

VILLAGE OF STICKNEY

6533 West Pershing Road
Stickney, Illinois 60402-4048
Phone - 708-749-4400
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Jeff Walik
Village President

Mary Hrejsa
Tim Kapolnek

Mitchell Milenkovic
Sam Savopoulos

Leandra Torres
Jeff White



Audrey McAdams
Village Clerk

REGULAR MEETING BOARD OF TRUSTEES

Tuesday, May 21, 2019

Meeting Agenda

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approve Minutes of Previous Regular Meeting
5. Authorize Payment of Bills
6. Pass and Approve Ordinance 2019- 05, "A Combined Annual Budget and Appropriation Ordinance for Fiscal Year Ending April 30, 2020 for the Village of Stickney, Illinois "
7. Approve Resolution 07-2019, "A Resolution Appointing Certain members of the Board of Trustees and Certain Officers, Employees and Officials of the Village of Stickney to Certain Positions for the Village of Stickney, Cook County, State of Illinois"
8. Approve Resolution 09-2019, "A Resolution Authorizing and Approving a Certain Agreement with ADP, LLC for the Village of Stickney
9. Approve Resolution 10-2019, "A Resolution Authorizing and Approving a Certain Agreement with GW & Associates, P.C. for the Village of Stickney"
10. Report from the President
11. Report from the Clerk
12. Trustee Reports/Committee Reports
13. Reports from Department Heads
14. Public Comments
15. Adjournment

Posted May 16, 2019

May 7, 2019

**State of Illinois
County of Cook
Village of Stickney**

The Board of Trustees of the Village of Stickney met in regular session on Wednesday, May 7, 2019, at 7:02 p.m. in the Stickney Village Hall, 6533 W. Pershing Road, Stickney, Illinois.

**Upon the roll call, the following Trustees were present:
Trustees Hrejsa, Kapolnek, Milenkovic, Savopoulos, Torres and White**

Trustee Milenkovic moved, duly seconded by Trustee Hrejsa to approve the minutes of the previous regular session on Tuesday, April 16, 2019.

**Upon the roll call, the following Trustees voted:
Ayes: Trustee Hrejsa, Kapolnek, Milenkovic, Savopoulos, Torres and White
Nays: None
Mayor Walik declared the motion carried.**

Trustee White moved, duly seconded by Trustee Savopoulos that the bills, approved by the various committees of the Board, be approved for payment, and to approve warrants which authorize the Village Treasurer to draw checks to pay the bills, to be signed by the authorized signers, as provided for by the Ordinances of the Village of Stickney.

Prior to the vote, Treasurer Paul Nosek provided a summary indicating the source of funds used to pay the bills and the totals to be approved.

**Corporate Fund: \$65,326.51
Motor Fuel Tax Fund: \$0
Badge Fund: \$0
Water Fund: \$3,739.14
Police Revenue Sharing Fund: \$0
1505 Account: \$0
Capital Projects Fund: \$11,600.00
Bond & Interest Fund: \$0
Subtotal: \$80,665.65
General Fund Payroll: \$129,093.36
Water Fund Payroll: \$10,270.64
Subtotal: \$139,364.00
Total to be approved by Village Trustees: \$220,029.65**

**Upon the roll call, the following Trustees voted:
Ayes: Trustee Hrejsa, Kapolnek, Milenkovic, Savopoulos, Torres and White
Nays: None
Mayor Walik declared the motion carried.**

Trustee Savopoulos moved, duly seconded by Trustee Kapolnek to pass and approve Ordinance 2019-04, "An Ordinance Amending Chapter 14, Section 14-120 and 14-121 of the Municipal Code, Village of Stickney, Illinois Regarding Stop Signs on Certain Village Streets"

Upon the roll call, the following Trustees voted:

Ayes: Trustee Hrejsa, Kapolnek, Milenkovic, Savopoulos, Torres and White

Nays: None

Mayor Walik declared the motion carried.

Preceding the vote the Mayor explained that this stop sign will be installed on 41st and Elmwood. The Fire Chief and Public Works Direct had close calls at this intersection on the same day with cars flying through.

Trustee Kapolnek moved, duly seconded by Trustee Torres to approve Resolution 06-2019, "A Resolution Adopting the County Clerk's Proclamation of the Results of the April 2, 2019 Election and Declaring the Election of Board of Trustees"

Upon the roll call, the following Trustees voted:

Ayes: Trustee Hrejsa, Kapolnek, Milenkovic, Savopoulos, Torres and White

Nays: None

Mayor Walik declared the motion carried.

Trustee White moved, duly seconded by Trustee Savopoulos to recess.

Upon the roll call, the following Trustees voted:

Ayes: Trustee Hrejsa, Kapolnek, Milenkovic, Savopoulos, Torres and White

Nays: None

Mayor Walik declared the motion carried.

At this point Trustees Hrejsa, Milenkovic and White took their Oath of Office after winning the April 2, 2019 election.

Trustee Savopoulos moved, duly seconded by Trustee Torres to return to open session.

Upon the roll call, the following Trustees voted:

Ayes: Trustee Hrejsa, Kapolnek, Milenkovic, Savopoulos, Torres and White

Nays: None

Mayor Walik declared the motion carried.

Trustee Savopoulos moved, duly seconded by Trustee White to Approve Resolution 08-2019, "A Resolution Authorizing the Execution of an Intergovernmental Agreement with the County of Cook Related to the 45th Street Road Improvements Project for the Village of Stickney, County of Cook, State of Illinois"

Upon the roll call, the following Trustees voted:

Ayes: Trustee Hrejsa, Kapolnek, Milenkovic, Savopoulos, Torres and White

Nays: None

Mayor Walik declared the motion carried.

