

Jeff Walik, President

**ATTESTED AND FILED in my
office this 5th day of July, 2023.**

Audrey McAdams, Village Clerk

EXHIBIT "A"
VILLAGE OF STICKNEY
CERTIFICATE OF ESTIMATED REVENUES
FISCAL YEAR BEGINNING MAY 1, 2023
AND ENDING APRIL 30, 2024

<u>SOURCE</u>	<u>AMOUNT</u>
Property Taxes	\$ 3,588,325
Replacement Tax	375,000
State Income Tax	1,100,000
Use Tax	275,000
Sales Tax	700,000
Home Rule Sales Tax	475,000
Utility Taxes	765,000
Real Estate Transfer Tax	125,000
Other Taxes	750,000
TIF Revenue	800,000
Motor Fuel Tax Allotments	282,000
Water Services	4,295,000
Licenses and Permits	458,550
Fines and Forfeitures	890,000
Charges for Services	570,000
Grants	4,103,532
Interest	90,015
Tower Rental	187,450
Miscellaneous	88,500
Water Reimbursement	240,000
TOTAL	\$ 20,158,372

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

CERTIFICATION

I, David Gonzalez, Treasurer of the of the Village of Stickney, Cook County, Illinois, HEREBY CERTIFY that the above is a true estimate of the revenues anticipated to be received by this governmental unit in the fiscal year for the indicated funds.

Dated: _____ Treasurer: _____

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

CERTIFICATION

I, Audrey McAdams, do hereby certify that I am the duly qualified and Deputy Village Clerk of the Village of Stickney and the keeper of the records and files of the Village of Stickney, Cook County, Illinois.

I further certify that the foregoing is a true, full and complete copy of Ordinance No. entitled "Combined Annual Budget and Appropriation Ordinance for Fiscal year Ending April 30, 2024", said ordinance having been adopted at a regular meeting of the Village Board held on the 5th day of July, 2023 at which meeting a quorum was present.

Given under my hand and official seal at Village of Stickney, Cook County, Illinois this 5th day of July, 2023.

(SEAL)

Audrey McAdams
Village of Stickney
Cook County, Illinois

ORDINANCE NO. 2023- 14

AN ORDINANCE AUTHORIZING AND APPROVING THE PURCHASE OF SECURITY CAMERAS FOR THE VILLAGE OF STICKNEY, COUNTY OF COOK, STATE OF ILLINOIS

WHEREAS, the Village of Stickney (the "Village") is a home rule municipal corporation in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Village has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs, and to review, interpret and amend its ordinances, rules and regulations; and

WHEREAS, the Village's Police Department (the "Department") serves the public by responding to emergencies, protecting residents and visitors, and deterring crime within the Village; and

WHEREAS, in order for the Department to continue to protect the Village and its residents, the Department has determined that security cameras should be installed in the vicinity of Haley Park (the "Equipment"); and

WHEREAS, Minuteman Security and Life Safety, Inc. (the "Vendor") has provided the Village with a proposal for the purchase and installation of the Equipment (the "Proposal"), incorporated herein and attached hereto as Exhibit A; and

WHEREAS, the Village President (the "President") and the Board of Trustees of the Village (the "Board" and with the President, the "Corporate Authorities") deem it advisable and necessary for the operation of the Department and the health, safety and welfare of the residents of the Village to purchase the Equipment; and

WHEREAS, the Corporate Authorities have determined that it is necessary, advisable, and in the best interests of the Village and its residents to take all steps necessary to purchase the Equipment in accordance with the terms of the Proposal;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF STICKNEY, COOK COUNTY, ILLINOIS, as follows:

SECTION 1: RECITALS. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2: PURPOSE. The purpose of this Ordinance is to authorize the purchase of the Equipment in accordance with the terms of the Proposal, and to authorize the President or his designee to take all necessary steps to effectuate the intent of this Ordinance.

