

# VILLAGE OF STICKNEY

6533 West Pershing Road  
Stickney, Illinois 60402-4048  
Phone - 708-749-4400  
Fax - 708-749-4451



**Jeff Walik**  
Village President

**Jim Hrejsa**  
**Tim Kapolnek**

## Village Trustees

**Mitchell Milenkovic**  
**Sam Savopoulos**

**Leandra Torres**  
**Jeff White**



**Audrey McAdams**  
Village Clerk

REGULAR MEETING  
BOARD OF TRUSTEES  
Stickney Village Court Room  
6533 W. Pershing Road

Tuesday, September 17, 2024

7:00 p.m.

## Meeting Agenda

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Possible motion and final action to permit member (s) to attend by electronic participation
5. Approve Minutes of Previous Regular Meeting
6. Authorize Payment of Bills
7. Approval of \$57,000.00 for Preliminary Architectural & Engineering Services Agreement for Proposed Community Center and Site Improvements at 41<sup>st</sup> and Ridgeland Avenue
8. Grant Permission to the Stickney-Forest View Lions Club to Solicit for "Candy Day" in the Village on Friday, October 11, and Saturday, October 12, 2024
9. Report from the Mayor
10. Report from the Clerk
11. Trustee Reports/Committee Reports
12. Reports from Department Heads
13. Public Comments
14. Adjournment

Posted September 12, 2024

**September 3, 2024**

**State of Illinois  
County of Cook  
Village of Stickney**

**The Board of Trustees of the Village of Stickney met in regular session on Tuesday, September 3, 2024, at 7:06 p.m. in the boardroom located at 6533 W. Pershing Road, Stickney, Illinois.**

**Upon the roll call, the following Trustees were present:  
Trustees Milenkovic, Torres, Kapolnek and Hrejsa  
Absent: Trustees Savopoulos and White**

**Mayor Walik explained that Trustee White is sick, and Trustee Savopoulos is on vacation.**

**Trustee Hrejsa moved, duly seconded by Trustee Torres to approve the minutes of the regular board meeting held on Tuesday, August 20, 2024.**

**Upon the roll call, the following Trustees voted:  
Ayes: Trustees Milenkovic, Torres, Kapolnek and Hrejsa  
Absent: Trustees Savopoulos and White  
Mayor Walik declared the motion carried.**

**Trustee Milenkovic moved, duly seconded by Trustee Kapolnek that the bills, approved by the various committees of the Board, be approved for payment, and to approve warrants which authorize the Village Treasurer to draw checks to pay the bills, to be signed by the authorized signers, as provided for by the Ordinances of the Village of Stickney.**

**Upon the roll call, the following Trustees voted:  
Ayes: Trustees Milenkovic, Torres, Kapolnek and Hrejsa  
Absent: Trustees Savopoulos and White  
Mayor Walik declared the motion carried.**

**Trustee Torres moved, duly seconded by Trustee Hrejsa to pass, and approve Ordinance 2024-16, "An Ordinance Amending Chapter 42, Article VI of the Municipal Code, Village of Stickney, Illinois Regarding Requests for Approval of Pollution Control Facility Siting"**

**Upon the roll call, the following Trustees voted:  
Ayes: Trustees Milenkovic, Torres, Kapolnek and Hrejsa  
Absent: Trustees Savopoulos and White  
Mayor Walik declared the motion carried.**

**Prior to the vote, Clerk McAdams asked for clarification of this ordinance. Village Attorney Jessica Fese explained that it is part of the State's statute that the local unit of government, the village, is part of the process for the application on a state level to approve either the expansion of existing pollution control facilities or applications for new pollution control facilities. We already have regulations in the code. They said they were outdated. They were from 2004. We are simply updating them to align with current state statute. The clerk then interjected that she recently received**

an IEPA notice pertaining to a construction permit for the Metropolitan Biosolids Management company in Stickney to install scrubbers. She wondered if it had anything to do with this ordinance. The attorney asked for a copy of the notice.

