

**REGULAR MEETING  
BOARD OF TRUSTEES  
VILLAGE OF STICKNEY**

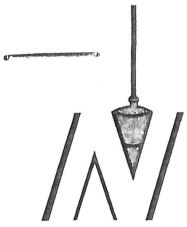
**Wednesday April 6, 2011**

**Meeting Agenda**

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Approve Minutes of Previous Regular Meeting**
- 5. Authorize Payment of Bills**
- 6. Approve the Engineer's Payment Estimate No. 6 & Final Payment of \$35,305.07 to Orange Crush, LLC**
- 7. Award bid for Street Rehabilitation- Phase 4**  
MFT Section No. 11-00056-00-RS DCEO No. 10-203302 to  
Central Blacktop Company, Inc. in the amount of \$551,974.91
- 8. Pass and Approve Ordinance 2011-04, "An Ordinance Amending Residential Parking on the 4000 block of Grove Avenue." *Tabled***
- 9. Approve the Village of Stickney Identity-Protection Policy**
- 10. Report from the President**
- 11. Report from the Clerk**
- 12. Trustee Reports/Committee Reports**
  - a. Accept the treasurer's report for the months of January & February 2011**
- 13. Reports from Department Heads**
- 14. Audience Questions**
- 15. Closed Session**

**To Discuss and Consider the hiring, discipline, performance and compensation of certain personnel, matters of collective bargaining, acquisition of real property and matters of pending probable or imminent litigation.**
- 16. Return to Open Session**
- 17. Approval of the resolution of tax rate objection cases from 2001-2004**
- 18. Approval of the purchase of the Sokol property for an amount not to exceed the taxes due and subject to appropriate appraisal and review and approval by counsel.**
- 19. Adjournment**

**Posted April 4, 2011**



# *Frank Novotny & Associates, Inc.*

825 Midway Drive ♦ Willowbrook, IL ♦ 60527 ♦ Telephone: (630) 887-8640 ♦ Fax: (630) 887-0132

*Civil Engineers/  
Municipal Consultants*

March 28, 2011

Hon. President & Board of Trustees  
Village of Stickney  
6533 West Pershing Road  
Stickney, IL 60402

Re: **Street Rehabilitation – Phase 2  
Engineer's Payment Estimate No. 6 & Final**

Gentlemen:

This letter is to certify that Orange Crush, LLC. has furnished labor and materials, for the above-captioned project, in accordance with the attached "Engineer's Payment Estimate No. 6 & Final."

To date, the Contractor has completed all contract construction and punchlist work on this project (see attached project location map for included street locations). Our Office has reviewed the completed project and has found the workmanship and the materials furnished to meet the contract specifications.

Therefore, we authorize the payment of **\$35,305.07** to **ORANGE CRUSH, LLC, 321 Center Street, Hillside, IL 60162**, to be paid in accordance with the terms of their Contract. Also enclosed is a copy of the "Final Waiver of Lien" for the payment amount.

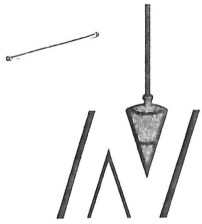
Sincerely,

**FRANK NOVOTNY & ASSOCIATES, INC.**

Timothy P. Geary, P.E.

TPG/ce  
Enclosures

cc: Ms. Audrey McAdams, Clerk, w/Enc.  
Mr. Scott Zeedyk, Trustee, w/Enc.  
Mr. Kurt Kasnicka, Treasurer, w/Enc.  
Mr. Joseph Lopez, Supervisor, w/Enc.  
Orange Crush, LLC, w/Enc.  
File No. 08219



# *Frank Novotny & Associates, Inc.*

825 Midway Drive ♦ Willowbrook, IL ♦ 60527 ♦ Telephone: (630) 887-8640 ♦ Fax: (630) 887-0132

*Civil Engineers/  
Municipal Consultants*

March 28, 2011

Hon. President & Board of Trustees  
Village of Stickney  
6533 West Pershing Road  
Stickney, Illinois 60402

Re: **Street Rehabilitation – Phase 4**  
**MFT Section No. 11-00056-00-RS**  
**DCEO No. 10-203302**

Madam & Gentlemen:

Enclosed is a copy of the "Tabulation of Bids" for the bids that were received and opened for the above-referenced project on March 22, 2011, at 1:00 p.m. Eight (8) bids were received and checked for accuracy. Our review of the bids discovered some minor errors, which were corrected. These corrections, however, did not affect the resultant low bidder as shown.