Trustee Milenkovic moved, duly seconded by Trustee Kapolnek to grant permission to the Stickney-Forest View Library to conduct their Annual Summer Reading Kick-off Block Party on Saturday, June 1, 2019 from 11:00 a.m. to 1:00 p.m.

Upon the roll call, the following Trustees voted:

Ayes: Trustee Hrejsa, Kapolnek, Milenkovic, Savopoulos, Torres and White

Nays: None

Mayor Walik declared the motion carried.

The clerk explained a few details concerning the blocking of the alley and street.

Grant Permission to the American Legion Post #687 and its Auxiliary to conduct their Poppy Day solicitation fund raiser in the business areas of Stickney on May 19 through 26, 2019.

Upon the roll call, the following Trustees voted:

Ayes: Trustee Hrejsa, Kapolnek, Milenkovic, Savopoulos, Torres and White

Nays: None

Mayor Walik declared the motion carried.

At this point Mayor Walik read the Proclamation recognizing the 50th Anniversary of Municipal Clerks Week as May 5-11, 2019.

MAYOR'S REPORT: The Mayor explained that the 45th Street paving project has been dragging on for 6-7 years. He had a meeting with Cook County Commissioner Tobolski. We went down to his office and met with people from the county. We did secure \$300,000 towards the \$600,000 cost. Forest View will be slightly more because they need more due to the need for curbs and sewers. Our curbs and handicap sidewalks are in good shape. The most our portion would be is \$150,000. He thanked the department heads for the great job. The Mayor made special mention to the Police Chief for donating his entire Sunday to making pancake batter for the Lions Club breakfast. Everyone was invited to attend the Memorial Day activities on May 27, 2019 at 11:00 a.m.

CLERK'S REPORT: The Clerk informed the audience that she will be educating people about the 2020 Census which will begin in Mid-March. Today she explained that 80% of the people should expect to receive an invitation letter with instructions on how to respond online or by telephone using a unique ID. The other 20% addresses will receive both an invitation letter with a unique ID and a paper questionnaire with a postage-paid return envelope. She reminded people that the Census is important because the Village receives funding based on the population.

TRUSTEE REPORTS:

Trustee Hrejsa thanked her family and the people for supporting her for the last four years and again in this current election.

Trustee Kapolnek wished all the mothers a Happy Mother's Day.

Trustee Torres Congratulated the trustees for winning the election. She reminded people that May 12 through 18 is Police Week. We have the best.

Trustee Milekovic attended the April 25, 2019 Midway Noise Compatibility Commission meeting at the Mayfield on Archer. This is the 5th quarter that we had a decline in the airplane noise. It is down to 49.4 decibels. We had no noise complaints from Stickney. The next meeting is July 25, 2019 at 6:30 p.m.

Trustee Savopoulos gave an update on the construction of the Veteran's Pavilions. The schedule is a bit behind because of the rain. They did a mock up in their warehouse and did all the cuts and made up a little time there. They plan on working extra hours. The Mayor added in that they had built in seven extra days in their schedule for rain.

Trustee Jeff White advised people of new rates from Com Ed. They filed their annual rate report with the Illinois Commerce Commission on April 8. Com Ed is a delivery agent. They need \$6 million less than last year. This will lower each customer's bill by \$.38 beginning in January 2020. Lastly, Trustee White reminded people of the 18th Annual ceremony honoring all line-of-duty deaths of police officers. This will take place this Friday at Cermak pool. Four Cook County police officers died in the line-of-duty in 2018.

The Mayor asked for reports from Ed Bartunek from the Tree Committee, the Women of the American Legion Auxiliary and the Stickney-Forest View Library.

DEPARTMENT REPORTS:

Police Chief Dan Babich informed us that the entire police department will be doing training on the new incoming software for Dispatching and Record keeping for the merger with the Town of Cicero Dispatch Center from Tuesday, May 14 through Thursday, May 16, 2019 for 6 to 8 hours per day. The official switchover date to go live will be Thursday, May 16th at 1:00 p.m. All 911 calls, or calls for assistance will be going through the Cicero dispatch center at this time. All calls for general information and non-emergency information will also go to Cicero Dispatch through our original regular village phone numbers, (the 708-788-2131 or 708-788-2132) and then they would be properly routed to the right personnel.

Right now we are hiring personnel for certain time periods on the weekend. There will be Police Monitor Personnel in the police station 24/7. Someone will be able to take your payments for parking tickets, tows or if someone has any general question for any services needed. There will be a phone in the police lobby that will connect you to Cicero. Cicero will give you one of the Stickney Police Officers that could help you. This is necessary for documentation purposes. It doesn't matter if it is a missing dog call, a found bicycle or a missing person. After the call goes through Cicero they initiate a CAD number to the call. That CAD number is then sent over to the police officer. If an incident report needs to be generated, then he will generate it from his computer in his car. It still gets logged on a software system that we share with Cicero. We both share the information. It is on our computers in the car. It is in the station on our desks. We can access this information at any time.

On weekends the part-time person in the station will be there from Friday at mid-night all the way through Sunday at midnight. These would be eight hour shifts. The hardest thing they have to do is stay awake. They may have to watch a prisoner.