Trustee Kapolnek moved, duly seconded by Trustee Milenkovic to Approve Resolution 12-2024, "A Resolution Regarding the Release of Executive Session Minutes"

Upon the roll call, the following Trustees voted:

Ayes: Trustees Milenkovic, Torres, Kapolnek and Hrejsa

Absent: Trustees Savopoulos and White

Mayor Walik declared the motion carried.

Trustee Torres moved, duly seconded by Trustees Hrejsa to Grant Permission to Girl Scouts of Greater Chicago and Northwest Indiana to Conduct their Annual Girl Scout Product and Cookie Programs September 20, 2024-October 16, 2024, and December 13, 2024-January 15, 2025"

Upon the roll call, the following Trustees voted:

Ayes: Trustees Milenkovic, Torres, Kapolnek and Hrejsa

Absent: Trustees Savopoulos and White

Mayor Walik declared the motion carried.

**MAYOR'S REPORT:** The mayor stated that Family Day was amazing. The weather, food, music, and fireworks. He thanked all the volunteers. He asked for a round of applause for our police and fire department. He made notice of Joe Lopez and Public Works for their set up and clean up during and afterwards. There were many former Stickney residents there.

**CLERK REPORT:** The Clerk spoke of an achievement she attained. She read the following letter: "As Regional VII Director for the International Institute of Municipal Clerks, I would like to congratulate you on becoming a Paul Craig Athenian Fellow of the IIMC Leadership Society. This is a huge accomplishment that you should be proud of. Please share this letter with your Mayor and Trustees." She explained to the audience that she had to attend ten learning sessions. They all had to do with leadership skills. I had to read books that have been selected by the Institute. There is a facilitator. We all gather, either in person or via zoom, for six hours. There is discussion and worksheets. It took me some time to complete.

In addition, the clerk informed people about a survey from the Chicago Metropolitan Agency for Planning, CMAP. Select residents will receive a letter in the mail from CMAP asking them about their daily travel activities. The last time they did this was in 2019. These people also monitor the census. Look for this information on our website. We received a letter from the Illinois Environmental Protection Agency informing us that they received an application for a construction permit for the Metropolitan Biosolids Management company located at 6001 W. Pershing Road, in Stickney.

**TRUSTEE REPORTS:**

**Trustee Milenkovic:** He reminded people that garbage will be delayed one day this week due to the holiday. The students in attendance can come forward after the meeting to have their assignments signed. We are starting the tree lottery. The application is located at the window in the lobby. There is a form on the website. Anyone who wants a tree should receive one. Applications will be accepted until September 16. Recipients will be notified shortly afterwards. The plantings should occur by the end of September or the beginning of October. The next Tree Board meeting will be held on September 17<sup>th</sup>. The gas station on Pershing and Cicero just started planting trees to enhance their landscape.

**Trustee Torres:** She could not say enough about Stickney Family Day. She mentioned all the entities that were involved such as the fire department, police department, public works, and volunteers. Everything went perfectly. The rides, food and music were excellent. There were over two thousand people there. We put on a wonderful event. The kids loved the fireworks. She then reminded people of the Pet Fest on September 14<sup>th</sup> from 1:00 to 3:00 on 41<sup>st</sup> and Ridgeland. Pets could also be blessed. Information was provided about the Pumpkin Patch where kids can pick out pumpkins and candy.

**Trustee Kapolnek:** He also said that Stickney Family Day was fantastic. The seniors loved bingo. They had to bring in three additional tables and chairs. They originally had eighty-five set up for bingo. He then congratulated Audrey for her achievement.

**Trustee Hrejsa:** He thanked all the usual for helping with Family Day. The soccer people came out to help. We had adult supervision for the kids. They had a tent set up. They organized themselves. He believed that we could receive their help in the future. He reminded people that on October 19<sup>th</sup> we will be having the Haunted Hayride event. He is looking for volunteers to be actors at the event.

**DEPARTMENT REPORTS:**

**Public Works Director Joe Lopez:** The sewers on Oak Park have been cleaned and viewed with cameras. Garbage will be postponed by one day this week. He told people that he adopted his dog two years ago while at the Pet Fest. The Oak Park street construction may start on the sixth.