SECTION 3: AUTHORIZATION. The Board hereby authorizes the purchase of the Equipment in accordance with the terms of the Proposal; authorizes and directs the President or his designee to execute any and all necessary documentation to effectuate the same, with such insertions, omissions and changes as shall be approved by the President and the Village Attorney; and ratifies any additional actions taken to effectuate the intent of this Ordinance. The Board further authorizes the President or his designee to execute any and all additional documentation that may be necessary to carry out the intent of this Ordinance. The Village Clerk is hereby authorized and directed to attest to and countersign any documentation as may be necessary to carry out and effectuate the purpose of this Ordinance. The Village Clerk is also authorized and directed to affix the Seal of the Village to such documentation as is deemed necessary. To the extent that any requirement of bidding would be applicable to the Equipment described herein, the same is hereby waived.

SECTION 4. HEADINGS. The headings of the articles, sections, paragraphs and subparagraphs of this Ordinance are inserted solely for the convenience of reference and form no substantive part of this Ordinance nor should they be used in any interpretation or construction of any substantive provision of this Ordinance.

SECTION 5. SEVERABILITY. The provisions of this Ordinance are hereby declared to be severable and should any provision of this Ordinance be determined to be in conflict with any law, statute or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable and as though not provided for herein and all other provisions shall remain unaffected, unimpaired, valid and in full force and effect.

SECTION 6. SUPERSEDER. All code provisions, ordinances, resolutions, rules and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

SECTION 7. PUBLICATION. A full, true and complete copy of this Ordinance shall be published in pamphlet form or in a newspaper published and of general circulation within the Village as provided by the Illinois Municipal Code, as amended.

SECTION 8. EFFECTIVE DATE. This Ordinance shall be effective and in full force immediately upon passage and approval as provided by law.

(THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK)

PASSED this ___ day of _____, 2023.

AYES:

NAYS:

ABSENT:

ABSTENTION:

APPROVED by me this ___ day of _____, 2023.

Jeff Walik, President

**ATTESTED AND FILED in my
office this __ day of _____, 2023.**

Audrey McAdams, Village Clerk

EXHIBIT A



We have prepared a quote for you

Haley Park CCTV

Quote # 021115
Version 2

Prepared for:

Stickney Police Department

James Sasseti
James.Sasseti@stickneypolice.com

Scope of Work

Scope:

Minuteman to provide and install (5) new cameras at Haley Park in the following locations:

- 1 - 4K camera mounted on existing light pole located at the NEC of Haley Park on 40th St
- 1 - 4K camera mounted on existing light pole located at the SEC of Haley Park in the alley
- 1 - 2MP camera mounted on existing light pole located at the SEC of Haley Park in the alley to view under South tree line
- 1 - 4K camera mounted on existing light pole located at the SWC of Haley Park off Grove Ave
- 1 - 6MP fisheye camera mounted under the center canopy to view this seating area

All cameras will aggregate via new wireless radios to the NEC pole at Haley Park. From here all Video will be transmitted via wireless radio to the Stickney PD.

Minuteman assumes the following will be provided and/or installed by others:

- A/C disconnect and power on village owned poles
- 110VAC as needed.

Minuteman assumes:

- Assumes all work will be completed during normal business hours of Monday - Friday 7:00AM - 5:00PM.
- Labor rates include prevailing wage and or union labor.

Customer Supplied Connections:

- A high-speed internet connection with a static IP address must be provided by the customer at the head-end location for remote access.
- A network connection must be provided at each specified location. An IP address may also be required.

Existing Devices:

- This proposal assumes that any & all existing conduit, wire, devices & hardware to be used are in satisfactory condition and meet minimum requirements.
- Replacement, repairs and or changes to equipment will require change order authorization by both the customer & Minuteman Security Technologies, Inc.

Payment Info:

- Payment Terms: [Net30].
- Progress payments per AIA form will be submitted.
- Final Payment due upon completion of project.

