

VILLAGE OF STICKNEY

6533 West Pershing Road
Stickney, Illinois 60402-4048
Phone - 708-749-4400
Fax - 708-749-4451



Jeff Walik
Village President

Mary Hrejsa
Tim Kapolnek

Village Trustees
Mitchell Milenkovic
Sam Savopoulos

Leandra Torres
Jeff White



Audrey McAdams
Village Clerk

REGULAR MEETING BOARD OF TRUSTEES

Tuesday,
August 1, 2017

Meeting Agenda

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approve Minutes of the Previous Public Hearing Regarding Proposed Annual Budget and Appropriation beginning May 1, 2017
5. Approve Minutes of Previous Regular Meeting
6. Authorize Payment of Bills
7. Pass and Approve Ordinance 2017-16, "An Ordinance Authorizing and Approving the Purchase of a Kubota Utility Vehicle for the Village of Stickney"
8. Report from the President
9. Report from the Clerk
10. Trustee Reports/Committee Reports
11. Reports from Department Heads
12. Public Comments
13. Motion to Adjourn to Closed Session
 - a. "Discussion regarding the semi-annual review of the minutes of meetings lawfully closed under the Open Meetings Act (Consideration of This Matter Held In Closed Meeting/Executive Session Pursuant to 5 ILCS 120/2 (C)(21)(2017))."
14. Motion to Return to Open Session
15. Adjournment

Posted July 27, 2017

July 18, 2017

Budget Hearing

State of Illinois
County of Cook
Village of Stickney

A Public Hearing of the Board of Trustees of the Village of Stickney was called to order by Mayor Jeff Walik on Tuesday, July 18, 2017 at 6:30 P.M. in the Stickney Village Hall, 6533 W. Pershing Road, Stickney, Illinois.

Upon the roll call, the following Trustees were present:
Trustees Hrejsa, Kapolnek, Milenkovic, Savopoulos, Torres and White

The Clerk read the official notice of the public hearing as published in the *Berwyn Life* Publication on Wednesday, June 21, 2017. The article was dated June 14, 2017.

Village Attorney Mike Del Galdo stated for the record, "That the Appropriation Ordinance and Budget were, in fact, made available, and made conveniently available for the public. "

The Village Treasurer, Paul Nosek made his presentation of the Summary of the Combined Annual Budget and Appropriations Ordinance.

Estimated Cash on Hand May 1, 2017	\$ 4,772,500	
Estimated Revenues	12,167,500	
TOTAL AVAILABLE	\$16,940,000	
Appropriated for General Fund	7,166,667	
Appropriated for Water Fund	3,486,000	
Appropriated for Capital Projects Fund	367,000	
Appropriated for Motor Fuel Tax Fund	170,000	
Appropriated for Family Day Fund	20,000	
Appropriated for 911 Fund	60,000	
Appropriated for Police Seizure Fund	0	
Appropriated for Police Revenue Fund	0	
Appropriated for Bond and Interest Fund	776,368	
TOTAL APPROPRIATIONS		<u>\$12,046,035</u>
Estimated Cash on hand as of April 30, 2018		<u>\$4,893,965</u>

Comments from the board: None

PUBLIC COMMENTS: There were no questions or comments

There being no further business, Trustee White moved, duly seconded by Trustee Savopoulos, that the meeting be adjourned. Upon which, said Board of Trustees adopted the motion unanimously at 6:35 p.m. and Mayor Walik declared the motion carried and the meeting adjourned.

Respectfully submitted,

Audrey McAdams
Village Clerk

Approved by me, this day of , 2017.

Jeff Walik, Mayor

July 18, 2017

**State of Illinois
County of Cook
Village of Stickney**

The Board of Trustees of the Village of Stickney met in regular session on Tuesday, July 18, 2017, at 7:00 p.m. in the Stickney Village Hall, 6533 W. Pershing Road, Stickney, Illinois.

