

VILLAGE OF STICKNEY

6533 West Pershing Road
Stickney, Illinois 60402-4048
Phone - 708-749-4400
Fax - 708-749-4451



Village Trustees

Mary Hrejsa
Tim Kapolnek

Mitchell Milenkovic
Sam Savopoulos

Leandra Torres
Jeff White



Jeff Walik
Village President

Audrey McAdams
Village Clerk

REGULAR MEETING BOARD OF TRUSTEES

Tuesday,
August 15, 2017

Meeting Agenda

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approve Minutes of Previous Regular Meeting
5. Authorize Payment of Bills
6. Consideration and possible action regarding the Village Engineer's recommendation to award a Contract to be awarded to Schaeffes Brothers, Inc., for the Police Department Entrance Repair Project
7. Approve Resolution 14-2017, "A Resolution Authorizing the Release of Executive Session Minutes"
8. Approve Resolution 15-2017, "A Resolution Relating to Participation by Elected Officials in the Illinois Municipal Retirement Fund"
9. Approve Block Party on August 26, 2017 for 4100 Block of Maple from noon to 8:00
10. Report from the President
11. Report from the Clerk
12. Trustee Reports/Committee Reports
13. Reports from Department Heads
14. Public Comments
15. Adjournment

Posted August 10, 2017

August 1, 2017

State of Illinois
County of Cook
Village of Stickney

The Board of Trustees of the Village of Stickney met in regular session on Tuesday, August 1, 2017, at 7:00 p.m. in the Stickney Village Hall, 6533 W. Pershing Road, Stickney, Illinois.

Upon the roll call, the following Trustees were present:
Trustees Hrejsa, Kapolnek, Milenkovic, Torres and White
Absent: Trustee Savopoulos

Trustee Milenkovic moved, duly seconded by Trustee White to approve the minutes of the previous Public Hearing Regarding Proposed Annual Budget and Appropriation meeting held on July 18, 2017.

Upon the roll call, the following Trustees voted:
Ayes: Trustee Hrejsa, Kapolnek, Milenkovic, Torres and White
Absent: Trustee Savopoulos
Nays: None
Mayor Walik declared the motion carried.

Trustee White moved, duly seconded by Trustee Hrejsa to approve the minutes of the previous Regular Session meeting held on July 18, 2017.

Upon the roll call, the following Trustees voted:
Ayes: Trustee Hrejsa, Kapolnek, Milenkovic, Torres and White
Absent: Trustee Savopoulos
Nays: None
Mayor Walik declared the motion carried.

Trustee White moved, duly seconded by Trustee Milenkovic that the bills, approved by the various committees of the Board, be approved for payment, and to approve warrants which authorize the Village Treasurer to draw checks to pay the bills, to be signed by the authorized signers, as provided for by the Ordinances of the Village of Stickney.

Upon the roll call, the following Trustees voted:
Ayes: Trustee Hrejsa, Kapolnek, Milenkovic, Torres and White
Absent: Trustee Savopoulos
Nays: None
Mayor Walik declared the motion carried.

Prior to the vote, Treasurer Paul Nosek provided a summary indicating the source of funds used to pay the bills and the totals to be approved.

Corporate Fund: \$58,374.32
Motor Fuel Tax Fund: \$2,864.99

Badge: \$0
Water Fund: \$168,318.70
Police Pension Fund: \$12,936.74
911 Account: \$40.21
1505 Account: \$2,699.28
Family Day: \$885.00
Police Revenue Sharing \$0
Capital Projects Fund: \$0
Bond & Interest Fund: \$0
Subtotal: \$246,119.24
General Fund Payroll: \$111,474.89
Water Fund Payroll: \$12,019.44
Subtotal: \$123,494.33
Total to be approved by Village Trustees: \$369,613.57

Trustee Milenkovic moved, duly seconded by Trustee White to Pass and Approve Ordinance 2017-16, "An Ordinance Authorizing and Approving Ordinance 2017-16, "An Ordinance Authorizing and Approving the Purchase of a Kubota Utility Vehicle for the Village of Stickney."

Prior to the vote, Sam Alonzo the Foreman from Public Works explained that this is a two-seater utility vehicle has a salter on it. It will be used to take care of 39th Street and clean up off street parking, sidewalks, the police department and fire department parking. The Mayor added in that it has an attachment for the brush to get on the sidewalks in certain areas. It can haul things such as chips.