They will be able to give immediate assistance whether someone wants to drop off a baby or someone was dumped in front of the station after being beat up. We are giving them answers to simple questions such as: When will my garbage be picked up or when is street sweeping. We will have a list of answers to basic questions.

Most Municipalities with a Central Dispatch situation close down their lobbies at certain hours. They might run them from 8:00 a.m. to 5:00 p.m. The person in our station will still be able to direct your concerns to an officer.

All the Cicero Dispatch Personnel came to Stickney to tour our Village and station so they know what they are talking about and dealing with. This will help give them an insight to our landmarks. People will get fast assistance.

The Mayor added that we are going to stay open 24 hours per day for your safety and ours. Many departments such as Forest View, Willow Springs, Western Springs and Palos are closed. They close at 4:00 p.m. There is nobody around. He then asked Deputy Chief Jaczak to update people of why we are doing this.

Deputy Chief Jaczak told us that many years ago legislation was included in a shell bill, which was actually an agricultural bill, demanded that any dispatch center of a municipality with a population less than 25,000 people had to merge with another municipality to reach the population of 25,000. We had a population of 6,500. We had many options, some of which were very expensive. Most of the Village Board went on a tour of some of the facilities. We share most of our borders with Cicero. It was our best choice. Our biggest concern was that the residents don't see a delay in response time. All our phone numbers will be staying the same. In DuPage all phone service, emergency or not, is 9-1-1. Down the road, it may be the case nationwide. Right now it is not. Right now 708-788-2131 is available for non-emergency. But, if you are ever unsure, call 9-1-1. The calls are answered quicker.

The Deputy Chief explained that he went to Springfield six times to testify against this mandate. Waiver time ran out and we had to make a decision. Merging with Cicero was our best option. We have a very talented IT vendor working with our police department who works for a very big dispatch complex. He has been working behind the scenes for many months. The Mayor reminded people that this merger has been in the works for over a year. The Deputy Chief assured people that there will be no lag time when people place a call to the police.

Police Chief Babich added in that when he was asked to be the new Stickney Chief of Police he was told that he would have to deal with this merger. When he was in Lyons, he dealt with a similar situation. It was a major situation with a lot of variables. He told of the other departments they had considered. He felt that many of them were just too far away.

The Mayor thanked Public Works Director Joe Lopez and his crew for doing a great job on street/alley sweeping and helping out where needed.

Fire Chief Jeff Boyajian mentioned that the Fire Department will have training next week for the merger with the Cicero dispatch center. It was noted that Stickney has been on the Cicero radio band for years.

There being no further business, Trustee White moved, duly seconded by Trustee Savopoulos that the meeting be adjourned. Upon which the Board adopted the motion at 7:40 p.m.

Respectfully submitted,

Audrey McAdams, Village Clerk

Approved by me this day of , 2019

Jeff Walik, Mayor

Village of Stickney
Warrant Number 19-20 -01

EXPENDITURE APPROVAL LIST
 FOR CITY COUNCIL MEETING ON
 21-May-19

Approval is hereby given to have the Village Treasurer of Stickney, Illinois pay to the
 officeres, employees, independent contractors, vendors and other providers of
 goods and services in the indicated amounts as set forth.

A summary indicating the source of funds used to pay the above is as follows:

01 CORPORATE FUND		57,524.28
02 WATER FUND		209,446.44
03 MOTOR FUEL TAX FUND		-
05 1505 FUND		-
07 POLICE REVENUE SHARING FUND		-
08 CAPITAL PROJECTS FUND		55,750.00
09 BOND & INTEREST FUND		76,277.77
	Subtotal:	<u>398,998.49</u>
General Fund Payroll	5/15/2019	198,918.73
Water Fund Payroll	5/15/2019	12,296.64
	Subtotal:	<u>211,215.37</u>
Total to be Approved by Village Council		<u>610,213.86</u>

Approvals:

 Jeff Walik, Mayor

 Audrey McAdams, City Clerk

 Paul Nosek, Treasurer

VOS_41665_Village of Stickney
Check/Voucher Register - Check Register
01 - General Fund
From 5/8/2019 Through 5/21/2019