**Upon the roll call, the following Trustees were present:
Trustees Hrejsa, Kapolnek, Milenkovic, Savopoulos, Torres and White**

Trustee Milenkovic moved, duly seconded by Trustee Savopoulos to approve the minutes of the previous regular session on Wednesday, July 5, 2017.

**Upon the roll call, the following Trustees voted:
Ayes: Trustee Hrejsa, Kapolnek, Milenkovic, Savopoulos, Torres and White
Nays: None
Absent: None
Mayor Walik declared the motion carried.**

Trustee White moved, duly seconded by Trustee Savopoulos that the bills, approved by the various committees of the Board, be approved for payment, and to approve warrants which authorize the Village Treasurer to draw checks to pay the bills, to be signed by the authorized signers, as provided for by the Ordinances of the Village of Stickney.

Prior to the vote, Treasurer Paul Nosek provided a summary indicating the source of funds used to pay the bills and the totals to be approved.

**Corporate Fund: \$104,972.83
Water Fund: \$261.61
Family Day: \$1089.36
Capital Projects Fund: \$2,527.75
Subtotal: \$108,851.55
General Fund Payroll: \$177,463.02
Water Fund Payroll: \$12,019.44
Subtotal: \$189,482.46
Total to be approved by Village Trustees: \$298,334.01**

**Upon the roll call, the following Trustees voted:
Ayes: Trustee Hrejsa, Kapolnek, Milenkovic, Savopoulos, Torres and White
Nays: None
Absent: None
Mayor Walik declared the motion carried.**

At this time Mayor Walik asked David De Leshe and Anthony Rocha to step forward to be sworn in as Police Officers for the Stickney Police Department.

After the ceremony, the Mayor said, "I would like to straighten up some confusion out there. These officers are not from Cicero, for anyone who has a problem with Cicero. Dave De Leshe comes from Lyons with some 30 years of service. Anthony Rocha comes from Burlington Northern Santa Fe Railway with 11 ½ years of service. Our third officer is John Flanagan who comes from Lyons also."

Trustee White moved, duly seconded by Trustee Torres to pass and approve Ordinance 2017-15, "An Ordinance Making Appropriations for all Corporate Purposes for the Village of Stickney, Cook County, Illinois for the fiscal Year 2017, Beginning May 1, 2017 and Ending April 30, 2018.

Prior to the vote, Treasurer Paul Nosek provided the following budget highlight.

- Total Expenditures increased by 0.0012 or .12%
- Police will be fully staffed
- No new revenue increased thus far
- Fire department will continue to work towards full EMS implementation
- Public works will be able to get some much needed equipment including a new F350 truck, Kabota machine,
- Stairs at Police Department will be fixed
- New accounting software will be purchased
- Network consolidation will be done saving the village saving at a minimum \$10,000 annually going forward
- Bathrooms and Rensch park will be fixed
- Siding on the salt facility will be fixed
- Playground equipment can be purchased
- Tennis and Volleyball courts will be repaired
- Sidewalk repair was funded to \$100,000 this year
- Money is in the budget for a crack seal program which public works can look at and implement

These are some of the highlights but there is still work to be done. One of the major items on the horizon is evaluating the sanitation service. In reviewing the budget I noticed that the sanitation department is subsidized almost \$350,000.00 a year. In other words, what we charge residents and what it costs us to run the department is underfunded by \$350,000.00.

Thank you and if you have any questions, please feel free to reach out to me.

Upon the roll call, the following Trustees voted:

Ayes: Trustee Hrejsa, Kapolnek, Milenkovic, Savopoulos and Torres

Nays: None

Absent: Trustee White

Mayor Walik declared the motion carried.

Trustee White moved, duly seconded by Trustee Savopoulos to take consideration and possible action regarding the Village Engineer's recommendation to reject all bids for the Police Department Entrance Repair Project and directing the Village Engineer and Village Staff to re-bid the Police Department Entrance Repair Project.