Recurring Services

Description	Recurring	Price	Qty	Ext. Recurring	Ext. Price
1 camera connection	\$150.00	\$150.00	5	\$750.00	\$750.00

Recurring Subtotal: **\$750.00**

Subtotal: **\$750.00**

Materials

Description	Price	Qty	Ext. Price
Field Devices			
Outdoor IR Vandal Dome, 4K, varifocal lens, IR	\$1,208.57	3	\$3,625.71
Hanging cap (white color) compatible with: XNF-9010RV/RVM,	\$33.57	3	\$100.71
Wall Mount Accessory (white), Compatible with white hanging	\$53.04	3	\$159.12
Pole Mount Adapter Accessory, use with SBP-300WMW1, White c	\$53.04	3	\$159.12
Wisenet Q network outdoor vandal dome camera, 2MP @ 30fps,	\$359.21	1	\$359.21
Small cap adapter (aluminum) accessory, (QNV-8080R,QNV-6082	\$32.90	1	\$32.90
Wall Mount Accessory (white), Compatible with white hanging	\$53.04	1	\$53.04
Pole Mount Adapter Accessory, use with SBP-300WMW1, White c	\$53.04	1	\$53.04
Wisenet X powered by Wisenet 5 network outdoor vandal fishe	\$705.00	1	\$705.00
CAM ePMP Force 300-25 5GHz, FCC, US cord	\$240.61	1	\$240.61
ePMP 5 GHz Force 300-16 Radio (FCC) (w/US cord)	\$263.57	4	\$1,054.28
Cam Gigabit Surge Suppressor (30V)	\$63.28	5	\$316.40
Antenna Strap Mounting Assembly-ALM	\$135.00	5	\$675.00
IPCam Pwr Box, 3x at/af & 24Vpsv PoE w/Cu Uplink	\$789.54	4	\$3,158.16
Misc Security Installation Materials	\$750.00	1	\$750.00
per Day Charge for Aerial Boom Lift Bucket Truck	\$300.00	4	\$1,200.00

Subtotal: **\$12,642.30**

Labor

Description	Price	Qty	Ext. Price
Installation Services	\$7,000.00	1	\$7,000.00
Programming Services	\$2,800.00	1	\$2,800.00
		Subtotal:	\$9,800.00

Haley Park CCTV



Prepared by:
Illinois
Shawn O'Connell
3314549656
soconnell@minutemanst.com

Prepared for:
Stickney Police Department
6533 Pershing Road
Stickney, IL 60402-4048
James Sassetti
708-788-2131 ext. 211
James.Sassetti@stickneypolice.com

Quote Information:
Quote #: 021115
Version: 2
Delivery Date: 06/29/2023
Expiration Date: 05/31/2023

Quote Summary

Description	Amount
Recurring Services	\$750.00
Materials	\$12,642.30
Labor	\$9,800.00
Total: \$23,192.30	

Recurring Expenses Summary

Description	Amount
Recurring Services	\$750.00
Recurring Total: \$750.00	

Payment Terms: Net 30 Days

Illinois

Signature: Shawn O'Connell
Name: Shawn O'Connell
Title: Executive Account Manager
Date: 06/29/2023

Stickney Police Department

Signature: _____
Name: James Sassetti
Date: _____

Sales Agreement T&C's

Standard

OPERATION: Customer shall be responsible for: (i) properly testing and setting the system on every closing and to properly turn off the system on each opening (if applicable); (ii) testing any detection device, or other electronic equipment designated in the Proposal prior to setting the System for closed periods; (iii) notifying Minuteman promptly if such equipment fails to respond to the test; and (iv) using and operating the System and the equipment properly and in accordance with proper operating procedures (if customer requires Minuteman Security Technologies). Whenever Minuteman employees or authorized representatives are sent to the Covered Premises in response to a service call or alarm signal caused by the Customer improperly following operating instructions or failing to close or properly secure a protected point, Customer agrees to pay an additional service charge at Minuteman's prevailing rate per occurrence.