The low bidder was Central Blacktop Company, submitting a bid in the amount of \$551,974.91, which was \$105,740.09 (16.08%) below the Engineer's Estimate of \$657,715.00.

Central Blacktop is qualified to perform this work. Therefore, we recommend that a Contract be awarded to **Central Blacktop Company, Inc., P.O. Box 2080, LaGrange, IL. 60525**, in the amount of **\$551,974.91**, based on their submitted low bid proposal.

Please call if you have any questions regarding this project.

Sincerely,

**FRANK NOVOTNY & ASSOCIATES, INC.**



Timothy P. Geary, P.E.

TPG/ce  
Enclosure

cc: Ms. Audrey McAdams, Clerk, w/Enc.  
Mr. Scott Zeedyk, Trustee, w/Enc.  
Mr. Kurt Kasnicka, Treasurer, w/Enc.  
Mr. Joseph Lopez, Supervisor, w/Enc.  
File No. 10224

**Tabulation of Bidders**  
**On**  
**March 22, 2011**  
**Village of Stickney**  
**Street Resurfacing Phase 4**  
**MFT #11-00056-00-RS/DCEO #10-203302**

	<b>PROPOSAL OF: STREET REHABILITATION PHASE 4</b>	<b>TYPE OF SECURITY</b>	<b>AMOUNT OF SECURITY</b>	<b>BIDDER'S PROPOSAL</b>
	<b>ENGINEER'S ESTIMATE</b>			<b>\$657,715.00</b>
<b>1.</b>	<b>A. Lamp Concrete Contractors</b>	<b>Bid Bond</b>	<b>5%</b>	<b>\$692,498.00</b>
<b>2.</b>	<b>Brothers Asphalt Paving, Inc.</b>	<b>Bid Bond</b>	<b>5%</b>	<b>\$595,001.50</b>
<b>3.</b>	<b>Central Blacktop Company</b>	<b>Bid Bond</b>	<b>5%</b>	<b>\$551,974.91</b>
<b>4.</b>	<b>Chicagoland Paving Contractors, Inc.</b>	<b>Bid Bond</b>	<b>5%</b>	<b>\$569,900.00</b>
<b>5.</b>	<b>Crowley-Sheppard Asphalt, Inc.</b>	<b>Bid Bond</b>	<b>5%</b>	<b>\$555,374.75</b>
<b>6.</b>	<b>G &amp; M Cement Construction</b>	<b>Bid Bond</b>	<b>5%</b>	<b>\$585,891.66</b>
<b>7.</b>	<b>J. Nardulli Concrete, Inc.</b>	<b>Bid Bond</b>	<b>5%</b>	<b>\$556,571.91</b>
<b>8.</b>	<b>James D. Fiala Paving Company</b>	<b>Bid Bond</b>	<b>5%</b>	<b>\$588,360.55</b>

## **VILLAGE OF STICKNEY IDENTITY-PROTECTION POLICY**

The Village of Stickney adopts this Identity-Protection Policy pursuant to the Identity Protection Act. 5 ILCS 179/1 *et seq.* The Identity Protection Act requires each local and State government agency to draft, approve, and implement an Identity-Protection Policy to ensure the confidentiality and integrity of Social Security numbers agencies collect, maintain, and use. It is important to safeguard Social Security numbers (SSNs) against unauthorized access because SSNs can be used to facilitate identity theft. One way to better protect SSNs is to limit the widespread dissemination of those numbers. The Identity Protection Act was passed in part to require local and State government agencies to assess their personal information collection practices, and make necessary changes to those practices to ensure confidentiality.

### **Social Security Number Protections Pursuant to Law**

Whenever an individual is asked to provide this Office with a SSN, the Village of Stickney shall provide that individual with a statement of the purpose or purposes for which the Village is collecting and using the Social Security number. The Village shall also provide the statement of purpose upon request. The Statement of Purpose is attached to this Policy.