Prior to the vote, Trustee White explained, "The bids ranged from \$95,600.00 to \$164,314.00. When you have a discrepancy like this it is a huge problem. Our engineering firm contacted the low bid. They did miss something on the bid to the tune of \$20,000. It still saved some \$35,000. We just feel like we should throw these bids out. We feel that every bid we get will be a better bid for us to spend your money. It is our responsibility to get that job done as cheap as possible. We are taking the advice of our engineering firm."

Upon the roll call, the following Trustees voted:

Ayes: Trustee Hrejsa, Kapolnek, Milenkovic, Savopoulos, Torres and White

Nays: None

Absent: None

Mayor Walik declared the motion carried.

Trustee Savopoulos moved, duly seconded by Trustee Kapolnek to pass and approve Ordinance 2017-12, "An Ordinance Amending Vehicle Immobilization, Towing and Impounding."

Upon the roll call, the following Trustees voted:

Ayes: Trustee Hrejsa, Kapolnek, Milenkovic, Savopoulos, Torres and White

Nays: None

Absent: None

Mayor Walik declared the motion carried.

Trustee Milenkovic moved, duly seconded by Trustee Savopoulos to pass and approve Ordinance 2017-14, "An Ordinance Amending Public Nuisance by adding Junk Vehicles."

Prior to the vote Police Chief Dan Babich said, "So people understand, there are a lot of people who have junk cars on private property. You have to have a special ordinance for us to go on it to remove it. That is why we had to draft this ordinance so we could do that. Some people have vehicles that are abandoned or dangerous are harboring raccoons, rats or squirrels. This ordinance will give us the ability to go on that property through proper notice and then remove that vehicle at the expense of the person who owns it if they don't remove it. The other one is called the immobilization. We will put a boot on any vehicle that has five parking tickets or more. We have quite a few vehicles that are owned by residents or outside residents that have refused to make payments of restitution on these violations. This will give us the ability to lock their vehicles down until they make restitution. Otherwise, it will be towed within a five-day period. Their vehicle will eventually be impounded and possibly destroyed if they do not make restitution. We would like to send them to the billing process to try and collect the money. Sometimes people don't follow up on the mail. This is the final step we would like to take." Mayor Jeff Walik added, "The Police Chief, Deputy Chief Rich Jaczak and the Blight Officer have towed a couple of cars that have been sitting there for at least ten years."

Upon the roll call, the following Trustees voted:

Ayes: Trustee Hrejsa, Kapolnek, Milenkovic, Savopoulos, Torres and White

Nays: None

Absent: None

Mayor Walik declared the motion carried.

Trustee Savopoulos moved, duly seconded by Trustee White to approve Resolution 13-2017, "A Resolution Authorizing and Approving a Certain Agreement with GW & Associates for the auditing for the Village of Stickney.

Upon the roll call, the following Trustees voted:

Ayes: Trustee Hrejsa, Kapolnek, Milenkovic, Savopoulos, Torres and White

Nays: None

Absent: None

Mayor Walik declared the motion carried.

Trustee Hrejsa moved, duly seconded by Trustee White to grant permission for an August 12, 2017 Block Party on the 4400 Block of Grove Avenue.

Upon the roll call, the following Trustees voted:

Ayes: Trustee Hrejsa, Kapolnek, Milenkovic, Savopoulos, Torres and White

Nays: None

Absent: None

Mayor Walik declared the motion carried.

Trustee White moved, duly seconded by Trustee Savopoulos to grant permission for an August 19, 2017 Block Party on the 3900 Block of Scoville Ave.

Upon the roll call, the following Trustees voted:

Ayes: Trustee Hrejsa, Kapolnek, Milenkovic, Savopoulos, Torres and White

Nays: None

Absent: None

Mayor Walik declared the motion carried.