**Police Chief James Sasseti:** There were no issues at Family Day.

**Fire Chief Jeff Boyajian:** There were seven minor injuries at Family Day. There was no transport to the hospital. The fireworks went off without any problems. He reminded us that the Fire Department will be holding an open house on Oct 16, from 11:00 a.m. to 2:00 p.m.

There being no further business, Trustee Milenkovic moved, duly seconded by Trustee Kapolnek, that the meeting be adjourned. Upon which the Board adopted the motion to adjourn at 7:29 p.m.

Respectfully submitted,

\_\_\_\_\_  
Audrey McAdams, Village Clerk

Approved by me this \_\_\_\_ of \_\_\_\_\_, 2024

\_\_\_\_\_  
Jeff Walik, President

**Village of Stickney**  
**Warrant Number 24-25-10**

EXPENDITURE APPROVAL LIST  
FOR VILLAGE COUNCIL MEETING ON  
September 17, 2024

Approval is hereby given to have the Village Treasurer of Stickney, Illinois pay to the officers, employees, independent contractors, vendors and other providers of goods and services in the indicated amounts as set forth.

A summary indicating the source of funds used to pay the above is as follows:

01 CORPORATE FUND		57,050.53
02 WATER FUND		15,987.05
03 MOTOR FUEL TAX FUND		
05 1505 FUND		-
07 POLICE REVENUE SHARING FUND		-
08 CAPITAL PROJECTS FUND		-
09 BOND & INTEREST FUND		
	Subtotal:	<u>73,037.58</u>
General Fund Payroll	9/15/2024	262,585.45
Water Fund Payroll	9/15/2024	<u>23,630.01</u>
	Subtotal:	<u>286,215.46</u>
Total to be Approved by Village Council		<u>359,253.04</u>

Approvals:

\_\_\_\_\_  
Jeff Walik, Mayor

\_\_\_\_\_  
Audrey McAdams, Village Clerk

\_\_\_\_\_

**VOS\_41665\_Village of Stickney**  
 Check/Voucher Register - Check Register  
 01 - General Fund  
 From 8/29/2024 Through 9/12/2024

<u>Check Number</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
509035	Aftermath	9/3/2024	300.00
509036	Air One Equipment, Inc.	9/3/2024	45.00
509037	Bell Fuels, Inc.	9/3/2024	1,822.40
509038	Bluders Tree Service & Landscaping	9/3/2024	8,050.00
509040	Corneliu Covaliu	9/3/2024	440.00
509041	CPURX, Inc.	9/3/2024	7,731.00
509042	DEL GALDO LAW GROUP LLC	9/3/2024	6,246.78
509043	Executive Gift Selection	9/3/2024	1,311.00
509045	Konica Minolta Business Solutions U.S....	9/3/2024	174.34
509046	Maurice Moore Memorials	9/3/2024	425.00
509047	Petty Cash	9/3/2024	235.02
509048	P.F. Pettibone & Co.	9/3/2024	229.95
509049	RAY O'HERRON CO. INC.	9/3/2024	936.15
509050	Riccio Construction Corporation	9/3/2024	7,377.00
509051	Shark Shredding, Inc.	9/3/2024	324.80
509052	Southwest Community Publishing	9/3/2024	239.40
509055	The Eagle Uniform Co.	9/3/2024	253.00
509056	Abila	9/5/2024	1,971.84
509057	Advantage Chevrolet	9/5/2024	89.95
509058	Anthony T. Bertucca	9/5/2024	900.00
509059	B and B Maintenance, Inc	9/5/2024	2,180.00
509060	Burke Beverage	9/5/2024	2,101.33
509061	Corneliu Covaliu	9/5/2024	396.00
509062	Illinois alarm services, Inc.	9/5/2024	2,100.00
509063	Java Breeze	9/5/2024	145.00
509064	Konica Minolta Business Solutions U.S....	9/5/2024	600.38
509065	NORTH EAST MULTI-REGIONAL TRAI...	9/5/2024	700.00
509066	R&L Landscaping Service, Inc	9/5/2024	1,680.00
509067	RAY O'HERRON CO. INC.	9/5/2024	3,291.00
509068	Securitas Technology Corporation	9/5/2024	4,704.19
509069	T-Mobile USA, Inc.	9/5/2024	50.00
	Total 01 - General Fund		57,050.53