DELAYS - INTERRUPTION OF SERVICE: Minuteman shall not be liable for any delays, however caused, or for interruptions of service caused by strikes, riots, floods, acts of God, loss of communication and or other signal transmission lines, or by any event beyond the control of Minuteman. Minuteman will not be required to furnish service to Customer while such interruption shall continue.

EXCLUSIONS: Services to be provided by Minuteman pursuant to this Agreement do not include:

- Repair of damage or increase in service time caused by failure to continually provide a suitable operating environment for the System as prescribed by Minuteman and/or the manufacturer of any equipment used in the System, including, but not limited to, the failure to provide, or the failure of, adequate and regulated electrical power, air conditioning or humidity control; or such special requirements as contained in the Proposal hereto.
- Repair of damage or increase in service time caused by use of the equipment for other than the ordinary use for which the equipment was designed or purpose for which it was intended.
- Repair of damage, replacement parts (due to other than normal wear) or repetitive service calls caused by the use of unauthorized supplies or equipment.
- Repair of damage or increase in service time caused by: accident, disaster, which shall include, but not be limited to, fire, flood, water, wind and lightning; transportation, neglect or misuse, alterations, which shall include, but not be limited to, any deviation from Minuteman's physical, mechanical or electrical machine design; attachments, which are defined as the mechanical, electrical or electronic interconnecting to non-Minuteman equipment and devices not supplied by Minuteman.
- Electrical work external to the equipment or accessories furnished by Minuteman.

ADDITIONAL CHARGES: Unless otherwise specified in the Proposal, service charges for the system are based upon coverage during "normal business hours of operation." Service performed outside this window, or as a result of the failure of the Customer to adhere to the requirements as specified by either the manufacturer or outside the scope of the Agreement, shall be chargeable at Minuteman's prevailing rates. Customer shall not tamper with, adjust, alter, move, remove, or otherwise interfere with equipment without Minuteman's specific permission, nor permit the same by other contractors. Any work performed by Minuteman to correct Customer's breach of the foregoing obligation shall be corrected and paid for by Customer at Minuteman's prevailing rates. Remedial maintenance due to Acts of God or events beyond the control of Minuteman shall be corrected by Minuteman and paid for by Customer in accordance with Minuteman's prevailing rates.

Minuteman shall have the right to increase or decrease the periodic service charge provided above at any time or times after the expiration of one year from the date service is operative under this Agreement, upon giving Customer written notice thirty (30) days in advance of the effective date of such increase or decrease.

LIQUIDATED DAMAGES - MINUTEMAN'S LIMITS OF LIABILITY: Customer understands that Minuteman is not an insurer; that Customer is responsible for obtaining insurance for such reasons or purposes, including theft and vandalism, and in such amounts, as Customer shall

▶ Sales Agreement T&C's

determine. Customer further understands and agrees that the sums payable hereunder to Minuteman are based upon the value of services offered and equipment value provided and such sums are not related to the value of property belonging to Customer or to others located on the Covered Premises. Customer does not and shall not seek indemnity under this Agreement from Minuteman, and specifically waives any rights for indemnity for any damages or losses caused by hazards to customers, invitees, guests, or property of customer or third parties. Customer understands and agrees that the System and the services to be supplied hereunder are designed to detect security breaches, and that MINUTEMAN MAKES NO WARRANTY, EXPRESS OR IMPLIED, THAT THE SYSTEM OR THE SERVICES IT FURNISHES WILL AVERT OR PREVENT OCCURRENCES, OR THE CONSEQUENCES THEREFROM. Customer agrees that Minuteman shall not be liable to Customer, its employees, agents or guests, or to any third party, for any losses or damages, irrespective of origin, to person or property, whether directly or indirectly caused by performance or non-performance of obligations imposed upon Minuteman under this Agreement or by negligent acts or omissions of Minuteman, its agents or employees. In all events, it is further agreed that if Minuteman should become liable for any losses or damages for any reason having to do with this Agreement, Minuteman's total liability to Customer shall be limited \$250., which sum the Customer agrees is reasonable. The payment of this amount shall be Minuteman's sole and exclusive liability regardless of the amount of loss or damage incurred by the Customer.