MAYOR'S REPORT: Mayor Walik informed us that the police department front stairs have been a setback. The next set of bids will be opened on August 2, 2017 at 10:00 a.m. On July 22, 2017 if you live near Ridgeland Avenue there might be traffic congestion associated with the Music Fest. We are supplying the land. They are bringing their own people, security, sound system and lighting. We will have police and fire on hand on the property. This is pretty much not a village run function. The police and fire report for the last six months will be available at the next meeting.

CLERK'S REPORT: Notice of an Illinois Commerce Commission meeting was given concerning the Northern Illinois Gas Company. The clerk gave an announcement of the McCook Reservoir tour.

TRUSTEE REPORTS:

Trustee Hrejsa addressed the Music Fest this coming Saturday. Fliers will go out this week concerning the Kid's Night on Friday, August 11, 2017 at the Stickney Pavilion. There will be a DJ and a movie. We will provide popcorn and juice.

Trustee Kapolnek congratulated the newly sworn in police officers.

Trustee Torres congratulated the newly sworn in police officers. On September 3, we are planning a Family Day. It will be from 2:00 p.m. to 9:00 p.m. Information will be going out shortly. Fire Works will be at 9:30 p.m.

Trustee Milenkovic mentioned that the new Consumer Confidence Report was mailed out recently about our water. Once again the village had no violations during the reporting period. If you haven't received it, copies are available at the village. Bob Wyant is our Water Operator and does a great job.

Trustee Savopoulos at the last meeting he reported on the proposed Welcome to Stickney sign located at the entrances to the Village. The sign was then shown off. It says "We Support our First Responders", Police, Fire, Paramedics, and military branches, Army, Marines, Navy and Air Force.

Trustee White congratulated our new police officers and welcomed them aboard.

DEPARTMENT REPORTS:

Police Chief Dan Babich he told us that he is honored to have these officers. He has known some of them for some twenty years working with them side by side. They bring a lot to the table. We have some younger officers and with their experience it will benefit everybody, especially in a major incident. Mentoring will be a good thing. In the future, what I am looking at for next year will be two officers. One is a veteran and another with many years on the job. I know them personally. They will be a great asset to the community. It will be a win, win situation for the community, the board and the entire police department. Deputy Police Chief Rich Jaczak recognized Police & Fire Commissions Al Brinker and Bob Senese who did all the work putting our lateral list together. We lost four officers within a week. These guys put it all together in a short period of time. They hit a home run with their selections.

Fire Chief Jeff Boyajian welcomed our new police officers and offered his assistance.

Public Works Supervisor Joe Lopez mentioned that they started the alley sweeping again. They started on the east side first and will catch the west side next week. On 44th, 43rd and 42nd we will be blocking the street so traffic can't come in from Harlem Avenue. This is so people can't drive in because of the construction on Harlem Avenue. On Maple to Harlem we will be putting up one way signs by the alley west only. There will be orange and white barriers with signs. Information will be sent out to the west side of the town. We were informed that we did a cleaning of the two underground water tanks. There was a small amount of sediment. It hasn't been done in the thirty years he has been here.

There being no further business, Trustee White moved, duly seconded by Trustee Savopoulos that the meeting be adjourned. Upon which the Board adopted the motion at 7:23 p.m.

Respectfully submitted,

Audrey McAdams, Village Clerk

Approved by me this day of 2017

Jeff Walik, Mayor

ORDINANCE NO. 2017-16

**AN ORDINANCE AUTHORIZING AND APPROVING THE PURCHASE
OF A KUBOTA UTILITY VEHICLE FOR THE VILLAGE OF STICKNEY**

WHEREAS, the Village of Stickney (the "Village") is a home rule municipal corporation in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Village has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs, and to review, interpret and amend its ordinances, rules and regulations; and

WHEREAS, the Village's Public Works Department (the "Department") serves the public by maintaining public roadways and other public property within the Village; and

WHEREAS, to ensure the continued efficient operation of the Department, the Department has determined that it is in need of a utility vehicle to assist the Department in removing snow and ice from the Village's roadways and as part of the Department's street cleaning operations; and