**VOS\_41665\_Village of Stickney**  
Check/Voucher Register - Check Register  
02 - Water Fund  
From 8/29/2024 Through 9/12/2024

<u>Check Number</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
509037	Bell Fuels, Inc.	9/3/2024	911.19
509039	Clear View	9/3/2024	380.79
509044	Heidelberg Materials	9/3/2024	477.26
509050	Riccio Construction Corporation	9/3/2024	9,899.00
509053	S & S Industrial Supply	9/3/2024	58.56
509054	Standard Equipment Company	9/3/2024	<u>4,260.25</u>
	Total 02 - Water Fund		<u>15,987.05</u>
Report Total			<u><u>73,037.58</u></u>

## MEMO

**To:** Village of Stickney  
6533 W Pershing Road  
Stickney, IL 60402

**Attn:** Mayor & Board of Trustees

**From:** Tim Geary, P.E., Village Engineer

**CC:** Audrey McAdams, Clerk

**Date:** 9/11/2024

**Re:** Community Center – Preliminary Architectural & Engineering Services Agreement

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Dear, Mayor & Board of Trustees:

Please find attached a copy of the proposed **Agreement for Services for Preliminary Architectural and Engineering Design** for preparation of detailed concept plans and cost estimates for the proposed Community Center building and site improvements at 41<sup>st</sup> Street & Ridgeland Avenue.

The Architectural and Engineering services to be provided in this agreement will include the preparation of detailed plans and renderings such that accurate cost estimates can be prepared to finalize the project budget and coordinate additional funding sources as may be necessary. The proposed agreement will also include presentation of the finalized proposed plan at a public meeting at a time and date as determined by the Village.

The completion of these preliminary plans will expedite the preparation of construction drawings, bidding documents and permit approval coordination.

If this Agreement meets your approval, please execute two (2) copies of the agreement as shown. Please contact me if you should need any additional information regarding this proposed agreement or for the project in general.

Note: This project has received DCEO Grants for a total amount of \$5.5M.

Thank you,



Tim Geary, P.E.  
Village Engineer



<b>OWNER:</b>	L O C A L  A G E N C Y	A G R E E M E N T F O R  S E R V I C E S  F O R  P R E L I M I N A R Y  A R C H I T E C T U R A L & E N G I N E E R I N G  D E S I G N	C O N S U L T A N T	<b>ENGINEER:</b>
Village of Stickney				Frank Novonty & Assoc., Inc. DBA Novotny Engineering
<b>Address:</b>  6533 W Pershing Road				<b>Address:</b>  545 Plainfield Road, Suite A
<b>City:</b>  Stickney				<b>City:</b>  Willowbrook
<b>Project No.:</b>  21363				<b>State:</b> IL <b>Zip:</b> 60527

THIS AGREEMENT, made and entered into this 17th day of **September, 2024**, by and between **Frank Novotny & Associates, Inc. (DBA Novotny Engineering)** whose address is 545 Plainfield Road, Suite A, Willowbrook, IL 60527 hereinafter called the "**ENGINEER**", and the **Village of Stickney** hereinafter called the "**OWNER**" covers certain professional Architectural and Engineering preliminary design and project coordination services, in connection with the proposed improvement designated as **Village of Stickney Community Center – 41<sup>st</sup> Street & Ridgeland Avenue** which scope of construction work will consist of the construction of new community center building including site improvements.