Upon the roll call, the following Trustees voted:
Ayes: Trustee Hrejsa, Kapolnek, Milenkovic, Torres and White
Absent: Trustee Savopoulos
Nays: None
Mayor Walik declared the motion carried.

MAYOR'S REPORT: Mayor Walik told us that we had our music fest on July 22. He thanked everybody who helped. We had approximately 1,300 people there. We parked between 500 to 550 cars. There was not one incident. He continued to announce that our rodent issue as of January 1 to July, we had only eight complaints. Last year at this time we had 16 complaints. He thanked public works, parks and recs and residents that have been keeping up their property. He asked that people should let us know if they see problems around them. He just wrote a letter to the business and apartment owners along Pershing and Harlem to put traps out. Hopefully we could cut that number in half. In addition, the Mayor recognized Treasurer Paul Nosek. When he came here he had no passwords for the computer. He had no contacts with our taxes, with our union contracts and union people. No contacts with our payroll. He couldn't get into our banks for one month. Paul worked very hard working overtime and starting early. We backed him 100%. We put together our budget with our budget committee made up of Trustee Savopoulos and Trustee White. In this time he has saved us approximately \$29,000. He saved \$10,000 with auditing and \$10,000 with our IT stuff. Savings were found within cleaning and sanitation. The Mayor recognized Paul Nosek for three months on the job.

TRUSTEE REPORTS:

Trustee Hrejsa provided the Blight Report: 2081 Number of Houses, buildings; 179 On-going watch list; 50 Houses with missing, defaced or defective front addresses; 119 Garages with missing, defaced or defective alley addresses; 228 Garages needing repair, paint or replace; 37 Fences needing repair, paint or replace; 158 Number of sidewalk tiles needing work (partial); 177 Write ups notices (worthy of stop to further review). 5 Stickney Local Ordinance Citations; In addition, we were told about a Kids Night coming up on August 11, located at the Pavilion. There will be a DJ starting at 7:00 and a movie will start at dusk. There will be treats provided. There will be water balloons. Bring blankets and chairs. There will be a free raffle. Culver's coupons will be given out. There will be a Family Day coming up. The Mayor commended Blight Inspector Ed Bartunek. He has given more warnings than tickets.

Trustee Kapolnek gave the Fire Report for January through the month of June: Ambulance calls: 330; Mutual Aid Calls: 80 Service Calls: 19; Fire Calls: 83; Hazardous Condition Calls: 8; Motor Vehicle Accidents: 31; Working Fires: 1; Brush/Trash Fire Calls: 3; Car Fires: 1; Outside Equipment Fires: 0; Total calls for the month of: Total calls for 2017: 557.

Trustee Torres provided the Police Total Activity Report for January 1 to June 30, 2017: Total number of calls for service; 9,051; Total number of E911 calls received; 2,420; Arrest by type: Traffic: 596; Village Ordinance Offences: 149; Warrants and Complaints: 40; Parking violations: 1,626; Total number of arrests/citations issued: 2,411; Total number of squad miles: 57,222; Total amount of gasoline used: 7,021.2 gallons; Average gas mileage/squad: 8.15 mpg.

Semi-Annual Activity Report January-June, 2017: CALLS FOR SERVICE; Total calls for service: 9,051; Incidents generated: 1,644; INDEX CRIMES OFFENSES; Homicides Number 0, Arrests 0; Rape Number 0, Arrests 0; Robbery Number 5, Arrests 4; Aggravated Assault & Battery Number 0, Arrests 0; Burglary Number 3, Arrests 0; Theft Number 31. Arrests 15; Motor Vehicle Theft Number 6, Arrests 0; Arson Number 0. Arrests 0; Human Trafficking Number 0, Arrest 0.

Funds Collected: Admin Reports: \$780.00, Tow Releases: \$22,190.00: Citation: \$50.00, Ordinance: \$7,811.13, Parking, \$54,940.61 TOTAL: \$85,771.74

Ordinance Activity Ordinance Control Total Activity Report for the months of January - June 2017. Ordinance Investigations: 1,750; Business License Investigations: 46; Violation Notices Issued: 68; Miscellaneous Details: 1,089; S.L.O. Tickets: 10; Parking Citations Issued: 430; Tow tags placed: 3;

Trustee Milenkovic attended the Midway Noise Compatibility Commission for the second quarter. The complaints for all hours were eight. The number of complainants was five. The night time complaints from between 10:00 p.m. and 7:00 a.m. were five. The number of complainants was five. Our average quarterly noise level for the second quarter of 2017 was 55.5 decibels. It is 65 decibels to qualify for the sound insulation program.