WHEREAS, the Department has provided a recommendation (the "Recommendation"), attached hereto and incorporated herein as Exhibit A, that the Village purchase a Kubota Utility Vehicle (the "Vehicle"); and

WHEREAS, Russo's Power Equipment, Inc. provided the Village with a proposal for the purchase of the Vehicle (the "Proposal"), incorporated herein by reference; and

WHEREAS, the Village President (the "President") and the Board of Trustees of the Village (the "Board" and with the President, the "Corporate Authorities") deem it advisable and necessary for the operation of the Department and the health, safety and welfare of the residents of the Village to purchase the Vehicle; and

WHEREAS, the Corporate Authorities have determined that it is necessary, advisable, and in the best interests of the Village and its residents to take all steps necessary to purchase the Vehicle in accordance with the terms of the Proposal;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF STICKNEY, COOK COUNTY, ILLINOIS, as follows:

SECTION 1: RECITALS. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2: PURPOSE. The purpose of this Ordinance is to authorize the purchase of the Vehicle in accordance with the terms of the Proposal, and to authorize the President or his designee to take all necessary steps to effectuate the intent of this Ordinance.

SECTION 3: AUTHORIZATION. The Board hereby authorizes the purchase of the Vehicle in accordance with the terms of the Proposal; authorizes and directs the President or his designee to execute any and all necessary documentation to effectuate the same, with such insertions, omissions and changes as shall be approved by the President and the Village Attorney; and ratifies any additional actions taken to effectuate the intent of this Ordinance. The Board further authorizes the President or his designee to execute any and all additional documentation that may be necessary to carry out the intent of this Ordinance. The Village Clerk is hereby authorized and directed to attest to and countersign any documentation as may be necessary to carry out and effectuate the purpose of this Ordinance. The Village Clerk is also authorized and directed to affix the Seal of the Village to such documentation as is deemed necessary. To the extent that any requirement of bidding would be applicable to the Vehicle described herein, the same is hereby waived.

SECTION 4. HEADINGS. The headings of the articles, sections, paragraphs and subparagraphs of this Ordinance are inserted solely for the convenience of reference and form no substantive part of this Ordinance nor should they be used in any interpretation or construction of any substantive provision of this Ordinance.

SECTION 5. SEVERABILITY. The provisions of this Ordinance are hereby declared to be severable and should any provision of this Ordinance be determined to be in conflict with any law, statute or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable and as though not provided for herein and all other provisions shall remain unaffected, unimpaired, valid and in full force and effect.

SECTION 6. SUPERSEDER. All code provisions, ordinances, resolutions, rules and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

SECTION 7. PUBLICATION. A full, true and complete copy of this Ordinance shall be published in pamphlet form or in a newspaper published and of general circulation within the Village as provided by the Illinois Municipal Code, as amended.

SECTION 8. EFFECTIVE DATE. This Ordinance shall be effective and in full force immediately upon passage and approval as provided by law.

(THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK)

PASSED this ____ day of _____, 2017.

AYES:

NAYS:

ABSENT:

ABSTENTION:

APPROVED by me this ____ day of _____, 2017.

Jeff Walik, President

ATTESTED AND FILED in my
office this ____ day of _____, 2017.

Audrey McAdams, Village Clerk

EXHIBIT A

Q U O T A T I O N

PAGE: 1

RUSSO'S POWER EQUIPMENT INC
9525 W. Irving Park Rd
Schiller Park, IL 60176
Phone #: (847)678-9525
Fax #: (847)678-0705

PHONE #: (708)261-6254 Ext: JOE DATE: 7/25/2017
CELL #: ORDER #: 3722861
ALT. #: (708)749-4400 CUSTOMER #: 1009623
P.O.#: SPREADER / BROO CP: Dino C
TERMS: Net 25 EOM LOCATION: 1
SALES TYPE: Quote STATUS: Active