Check Number	Vendor Name	Effective Date	Check Amount
500582	Abila	5/9/2019	773.85
500585	ANDERSON PEST SOLUTIONS	5/9/2019	104.55
500586	Autotime	5/9/2019	2,033.07
500587	Berwyn's Violet Flower Shop	5/9/2019	50.00
500588	Biltmore Refrigeration Services & Sale...	5/9/2019	655.00
500589	Bluders Tree Service & Landscaping	5/9/2019	7,000.00
500590	Carterson Public Safety Group, Inc.	5/9/2019	95.00
500591	CINTAS #769	5/9/2019	430.87
500592	CINTAS	5/9/2019	105.03
500594	ComEd	5/9/2019	109.31
500595	Corneliu Covaliu	5/9/2019	1,040.00
500596	Forest View Dunkin Donuts	5/9/2019	10.65
500597	Eagle Engraving, Inc.	5/9/2019	86.44
500599	Foster Coach Sales, Inc.	5/9/2019	12.88
500600	Google LLC	5/9/2019	158.33
500602	IFCA Educational and Research Found...	5/9/2019	295.85
500604	JET BRITE CAR WASH	5/9/2019	87.00
500605	L.A. Fasteners, Inc.	5/9/2019	13.39
500606	L-K Fire Extinguisher Sercie Inc.	5/9/2019	610.40
500607	O'Reilly First Call	5/9/2019	595.82
500610	Smartdraw Software, LLC	5/9/2019	69.95
500611	S & S Industrial Supply	5/9/2019	145.10
500612	Standard Equipment Company	5/9/2019	0.00
500614	WASTE MANAGEMENT	5/9/2019	27,864.65
500615	Westfield Ford, Inc.	5/9/2019	2,734.38
500616	Widaman Sign	5/9/2019	1,370.00
500617	Alfred G. Ronan, Ltd.	5/9/2019	3,000.00
500618	Castle Party Rental	5/9/2019	897.90
500619	CASSIDY TIRES & SERVICE	5/9/2019	20.00
500620	Comcast	5/9/2019	21.02
500621	Countryside Police Department	5/9/2019	750.00
500623	Daniel Reiter	5/9/2019	50.00
500624	EMCOR SERVICES	5/9/2019	1,245.00
500627	Menards - Hodgkins	5/9/2019	170.13
500628	Municipal Clerks of the South and Wes...	5/9/2019	20.00
500629	RAY O'HERRON CO. INC.	5/9/2019	38.25
500630	Russo's Power Equipment, Inc.	5/9/2019	73.30
500631	Stickney Soccer Association	5/9/2019	2,000.00
500632	St. Pius X Catholic Church	5/9/2019	100.00
500633	United Radio Communications	5/9/2019	80.00
500634	Standard Equipment Company	5/9/2019	1,248.24
500635	STAPLES BUSINESS CREDIT	5/9/2019	1,358.92
Total 01 - General Fund			57,524.28

VOS_41665_Village of Stickney
 Check/Voucher Register - Check Register
 02 - Water Fund
 From 5/8/2019 Through 5/21/2019

<u>Check Number</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
500583	A & F Sewer	5/9/2019	5,558.00
500593	City of Chicago	5/9/2019	197,022.69
500598	Ferguson Waterworks	5/9/2019	28.00
500601	Harlem Plumbing Supply	5/9/2019	9.21
500603	Illinois Department of Agriculture	5/9/2019	60.00
500608	Pollwardwater	5/9/2019	46.13
500609	Riccio Construction Corporation	5/9/2019	5,440.00
500613	Underground Pipe & Valve, Co.	5/9/2019	540.00
500625	ETP LABS INC.	5/9/2019	76.00
500626	Illinois Environmental Protection Agency	5/9/2019	666.41
	Total 02 - Water Fund		209,446.44

VOS_41665_Village of Stickney
Check/Voucher Register - Check Register
08 - Capital Projects Fund
From 5/8/2019 Through 5/21/2019

<u>Check Number</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
500622	Currie Commercial Center	5/9/2019	<u>55,750.00</u>
	Total 08 - Capital Projects Fund		55,750.00

VOS_41665_Village of Stickney
Check/Voucher Register - Check Register
09 - Bond and Interest Fund
From 5/8/2019 Through 5/21/2019

<u>Check Number</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
500584	Amalgamated Bank of Chicago	5/9/2019	<u>76,277.77</u>
	Total 09 - Bond and Interest Fund		<u>76,277.77</u>
Report Total			<u><u>398,998.49</u></u>

ORDINANCE NUMBER 2019-06

**VILLAGE OF STICKNEY
COOK COUNTY ILLINOIS
COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE
FOR FISCAL YEAR ENDING APRIL 30, 2020**

This ordinance makes appropriations for corporate purposes, water fund, bond and interest fund, capital projects fund, motor fuel tax fund, 911 fund, police seizure fund, police revenue sharing fund, and family day fund and other purposes for the Village of Stickney for the fiscal year beginning May 1, 2019 and ending April 30, 2020.

WHEREAS, The Combined Budget and Appropriation Ordinance for the Village of Stickney for its 2020 fiscal year has been prepared in tentative form and has been made conveniently available for public inspection for at least ten (10) days prior to final actions thereon; and

WHEREAS, a public hearing was held as to such budget on the 21st day of May, 2019, notice of said hearing having been given at least ten (10) days prior thereto and all legal requirements having been complied with;

NOW THEREFORE BE IT ORDAINED by the Village President and the Board of Trustees of the Village of Stickney, County of Cook, State of Illinois:

Section 1: That the fiscal year of the Village of Stickney is hereby fixed and declared to begin May 1, 2019 and end April 30, 2020 (hereinafter "Fiscal Year 2020"). That the following sums of money or so much hereof as may be authorized by law, be and the same are hereby appropriated for corporate programs, bond and interest fund, capital projects fund, motor fuel tax fund, 911 fund, police seizure fund, police revenue sharing fund, family day fund, and other purposes for the Village of Stickney, County of Cook, Illinois, for Fiscal Year 2020 as hereinafter specified.

Section 2: That the following Budget, containing an estimate of the amount available and expenditures and the appropriation contained therein, be and the same is hereby adopted as the Budget and Appropriations for the Village of Stickney for Fiscal Year 2020.

Section 3: That the funds on hand at the beginning of Fiscal Year 2020 are \$5,331,251.00. That the estimated cash expected to be received during Fiscal Year 2020 from all sources is \$12,423,105.00, a certified estimate of which is set forth in "Exhibit A" attached hereto and incorporated herein. That the estimated expenditures contemplated for Fiscal Year 2020 are \$12,555,648.00. That the estimated cash expected to be on hand at the end of Fiscal Year 2020 is \$5,198,708.00.