Trustee White informed us that during the last few months the village has issued four new businesses licenses. A day care center closed up and someone new has taken it over. On Cicero Avenue a scrapping company opened up. There was a home business

license issued for a heating and air conditioning business. There is another day care business that is renting out a portion of St. Pius for The Children's Center of Cicero/Berwyn. We have received a Freedom of Information on the Tabu Lounge and the Dollar Store. We are going to try to be proactive by calling the FOIA requestors to see how serious they are.

DEPARTMENT REPORTS:

Fire Chief Boyajian presented a lengthy list of Fire Department personnel who have been presented with their service awards. The Chief announced a grant they received from FEMA. It was in the amount of \$45,000 for year 2016. The Villages share is \$2,275.00. It is to be used for power cots. They will reduce the strain on the backs. A few weeks ago he and Deputy Chief Acosta meet with our FEMA representative in Forest Park. The representative told them that the FEMA grant is funded through the year 2017. Their fiscal year begins in October. We will continue to apply for grants for different equipment as long as they allow us to do that.

Deputy Police Chief Rich Jaczak informed us that there will be another Police Report in January, 2018 that will encompass the months of July through December. There will also be the full annual report that is approximately 21 pages in length. It is much more detailed. He felt that the numbers given today were not entirely fair because it was not able to be compared due to the fact that the first six months of the year we were decimated by manpower. Tickets and things were low. He assured us that the funds collected will see a 50% increase by the end of the year. He then referred to actual numbers in the report given today. We are now just about fully staffed.

Police Chief Dan Babich provided us with a report on the Music Fest. There were no incidents considering the amount of people that we had there. We had enough manpower on the scene to handle anything. The parking all the way to the event and the end of the event went smoothly. We have only one officer left in training. He will be done in the middle of August. Three have already been assigned shifts. One of our projects will be evidence and eventually doing a joint communication dispatch to form a central dispatch. It could join three or four communities. It is being forced upon us by the state. We are researching at this time. We are putting prices together. It will be a decision by the board based on economics. We are looking into the best options for our community. We should know something by the end of the year. After the first of the year we could start implementing it. The Mayor stated that this is being forced on us. The Chief agreed. The state is looking at what each municipality gets. If we get \$60,000 in 911 funds and if they could get three or four municipalities working together at a central dispatch then that means that all that money goes to one. Then they (the state) cuts just check to those four municipalities. That is their way of controlling. We do not have a choice. We will try to make the best decision for our community. We will have to work through it.

Treasurer Paul Nosek thanked the Mayor for the recognition. He couldn't have done it without the rest of the team. We got the budget done. We will be starting on the audit. We are going to start on the next budget in November or December. We are

going to consolidate our computers. There will be new software for the building department. We have a lot of automation coming up.

The Mayor held a discussion with Assistant Public Works Supervisor Sam Alonzo about the street sweeper cleaning the alleys. It appears that the alleys on the east side were so dirty that the sweeper had to go through several times. Residents were mentioning it at Music in the Park. Public Works Supervisor Alonzo also spoke about the streets along Harlem Avenue being blocked to east bound traffic. The mayor reminded people that this is temporary until the construction is finished.

Trustee White moved, duly seconded by Trustee Milenkovic to adjourn to Closed Session at 7:40 p.m.

a. "Discussion regarding the semi-annual review of the minutes of meetings lawfully closed under the Open Meetings Act (Consideration of This Matter Held In Closed Meeting/Executive Session Pursuant to 5 ILCS 120/2 (C)(21)(2017)."

Upon the roll call, the following Trustees voted:

Ayes: Trustee Hrejsa, Kapolnek, Milenkovic, Torres and White

Absent: Trustee Savopoulos

Nays: None

Mayor Walik declared the motion carried.

Trustee Milenkovic moved, duly seconded by Trustee White to reconvene the Regular Meeting at 8:15 p.m.