**WITNESSETH THAT**, in consideration of these premises and of the mutual covenants herein set forth,

**THE ENGINEER AGREES,**

I. To perform or be responsible for the performance of the following Architectural and Engineering Services for the Owner in connection with the proposed improvement hereinbefore described:

- a. Make such detailed surveys as are necessary for the preparation of preliminary architectural concept plans to prepare accurate cost estimates for project funding coordination and for presentation of the project to the public, including the following architectural tasks:

Architectural Concept Plans

1. Floor Plans
2. Roof Plans
3. Building Sections
4. Building Elevations
5. Outline Specifications
6. Finish Schedule
7. Concept MEP & Fire Protection Narrative
8. Concept Structural Narrative

- b. Make such detailed surveys as are necessary for the preparation of preliminary engineering site concept plans to prepare accurate cost estimates for project funding coordination and for presentation of the project to the public, including the following engineering tasks:

Engineering Concept Site Plan

- 1. Parking Lot Geometric Layout
  - 2. Parking Lot Drainage and Stormwater Management
  - 3. Parking Lot Lighting
  - 4. Preliminary MWRD Lease Coordination
- c. Prepare detailed Architectural and Site Engineering Estimates of Probable Cost based on finalized concept plans.
- d. Architect and Engineer will attend meetings with Village Officials and staff to finalize the concept plan. A total of three (3) meetings is included in the base fee.
- e. Architect and Engineer will attend a meeting to present the project to the Village Board or to the public as may be required.
- f. Additional Architect and Engineer services not specifically identified in this agreement as approved by the Owner.

II. That all reports, Plans, plats, and Special Provisions to be furnished by the Architect and Engineer pursuant to this Agreement will be in accordance with the current generally accepted standards of design professionals performing such engineering services; it being understood that all such reports, plats, Plans and drafts, shall before being finally accepted, be subject to approval by the Owner.

VIII. The Engineer will carry General Liability insurance in the amount of not less than \$1,000,000; Workman's Compensation of not less than \$500,000; and Professional Liability insurance of not less than \$1,000,000. The Engineer shall name the Owner as "Additional Insured" on the Engineer's General Liability policy.

**THE OWNER AGREES,**

I. To pay the Engineer as compensation for all services performed as stipulated in Paragraphs I-a, b, c, d and e of "THE ENGINEER AGREES" section as follows:

- a. A sum of money as follows:

Architectural Fee	= \$48,000.00
<u>Engineering Fee</u>	<u>= \$ 9,000.00</u>
Total Fee	= \$57,000.00

II. To allow the Engineer to sublet all or portions of the services provided under Paragraphs I-a, c, d, and e of "THE ENGINEER AGREES".

III. To pay for the services stipulated in Paragraph I-f of "THE ENGINEER AGREES", a sum of money:

- a. Based on the hourly rates stipulated below for personnel assigned to this project as payment in full to the Engineer for the actual time spent in providing these services, the hourly rates include profit, overhead, readiness-to-serve, insurance, social security and retirement deductions. The classifications of the employees used in the work should be consistent with the employee classifications for the services performed.

<b><u>Preliminary Architectural Design</u></b>	
<b><u>Classification of Employee</u></b>	<b><u>Hourly Rate Range</u></b>
Principal Architect	\$175.00 - \$180.00
Project Architect	\$125.00 - \$150.00
Project Estimator	\$170.00 - \$185.00
MEP Engineer	\$175.00 - \$200.00
Principal Structural Engineer	\$350.00 - \$400.00
Associate Structural Engineer	\$250.00 - \$290.00

<b><u>Preliminary Site Engineering Design</u></b>	
<b><u>Classification of Employee</u></b>	<b><u>Hourly Rate Range</u></b>
Principal	\$175.00 - \$195.00
Associate Principal	\$170.00 - \$190.00
Senior Project Engineer	\$165.00 - \$185.00
Project Manager	\$130.00 - \$150.00
Staff Engineer	\$ 90.00 - \$125.00
Senior Technician	\$ 90.00 - \$140.00
Technician	\$ 80.00 - \$110.00
Survey Crew Chief	\$130.00 - \$150.00
CAD Technician	\$100.00 - \$130.00
GIS Technician	\$ 80.00 - \$110.00
Engineering Intern II	\$ 45.00 - \$ 65.00

The hourly rates itemized above shall be effective the date the parties, hereunto entering this Agreement, have affixed their hands and seals and shall remain in effect until December 31, 2024. In the event the services of the Engineer extend beyond that date, the hourly rates will be adjusted yearly by addendum to this Agreement to compensate for increases in the salary structure of the Engineer that are in effect at that time.