Section 4: Amounts Budgeted and Appropriated by fund:

**VILLAGE OF STICKNEY
FYE 20 COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE
SUMMARY**

Estimated Cash on Hand May 1, 2019	\$ 5,331,251	
Estimated Revenues	12,423,105	
TOTAL AVAILABLE		\$17,754,356
Appropriated for General Fund	7,435,809	
Appropriated for Water Fund	3,649,207	
Appropriated for Capital Projects Fund	159,500	
Appropriated for Motor Fuel Tax Fund	342,500	
Appropriated for Police Seizure Fund	0	
Appropriated for Liability Fund	0	
Appropriated for Police Revenue Fund	0	
Appropriated for Bond and Interest Fund	968,632	
TOTAL APPROPRIATIONS		<u>\$12,555,648</u>
Estimated Cash on hand as of April 30, 2020		<u>\$5,198,708</u>

Section 5: All unexpended balances of any items of any general appropriation made by this Ordinance may be expended in making up any deficiency in any item or items in the same general appropriation made by this Ordinance. All unexpended balances from annual appropriations of previous years are hereby re-appropriated. That the invalidity of any item or section of this Ordinance will not affect the validity of the whole or any part thereof.

Section 6: All miscellaneous receipts of revenue from all sources not herein expressly reserved or appropriated will be available to pay appropriations herein provided for, not payable out of specific funds herein appropriated. All unexpended balances of annual appropriations of previous fiscal years are hereby re-appropriated.

Section 7: This Ordinance will be in full force and effect from and after its passage, approval and publication according to law.

Section 8: If any clause, sentence, paragraph or a part of this Ordinance be declared by a court of competent jurisdiction to be invalid, such decision will not affect the validity of the Ordinance as a whole or any part thereof other than the part so declared to be invalid.

PASSED this 21st day of May, 2019.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED by me this 21st day of May, 2019.

Jeff Walik, President

ATTESTED AND FILED in my
office this 21st day of May, 2019.

Audrey McAdams, Village Clerk

EXHIBIT "A"
CERTIFICATION OF ESTIMATED REVENUES

Unit Name: Village of Stickney, Cook County, Illinois

Funds: All Funds

Revenue estimates for fiscal year ending 4/30/20: \$12,423,105

Estimated cash and investments balance 5/1/19: \$ 5,331,251

A. Corporate Fund:

1. Real Estate Taxes	\$2,425,840
2. Corporate Replacement Tax	125,000
3. State Income Tax	825,000
4. Sales Tax	785,000
5. Race Track Admission	0
6. Race Track Parking Tax	0
7. Interest Income	10,000
8. Garbage Disposal Fees	302,400
9. Police Fines	465,000
10. Licenses-Business	110,000
11. Licenses-Liquor	13,000
12. License-Cigarette	200
13. Licenses-Tank	18,000
14. Licenses-Auto	72,000
15. Licenses-Truck	19,000
16. Licenses-Animal	3,250
17. License-Amuse/Machines	45,000
18. Road and Bridge Tax	13,000
19. Permits - Building	300,000
20. Gasoline Tax	145,000
21. Video Gaming Tax	110,000
22. Utility Tax – Electric	290,000
23. Utility Tax – Gas	455,000
24. Utility Tax Telephone	145,000
25. Franchise Tax	125,000
26. Real Estate Transfer Tax	160,000
27. Entertainment Fees	2,500
28. Miscellaneous	75,000
29. Special Events	15,000
30. Parks and Recreations	30,000
31. License-Motorcycles	400
32. Real Estate Exempt Fees	1,500
33. Ambulance Fees	175,000
34. Reimb Sidewalk Program	25,000

35. Real Estate Inspections	20,000	
36. Grant Fire Dept	0	
37. Rental of Tower	145,000	
38. Miscellaneous Police	30,000	
39. Miscellaneous Fire	10,000	
40. Reserves	<u>0</u>	
		7,491,090
B. Water Fund		
1. Water Billings – Residential	1,062,936	
2. Water Billings – Commercial	378,405	
3. Water Billings – Industrial	2,320,441	
4. Miscellaneous	3,000	
5. Recycling	0	
6. Interest	<u>15,000</u>	
		3,779,783
C. Capital Projects Fund		
1. Interest		0
D. Motor Fuel Tax Fund		
1. Motor Fuel Tax	180,000	
2. Interest	<u>3,500</u>	
		183,500
E. Family Day Fund		
1. Donations and Sponsorships		0
F. 911 Fund		
1. 911 Surcharge		0
G. Police Seizure Fund		
1. Interest		0
H. Police Revenue Fund		
1.		0
I. Bond and Interest Fund		
1. Real Estate Taxes	968,632	
2. Interest	<u>100</u>	
		968,732
Total Estimated Revenues		<u>\$12,423,105</u>
Total Estimated Cash and Revenues		
Available for Fiscal Year 4/30/20		\$17,754,356

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

CERTIFICATION

I, Paul Nosek, Treasurer of the of the Village of Stickney, Cook County, Illinois, DO
HEREBY CERTIFY that the above is a true estimate of the revenues anticipated to be
received by this governmental unit in the fiscal year for the indicated funds.

Dated: _____ Treasurer: _____

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

CERTIFICATION

I, Audrey McAdams, do hereby certify that I am the duly qualified and acting Village Clerk of the Village of Stickney and the keeper of the records and files of the Village of Stickney, Cook County, Illinois.