Upon the roll call, the following Trustees voted:

Ayes: Trustee Hrejsa, Kapolnek, Milenkovic, Torres and White

Absent: Trustee Savopoulos

Nays: None

Mayor Walik declared the motion carried.

Trustee White moved, duly seconded by Trustee Milenkovic to ask the attorney to draft a resolution so we could release the executive session minutes.

Upon the roll call, the following Trustees voted:

Ayes: Trustee Hrejsa, Kapolnek, Milenkovic, Torres and White

Absent: Trustee Savopoulos

Nays: None

Mayor Walik declared the motion carried.

There being no further business, Trustee White moved, duly seconded by Trustee Milenkovic that the meeting be adjourned. Upon which the Board adopted the motion at 8:16 p.m.

Respectfully submitted,

Audrey McAdams, Village Clerk

Approved by me this day of 2017

Jeff Walik, Mayor



CIVIL ENGINEERS
MUNICIPAL CONSULTANTS
SINCE 1948

August 7, 2017

Hon. President & Board of Trustees
Village of Stickney
6533 West Pershing Road
Stickney, Illinois 60402

Re: **Police Department Entrance Repair Project**

Mesdames & Gentlemen:

Listed below and on the attached "Bid Opening Record", please find the results of the August 2, 2017 bid opening for the above-captioned project. Four (4) bids were received with the submitted Base Bid proposal amounts and Base Bid with Alternate Item costs summarized below:

	General Contrator	Base Bid	Base Bid with Alt. #1	Base Bid with Alt. #2	Base Bid with Alt #1 & #2	TOC
1	D Kersey Construction Co.	\$ 143,223.00	\$ 141,423.00	\$ 146,973.00	\$ 145,173.00	75
2	Tori Construction	\$ 156,000.00	\$ 154,000.00	\$ 158,400.00	\$ 156,400.00	45
3	Robert R. Andreas & Sons, Inc.	\$ 145,000.00	\$ 145,000.00	\$ 145,000.00	\$ 145,000.00	42
4	Schaeffges Brothers, Inc.	\$ 142,000.00	\$ 142,000.00	\$ 144,100.00	\$ 144,100.00	70

Alternate #1: Includes Proposal "Deduct" for Powder Coat Handrail Painting

Alternate #2: Includes Proposal "Add" for Removal and Replacement of the joint sealants for the entrance curtain wall to prevent moisture leaks.

We have reviewed the bids received and recommend that a contract is awarded for the proposed scope of work included in the Base Bid with Alternate #2 Bid. The low bid submitted for this scope of work option was submitted by Schaeffges Brothers, Inc. in the amount of \$144,100.00. Their Bid also included a Time of Completion (TOC) of 70 calendar days, which is a realistic length of time to complete this project since the proposed handrails cannot be fabricated until the stairway and ADA ramp has been completed and can be field measured in place.

Schaeffges Brothers, Inc. has been in business since 1962 and are very qualified to perform work on this project as documented in their attached Contractor's Qualification Statement (AIA A305). Therefore, we recommend that a Contract is awarded to **Schaeffges Brothers, Inc., 851 Seton Court, Suite 2A, Wheeling, IL 60090**, in the amount of **\$144,100.00**, based on their low bid submittal for this project.

Please contact me if you have any questions regarding this project.

Sincerely,



Timothy P. Geary, P.E.

Enclosure

cc: Ms. Audrey McAdams, Clerk, w/Enc.
File No. 14250

RESOLUTION 14-2017

A RESOLUTION REGARDING THE RELEASE OF EXECUTIVE SESSION MINUTES

WHEREAS, the Village of Stickney (the "Village") Illinois has met from time to time in executive session for purposes authorized by the Illinois Open Meetings Act; and

WHEREAS, pursuant to the requirements of 5 ILCS 120/2.06(c), the Village of Stickney has met in closed session to review all closed session minutes; and

WHEREAS, the Village of Stickney has determined that the minutes of the closed session meetings listed in the attached hereto as Exhibit A no longer require confidential treatment and should be made available for public inspection; and

WHEREAS, the Village of Stickney has determined that the minutes of the closed session meetings attached hereto as Exhibit B still require confidential treatment and will not be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Stickney, Illinois, as follows:

Section 1: The executive session minutes from those meetings set forth on Exhibit A attached hereto are hereby released.