IV. That payments due the Engineer for services rendered pursuant to this Agreement will be made as soon as practicable after the services have been performed with invoices submitted on a quarterly basis.

V. That, should the improvement be abandoned at any time after the Engineer has performed any part of the services provided for in Paragraphs I-a and I-c, of "THE ENGINEER AGREES" section, and prior to the completion of such services, the Owner shall reimburse the Engineer an amount which bears the same ratio to the total fee otherwise payable under this Agreement as the services actually rendered hereunder by the Engineer bear to the total services necessary for the full performance of this Agreement, such payment plus all reimbursable payments then due, shall be in full discharge of all rights of the Engineer under this Agreement.

VI. That should the Owner require the Engineer to purchase insurance over and above the coverage normally carried by the Engineer and noted in Paragraph VIII of the "ENGINEER

AGREES" section or require that the Owner be named as an "additional insured" on the Engineer's policy, the Owner will reimburse the Engineer at his actual invoice cost for the additional insurance coverage requested.

**IT IS MUTUALLY AGREED,**

I. The laws governing this Agreement shall be the laws of the State of Illinois.

II. This Agreement may be terminated by the Owner upon giving notice in writing to the Engineer at his last known post office address. Upon such termination, the Engineer shall cause to be delivered to the Owner all drawings, Specifications, partial and completed estimates and data if any with the understanding that all such material becomes the property of the Owner. Owner acknowledges that if conflicts exist between electronically transmitted documents and hard copy documents, the hard copy documents prevail. If the Agreement is terminated or the Contract for Construction has not been awarded one (1) year after the acceptance of the Plans by the Owner, the Engineer shall be paid for services completed and services partially completed, an amount which bears the same ratio to the total fee otherwise paid under this Agreement as the services actually rendered hereunder by the Engineer bear to the total services necessary for the full performance of this Agreement and such payment, plus all reimbursable payments then due, shall be in full discharge of all rights of the Engineer under this Agreement

**EXECUTED BY THE OWNER,** this 17th day of September, 2024.

**Owner: VILLAGE OF STICKNEY**  
**Address: 6533 W PERSHING ROAD**  
**STICKNEY, IL 60402**

By: \_\_\_\_\_

Jeff Walik, Mayor

**ATTEST:**

By: \_\_\_\_\_

Audrey McAdams, Clerk

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**EXECUTED BY THE ENGINEER**, this \_\_\_\_\_ of \_\_\_\_\_, 2024.

**FRANK NOVOTNY & ASSOCIATES, INC  
D/B/A NOVOTNY ENGINEERING  
545 PLAINFIELD ROAD, SUITE A  
WILLOWBROOK, IL 60527**

By: \_\_\_\_\_

**ATTEST:**

Timothy P. Geary, President

By: \_\_\_\_\_

Thomas R. Brandstedt, Vice President

**STICKNEY-FOREST VIEW LIONS CLUB**

**4126 S. CLINTON AVE.  
STICKNEY, IL 60402**

September 2, 2024

Mayor Jeff Walik  
Village of Stickney  
Stickney, IL 60402

Dear Mayor Walik,

On Friday October 11th and Saturday October 12th, the Stickney Forest View Lions Club will solicit funds to help humanity. Our primary goal is to eliminate blindness from the world in our lifetime and to help the hearing impaired.


No matter the amount of the donation received, those giving will receive a packet of traditional flavored candy.

We ask that you give us the Village's permission to solicit funds throughout the Streets of the community. As you know, we will be "shaking our cans" and offering candy for a donation.

A copy of the liability insurance is attached.

Thank you in advance for your anticipated permission.

Sincerely,



Alan J. Brinker  
Candy Day Chairman 2024  
4126 S. Clinton Ave.  
Stickney, IL 60402  
708-788-4040

**RECEIVED**

SEP 06 2024

**VILLAGE OF STICKNEY**