I further certify that the foregoing is a true, full and complete copy of Ordinance No. 05 entitled "Combined Annual Budget and Appropriation Ordinance for Fiscal year Ending April 30, 2020", said ordinance having been adopted at a regular meeting of the Village Board held on the 21st day of May, 2019 at which meeting a quorum was present.

Given under my hand and official seal at Village of Stickney, Cook County, Illinois this 21st day of May 2019.

(SEAL)

Audrey McAdams
Village of Stickney
Cook County, Illinois

GENERAL FUND

Executive and Legislative Department

Salary of Village President	\$21,500
Salary of Village Trustees	\$64,800
Salary of Liquor Commissioner	<u>\$ 3,500</u>
	\$89,800

Administrative Department

Salary of Village Clerk	\$17,000
Salary of Treasurer/Collector	\$52,798
Salary of Office Clerks	\$105,567
Salary of Building Inspectors	\$35,000
Cost of Electrical Inspector	\$ 6,500
Police and Fire Commission	\$ 9,000
Police and Fire Commission Expenses	\$ 2,000
Postage/Stationery	\$45,000
Purchase License Supplies	\$ 6,000
Dues – IML	\$ 1,500
Printing & Publishing	\$20,000
Cost of Financial Statements	\$ 0
Education & Training	\$ 500
Employee Insurance	\$34,437
Computer Maintenance/Support	\$25,000
Zoning Board Expense	\$ 1,000
Review and Record Ordinances	\$ 6,500
Cost of Plumbing Inspector	\$ 6,000
WCMC Membership Expense	<u>\$12,500</u>
	\$386,302

PROFESSIONAL SERVICES

Legal Fees	\$150,000
Village Prosecutor	\$ 9,000
Other Professional Fees	\$ 4,000
Engineering Services	\$20,000
Lobbyist	<u>\$36,000</u>
	\$219,000

POLICE DEPARTMENT

Salary of Police Chief	\$104,009
Salary of Deputy Chief	\$101,175
Salaries of Sergeants	\$484,797
Salaries of Patrolmen	\$897,385
Salaries of Special Police	\$150,000
Salaries of Facility Monitors	\$175,000
Salary of Ordinance Officer	\$39,636
Dispatch Fees	\$186,000
Cost of Maintenance Motor Equipment	\$ 0

Cost of Maintenance Communication Equipment	\$15,000
Office Supplies	\$ 5,000
Operating Expense/Equipment/Supplies	\$20,000
Motor Fuel Costs	\$45,000
Education and Training	\$15,000
Employee Insurance	\$293,846
Maintenance of Gun Range	\$ 3,000
Clothing Allowance	\$17,000
Adjudication	\$60,000
Computer Maintenance	\$30,000
Animal Control Contract	\$ 500
Adjudication Hearing Officer	\$13,500
Police Holiday Pay	<u>\$95,000</u>
	\$2,750,848

FIRE DEPARTMENT

Salary of Fire Chief	\$103,000
Salary of Assistant Chief	\$46,942
Salaries of Firemen	\$774,978
Salaries – Fire Inspector	\$15,000
MABAS Dues	\$10,000
Stationery/Office Supplies	\$ 4,000
Motor Fuel Cost	\$10,000
Repairs/Maintenance Motor Equipment	\$45,000
Maintenance Communications Equipment	\$14,000
Operating Supplies	\$20,000
Education/Training Costs	\$24,000
Purchase Fire Clothing	\$23,000
Purchase Operating Equipment	\$30,000
E.V.P. System	\$ 1,000
Medical Exams	\$12,000
Computer Maintenance	\$10,000
Ambulance Billing Service	\$12,000
Breathing Apparatus	\$10,000
Employee Insurance	<u>\$48,391</u>
	\$1,213,311

PUBLIC WORKS DEPARTMENT

Salary of Village Supervisor	\$46,825
Salaries – Public Works	\$148,780
Employee Insurance	\$44,679
Office Supplies	\$1,000
Materials Repairing Streets	\$15,000
Materials Repairing Alley	\$5,000
Repairing Public Works	\$5,000
Repair Public Walks 50/50	\$25,000
Trimming/Removal of Trees	\$75,000

Repairs/Maintenance Motor Equipment	\$ 0
Computer Maintenance/Service	\$ 3,000
Traffic Regulations Street Signs	\$ 0
Material Street Snow Removal	\$ 0
Maintenance Supplies	\$ 0
Purchase/Repair Maintenance Equipment	\$18,000
Energy Maintenance/Repairs Alley	\$ 4,000
Maintenance of Private Property	<u>\$ 2,500</u>
	\$393,784

PUBLIC BUILDINGS & GROUNDS

Janitorial Services	\$18,000
Heating/Electric Village Hall	\$ 4,500
Telephone Services	\$35,000
Maintenance/Repairs Buildings	\$50,000
Maintenance-Vehicles – All Depts.	\$50,000
Purchase of Supplies - Vehicles	\$35,000
Security and Fire System	<u>\$28,000</u>
	\$220,500

MISCELLANEOUS

Contingency	\$7,500
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SANITATION DEPARTMENT

Salaries Public Works	\$53,797
Sanitation Fees	\$350,000
Motor Fuel Purchase	\$ 2,500
Uniforms	\$10,000
Medical Exams	\$ 1,000
Purchase Containers/Recycling Bins	<u>\$ 1,000</u>
	\$418,297

INSURANCE

Insurance	\$175,000
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AUDITING

Auditing Service	\$14,000
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MUNICIPAL RETIREMENT