INDEMNIFICATION: Each party shall indemnify and hold harmless the other, their trustees, officers, professional staff, employees and agents from and against any loss, damage, claim or liability, including reasonable attorneys' fees (collectively "liabilities"), arising out of the performance of this Agreement to the extent that such liabilities arise from the acts or omissions, negligence, gross or reckless misconduct, or intentional wrongdoing of the indemnifying party, its trustees, officers, professional staff, employees or agents.

WARRANTY: Minuteman Security Technologies, Inc. Full One Year Limited Warranty:

- **What is Covered:** This warranty covers any defects in materials or workmanship, including installation, with the exceptions stated below.
- **How Long Coverage Lasts:** This warranty runs for one year from the date your system was installed and accepted.
- **What Is Not Covered:** This warranty does not cover intentional or un-intentional misuse or of any of the system components or software. The warranty does not cover damage as a result of acts of god (lighting, floods, storms, etc...) or electric surge.
- **What Minuteman Will Do:** Minuteman will repair any part of the system that is proved to be defective in materials or workmanship. In the event repair is not possible on certain system components, Minuteman will replace said component with similar specification and price.
- **How To Get Service:** Contact our service department at your nearest service center. A service representative will review your system and take any necessary action to correct problems covered by this warranty.
- **How State Law Applies:** This warranty gives you specific legal rights, and you may also have other rights which vary from state to state.

Turnkey Installation

THIS QUOTE INCLUDE: Only the items and quantities of devices listed on this quotation. The design is pending approval of authorities having jurisdiction where approval is required. Pre-installation rough-in followed by one site visit for final connection of head-end w/ training if needed and all required testing to be performed during the same visit. Acceptance and testing documentation (when applicable). For alarm systems with a key lock box, if shown on plans the least expensive lock box will be provided unless specified otherwise. Work is to be performed during the hours of 8:00 AM and 4:30 PM. We may choose to make a network connection in the building to facilitate commissioning and service remotely.

THIS QUOTE DOES NOT INCLUDE: Multiple site visits for phased projects unless it was specifically advised of the phasing schedule prior to providing this quote. Permits, licenses, sales tax, or shipping costs to the customer unless each is specifically listed. Third party approvals or third-party testing or inspections unless specifically listed. Return visits if other trades could not be coordinated to be present during our

Sales Agreement T&C's

original site visit. Labeling of devices, controls or any required signs unless specifically listed on the quote. Unforeseen existing conditions that were not brought to our attention prior to the quote.

IT IS THE CUSTOMER'S RESPONSIBILITY TO: Provide a revised equipment count if the quantities shown are incorrect. Provide a minimum of FIVE business days to schedule. Provide a clean and safe working environment that complies with all OSHA rules and standards. Provide a safe and secure, climate-controlled storage area for tools and the equipment being installed. Provide labeling and any required signs. Provide trash receptacles and pay for all trash removal unless trash removal is specifically listed. Cutting, patching, and painting of any areas affected by the installation unless each of these functions are specifically listed on the quote. If there is a custom annunciator/map or custom control panel, etc. then AutoCAD files must be provided to work from. To pay additional travel and labor costs for any additional unplanned site-visits.

Escalation Clause

TC-Escalation Clause

Due to recent market volatility and ongoing supply chain issues, Minuteman is incorporating the following clause into all proposals and maintenance contracts:

Through no fault of Minuteman, In the event of a delay in product availability or price increase of materials procured by any manufacture and/or distributor, the contract sum, time of completion, or contract requirements shall be adjusted by a change order in accordance with the procedures of the Contract Documents. A change in price of any item of material from our manufactures or distributors will be considered between the date of this contract and the date of installation. Issuance of a purchase order or signed proposal constitutes acceptance of this clause.