The Village of Stickney shall not:

- 1) Publicly post or publicly display in any manner an individual's Social Security number. "Publicly post" or "publicly display" means to intentionally communicate or otherwise intentionally make available to the general public.
- 2) Print an individual's Social Security number on any card required for the individual to access products or services provided by the person or entity.
- 3) Require an individual to transmit a Social Security number over the Internet, unless the connection is secure or the Social Security number is encrypted.
- 4) Print an individual's Social Security number on any materials that are mailed to the individual, through the U.S. Postal Service, any private mail service, electronic mail, or any similar method of delivery, unless State or federal law requires the Social Security number to be on the document to be mailed. SSNs may be included in applications and forms sent by mail, including, but not limited to, any material mailed in connection with the administration of the Unemployment Insurance Act, any material mailed in connection with any tax administered by the Department of - Revenue, and documents sent as part of an application or enrollment process or to establish, amend, or terminate an account, contract, or policy or to confirm the accuracy of the Social Security number. A Social Security number that is permissibly mailed will not be printed, in whole or in part, on a postcard or other mailer that does not require an envelope or be visible on an envelope without the envelope having been opened.

In addition, the Village of Stickney shall not:

- 1) Collect, use, or disclose a Social Security number from an individual, unless:
  - i. required to do so under State or federal law, rules, or regulations, or the collection, use, or disclosure of the Social Security number is otherwise necessary for the performance of the Village's duties and responsibilities;
  - ii. the need and purpose for the Social Security number is documented before collection of the Social Security number; and
  - iii. the Social Security number collected is relevant to the documented need and purpose.
- 2) Require an individual to use his or her Social Security number to access an Internet website.
- 3) Use the Social Security number for any purpose other than the purpose for which it was collected.

***Requirement to Redact Social Security Numbers***

The Village of Stickney shall comply with the provisions of any other State law with respect to allowing the public inspection and copying of information or documents containing all or any portion of an individual's Social Security number. The Village shall redact social security numbers from the information or documents before allowing the public inspection or copying of the information or documents.

When collecting Social Security numbers, the Village shall request each SSN in a manner that makes the SSN easily redacted if required to be released as part of a public records request. "Redact" means to alter or truncate data so that no more than five sequential digits of a Social Security number are accessible as part of personal information.

***Employee Access to Social Security Numbers***

Only employees who are required to use or handle information or documents that contain SSNs will have access. All employees who have access to SSNs are trained to protect the confidentiality of SSNs.

Approved:

Ayes: Trustees

Nays:

Attested:

Approved:

---

Audrey McAdams  
Village Clerk

---

Daniel A. O'Reilly  
President

**WHAT DOES THE VILLAGE OF STICKNEY  
DO WITH YOUR SOCIAL SECURITY NUMBER?**

**State of Purpose for Collection of Social Security Numbers  
Identity-Protection Policy**

The Identity Protection Act, 5 ILCS 179/1 *et seq.*, requires each local and State government agency to draft, approve and implement an Identity-Protection Policy that includes a statement of the purpose or purposes for which the agency is collecting and using an individual's Social Security number (SSN). This statement of purpose is being provided to you because you have been asked by the Village of Stickney to provide your SSN or because you requested a copy of this statement.

**Why do we collect your Social Security number?**

You are being asked for your SSN for one or more of the following reasons:

- Compliant mediation or investigation;
- Crime victim compensation;
- Vendor services, such as executing contracts, business licenses and/or billing;
- Law enforcement investigations;
- Child support collection;
- Internal verification;
- Administrative services; and/or
- Other: \_\_\_\_\_

**What do we do with your Social Security number?**

- We will only use your SSN for the purpose for which it was collected.
- We will not:
  - Sell, lease, loan, trade, or rent your SSN to a third party for any purpose;
  - Publicly post or publicly display your SSN;
  - Print your SSN on any card required for you to access our services;
  - Require you to transmit your SSN over the Internet, unless the connection is secure or your SSN is encrypted; or
  - Print your SSN on any materials that are mailed to you, unless State or Federal law requires that number to be on documents mailed to you, or unless we are confirming the accuracy of your SSN.

**Questions or Complaints about this Statement of Purpose**

Contact the Village of Stickney using the above information.