Municipal Retirement	\$145,501
FICA/MEDICARE Tax Expense	\$184,519
Unemployment Taxes	<u>\$ 7,500</u>
	\$337,520

POLICE PENSION

Police Pension Contribution	\$1,159,156
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PARKS AND RECREATION

Activities	\$33,790
Equipment	\$ 8,000
Stickney Baseball Association	\$ 2,000
Stickney Golden Agers	\$ 1,500
Stickney Senior Citizens	\$ 1,500
Stickney Soccer	\$ 2,000
Stickney Youth Football	<u>\$ 2,000</u>
	\$50,790

TOTAL GENERAL FUND EXPENSES **\$7,735,809**

Net Transfers In/(Out) **(\$150,000)**

WATER FUND

Purchase of Water	\$2,030,800
Electric Power Reservoir	\$ 35,000
Purchase Meters & Systems	\$ 100,000
Purchase Materials & Supplies	\$ 5,000
Contractual Reports System	\$ 130,000
Salary of Supervisor	\$ 45,000
Upgrade of Computer	\$ 9,000
Salaries Water Department	\$ 242,000
Salary of Treasurer/Collector	\$ 52,000
Salaries of Office Clerks	\$ 98,000
Office Supplies/Postage	\$ 7,200
Telephone Services	\$ 10,000
Maintenance Repair Office Equipment	\$ 2,000
Maintenance Repair Pumping Station	\$ 5,000
Auditing Service	\$ 13,875
Purchase Operating Equipment	\$ 6,000
Motor Fuel Costs	\$ 3,000
Maintenance/Repair Motor Equipment	\$ 2,500
Insurance	\$ 40,000
Purchase Heating Fuel	\$ 1,500
Rental – Sanitary District	\$ 100
Employee Insurance	\$ 80,000
IMRF	\$ 45,000
Contingencies	\$ 2,500
Purchase/Installation Fire Hydrants	\$ 30,000
Computer Maintenance	\$ 5,000
Lead Treatments/Water Samples	\$ 2,500
Sewers-Cleaning	\$ 7,500
Sewers-Repairs & Maintenance	\$ 45,000
Unemployment Tax	\$ 1,000
FICA/MEDICARE Tax	\$ 33,000
Depreciation	<u>\$ 115,000</u>
	\$3,204,475

BOND & INTEREST FUND

Interest	\$348,960
Principal on Bonds	<u>\$445,000</u>
	\$793,960

CAPITAL PROJECTS FUND

3 Police Vehicles	\$150,000
1 Fire Vehicle	\$37,044
Village Hall Electronic Sign	\$25,000
Leaf Vacuum – Public Works	\$25,000
Video Camera upgrades	\$28,000
Economic Incentives	\$100,000
Website Re-Design	\$5,000
Network Consolidation	<u>\$7,000</u>
	<u>\$377,044</u>

MOTOR FUEL TAX FUND

Maintenance – Salt	\$40,000
LED Street Lights	<u>\$ 20,000</u>
	\$ 60,000

EMERGENCY TELEPHONE SYSTEM FUND

Maintenance of Systems	\$16,000
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1505 ACCOUNT

\$ -

POLICE REVENUE SHARING

\$ -

FAMILY DAY FUND

Family Day Expenditures	\$20,000
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TOTAL ALL FUNDS

\$12,289,445

SUMMARY

General Fund

Executive and Legislative Department	\$ 68,200
Administration Department	\$ 391,702
Professional Services	\$ 224,000
Police Department	\$2,623,599
Fire Department	\$1,457,291
Public Works Department	\$ 507,110
Public Buildings and Grounds	\$ 159,500
Miscellaneous	\$ 7,500
Sanitation Department	\$ 384,034
Insurance	\$ 195,000
Auditing	\$ 13,875
Municipal Retirement Fund	\$ 320,500
Police Pension Fund	\$1,023,865

Parks & Recreation	\$ 39,790
	\$7,435,808
Water Fund	\$3,649,208
Bond Interest Fund	\$ 968,632
Capital Projects Fund	\$ 159,500
Motor Fuel Tax Fund	\$ 342,500
1505 Account	\$ -
Police Revenue Sharing Fund	\$ -
TOTAL – ALL FUNDS	<u>\$12,555,648</u>

RESOLUTION NO. 07-2019

A RESOLUTION APPOINTING CERTAIN MEMBERS OF THE BOARD OF TRUSTEES AND CERTAIN OFFICERS, EMPLOYEES AND OFFICIALS OF THE VILLAGE OF STICKNEY TO CERTAIN POSITIONS FOR THE VILLAGE OF STICKNEY, COUNTY OF COOK, STATE OF ILLINOIS.

WHEREAS, the Village of Stickney (the "Village") is a home rule municipal corporation in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Village has the authority to adopt ordinances and resolutions and to promulgate rules and regulations that pertain to its government and affairs, and to review, interpret and amend its ordinances, resolutions, rules and regulations; and

WHEREAS, the Village President (the "President") and the Board of Trustees of the Village (the "Village Board" and with the President, the "Corporate Authorities") are committed to ensuring the health, safety and welfare of Village residents; and

WHEREAS, the Village President (the "President") and the Board of Trustees of the Village (the "Village Board" and with the President, the "Corporate Authorities") have determined that it is necessary for conducting Village business and for the effective administration of government to appoint certain members of the Village Board ("Trustees") to specified committees; and

WHEREAS, the Corporate Authorities have further determined that it is necessary to appoint certain persons as officers, employees and officials to specific positions, boards, commissions and/or committees within the Village; and

WHEREAS, the Corporate Authorities find that it is in the best interests of the Village to make the specified appointments (the "Appointments"), which are set forth in Exhibit A, attached hereto and incorporated herein;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF STICKNEY, COOK COUNTY, ILLINOIS, as follows:

**ARTICLE I.
IN GENERAL**

Section 1.0 Findings.