Section 2: The Village Clerk is hereby authorized and directed to make said minutes available for inspection and copying in accordance with the standing procedures of the Clerk's office.

Section 3. Pursuant to Section 2.06(c) of the Open Meetings Act, the Clerk is further authorized to destroy the verbatim records of all Closed Meetings that have occurred more than (18) months from the date of this Resolution, this Board having approved written Minutes of all such meetings.

Section 4. This resolution shall be in full force and effect from and after passage and approval according to law.

Passed by the Board of Trustees of the Village of Stickney, Illinois

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

APPROVED by me this _____ day of _____ 2017.

President, Jeff Walik
Village of Stickney, Cook County, Illinois

ATTESTED, FILED IN MY OFFICE,
AND PUBLISHED IN PAMPHLET FORM
THIS _____ DAY OF _____ 2017.

Audrey McAdams, Clerk
Village of Stickney, Cook County, Illinois

EXHIBIT A

August 16 2016	Release of Executive Session Minutes
August 16 2016	Release of Executive Session Minutes
January 5, 2016	Blight Inspector



A RESOLUTION RELATING TO PARTICIPATION BY ELECTED OFFICIALS IN THE ILLINOIS MUNICIPAL RETIREMENT FUND

IMRF Form 6.64 (Rev. 03/17) (Income tax information can be found on the reverse side of this resolution)

PLEASE ENTER Employer IMRF I.D. Number

04771

RESOLUTION

Number 15-2017

WHEREAS, the Village of Stickney

EMPLOYER NAME

is a participant in the Illinois Municipal Retirement Fund; and

WHEREAS, elected officials may participate in the Illinois Municipal Retirement Fund if they are in positions normally requiring performance of duty for 1,000 hours or more per year; and
600 OR 1,000

WHEREAS, this governing body can determine what the normal annual hourly requirements of its elected officials are, and should make such determination for the guidance and direction of the Board of Trustees of the Illinois Municipal Retirement Fund;*

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of the Village of Stickney
BOARD, COUNCIL, ETC.

finds the following elected positions qualify for membership in IMRF.

TITLE OF ELECTED POSITION

Village Clerk

Mayor

DATE POSITION BECAME QUALIFIED

3/1/09

5/1/09

CERTIFICATION

I, Audrey McAdams
NAME

Clerk

CLERK OR SECRETARY OF THE BOARD

of the Village of Stickney
EMPLOYER NAME

of the County of Cook
COUNTY

State of Illinois, do hereby certify that I am keeper of its books and records and that the foregoing is a true and correct copy of a resolution duly adopted by its _____ at a meeting duly
BOARD, COUNCIL, ETC.

convened and held on the _____ of _____ 20_____.
DAY MONTH YEAR

SIGNATURE CLERK OR SECRETARY OF THE BOARD

* Any person who knowingly makes any false statement or falsifies or permits to be falsified any record of the Illinois Municipal Retirement Fund in an attempt to defraud IMRF is guilty of a Class 3 felony (40 ILCS 5/1-135).

IMRF

2211 York Road, Suite 500, Oak Brook, Illinois 60523-2337
Employer Only Phone: 1-800-728-7971

www.imrf.org

VILLAGE OF STICKNEY
6533 W. PERSHING RD.
STICKNEY, IL. 60402-4018
708-749-4400 FAX 708-749-4451

BLOCK PARTY APPLICATION

BLOCK INVOLVED: 4100 BLOCK

CONTACT PERSON / REQUESTOR:

NAME: RAY FROW

ADDRESS: 4141 MAPLE AVE

PHONE NUMBER: 708-

DATE OF EVENT: AUG 26

HOURS: ^{NOON} ~~5~~ - 8pm

STREETS / ALLEYS TO BE BLOCKED OFF:

41ST & 40TH OF MAPLE

WILL THERE BE A BAND, DISC JOCKEY OR ANY AMPLIFIED MUSIC OR
ANNOUNCEMENTS ?

YES: ✓

NO: _____

IF YES, NAME OF THE BAND OR DISC JOCKEY:

RAY FROW

NOTE: HOURS FOR THE BLOCK PARTY ARE LIMITED FROM
10:00 A.M. UNTIL 10:00 P.M.