BILL TO 1009623

Village of Stickney
6533 W Pershing Rd
Stickney, IL 60402-4048

SHIP TO

Village of Stickney
6533 W Pershing Rd
Stickney, IL 60402-4048

MFR	PRODUCT NUMBER	DESCRIPTION	QTY	PRICE	NET	TOTAL
KUB	RTV-X1100CWL-H	UV Worksite / Cab / HDWS Tires / Bed Liner	1	\$21,322.00	\$16,465.00	\$16,465.00
KUB	77700-VC5058	KIT STROBE LIGHT,LED W/MOUNT *	1	\$160.00	\$124.00	\$124.00
KUB	77700-V5059	KIT MIRROR,CAB STD EXTERNAL *	2	\$52.00	\$35.00	\$70.00
KUB	K7731-99620	KIT WORK LIGHT,FRONT HALOGEN *	1	\$203.20	\$122.00	\$122.00
KUB	K7731-99630	KIT WORK LIGHT,REAR HALOGEN *	1	\$141.54	\$85.00	\$85.00
KUB	K7731-99610	KIT HAZARD LIGHT/TURN SIGNAL *	1	\$277.00	\$213.00	\$213.00
KUB	K7591-99640	KIT ALARM,BACK UP *	1	\$150.70	\$105.00	\$105.00
KUB	V5005	Box Spreader / 10 cu. ft. / Sand / Salt	1	\$4,510.00	\$3,125.00	\$3,125.00
KUB	V5289	Front Quick Hitch and Subframe	1	\$793.00	\$550.00	\$550.00
KUB	V5272	Auxiliary Hydraulic Pump - D1105	1	\$479.00	\$330.00	\$330.00
KUB	V5232	Hydraulic Valve Kit / 2-Function	1	\$2,286.00	\$1,585.00	\$1,585.00
KUB	V5233	3rd Function Hydraulic Valve Upgrade Kit	1	\$336.00	\$232.00	\$232.00
KUB	V5260	60" Rotary Broom	1	\$3,549.00	\$3,080.99	\$3,080.99
KUB	V5240	Hydraulic Oil Cooler	1	\$1,386.00	\$960.00	\$960.00
KUB	V5245	Hand Throttle Kit	1	\$146.00	\$125.00	\$125.00
****	KUBOTA SETUP FEE	Kubota Setup Charge	0.8	\$500.00	\$500.00	\$400.00

Prices reflected on this quote are valid for 15 days

SUBTOTAL:	\$27,571.99
TAX:	\$0.00
ORDER TOTAL:	<u>\$27,571.99</u>

Authorized By: _____

AGENDA MEMO

Village Board
August 1, 2017

ISSUE STATEMENT

Approval of a Kubota Utility Vehicle budgeted line item 11-515-002 in the amount of \$27,571.99. Budgeted amount \$20,000.

BACKGROUND AND HISTORY

The Village of Stickney Public Works is asking for a Kubota Utility vehicle to help clean and maintain the park's, remove snow and ice along Pershing Rd. in front of the businesses and off street parking and the business parking lot. The broom attachment will help in the spring and summer season to remove dirt and weeds on the curb and in the fall for leaves. During the winter season it will help tremendously with removing snow and ice and salting the sidewalks. For safety purposes it will help prevent back injuries and it moves at a faster pace allowing us to cover a lot more areas at a time. Staff obtained 2 quotes as follows:

- | | |
|---------------------------------|-------------|
| 1. Russo's Power Equipment Inc. | \$27,571.99 |
| 2. Martin Implement Sales, Inc. | \$33,145.00 |

Original quote of \$20,000 used for budgeting did not include the necessary attachments that staff is requesting which will make the machine much more versatile.

STAFF RECOMMENDATION

Purchase of machine with attachments

ALTERNATE CONSIDERATION

Purchase machine without attachments or do not purchase machine

DECISION MODE

This item will be on the August 1, 2017 agenda