The Corporate Authorities hereby find that all of the recitals hereinbefore stated as contained in the preambles to this Resolution are full, true and correct and do hereby, by reference, incorporate and make them part of this Resolution as legislative findings.

Section 2.0 Purpose.

The purpose of this Resolution is to authorize the President to appoint the Trustees to the specified committees and to appoint certain persons as officers, employees and officials to specific positions, boards, commissions and/or committees within the Village, as set forth in Exhibit A, and to take all steps necessary to carry out the terms of the Appointments.

Section 3.0 Effectiveness and Term of Appointments.

The Appointments as set forth in Exhibit A are effective immediately and shall expire at 11:59 p.m. on April 30, 2020, or at such other time the President deems necessary, unless otherwise specified in Exhibit A. All prior appointments to the specific positions, boards, commissions and/or committees specified in Exhibit A are hereby removed from their prior appointments upon passage of this Resolution.

**ARTICLE II.
AUTHORIZATION**

Section 4.0 Authorization.

That the Corporate Authorities hereby authorize, approve and, as applicable, consent to the Appointments as set forth in Exhibit A, which is attached hereto and incorporated herein.

**ARTICLE III.
HEADINGS, SAVINGS CLAUSES, PUBLICATION,
EFFECTIVE DATE**

Section 5.0 Headings.

The headings of the articles, sections, paragraphs and subparagraphs of this Resolution are inserted solely for the convenience of reference and form no substantive part of this Resolution nor should they be used in any interpretation or construction of any substantive provision of this Resolution.

Section 6.0 Severability.

The provisions of this Resolution are hereby declared to be severable and should any provision of this Resolution be determined to be in conflict with any law, statute or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable and as though not provided for herein, and all other provisions shall remain unaffected, unimpaired, valid and in full force and effect.

Section 7.0 Superseder.

All code provisions, ordinances, resolutions, rules and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

Section 8.0 Publication.

A full, true and complete copy of this Resolution shall be published in pamphlet form or in a newspaper published and of general circulation within the Village as provided by the Illinois Municipal Code, as amended.

Section 9.0 Effective Date.

This Resolution shall be effective and in full force immediately upon passage and approval.

(REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK)

PASSED this ____ day of May, 2019.

AYES:

NAYS:

ABSENT:

ABSTENTION:

APPROVED by me this ____ day of May, 2019.

Jeff Walik, President

ATTESTED AND FILED in my
office this ____ day of May, 2019.

Audrey McAdams, Village Clerk

EXHIBIT A

RESOLUTION NO. 09-2019

**A RESOLUTION AUTHORIZING AND APPROVING A CERTAIN AGREEMENT WITH
ADP, LLC FOR THE VILLAGE OF STICKNEY**

WHEREAS, the Village of Stickney (the "Village") is a home rule municipal corporation in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Village has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs, and to review, interpret and amend its ordinances, rules and regulations; and

WHEREAS, the Village President (the "President") and the Board of Trustees of the Village (the "Board" and with the President, the "Corporate Authorities") are committed to ensuring the general welfare of the Village and its residents; and

WHEREAS, the Corporate Authorities have determined that it is in the best interests of the Village to have a third party perform certain services including payroll processing and tax filing, employment verification services, time and attendance services, and human resources ("HR"), benefit and talent management services for the Village (the "Services"); and

WHEREAS, ADP, LLC ("ADP") has provided the Village with a Sales Order and a Major Account Services Master Services Agreement (collectively, the "Agreement"), attached hereto and incorporated herein as Exhibit A, which sets forth the terms under which ADP will provide the Services to the Village; and

WHEREAS, the Corporate Authorities have determined that it is necessary, advisable and in the best interests of the Village and its residents to enter into and approve agreements with substantially the same terms as the terms of the Agreement; and

WHEREAS, the President is authorized to enter into and the Village Attorney (the "Attorney") is authorized to revise agreements for the Village making such insertions, omissions and changes as shall be approved by the President and the Attorney;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF STICKNEY, COOK COUNTY, ILLINOIS, as follows:

SECTION 1: RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2: PURPOSE. The purpose of this Resolution is to authorize the President or his designee to enter into the Agreement whereby ADP will provide the Services to the Village and to further authorize the President or his designee to take all steps necessary to carry out the terms and intent of this Resolution and to ratify any steps taken to effectuate those goals.

SECTION 3: AUTHORIZATION. The Board hereby authorizes and directs the President or his designee to authorize, enter into and approve the Agreement in accordance with its terms, or any modifications thereof, and to ratify any and all previous action taken to effectuate the intent of this Resolution. The Board further authorizes and directs the President or his designee

to execute the Agreement with such insertions, omissions and changes as shall be approved by the President and the Attorney. The Village Clerk is hereby authorized and directed to attest to and countersign the Agreement and any other documentation as may be necessary to carry out and effectuate the purpose of this Resolution. The Village Clerk is also authorized and directed to affix the Seal of the Village to such documentation as is deemed necessary. The officers, agents and/or employees of the Village shall take all action necessary or reasonably required by the Village to carry out, give effect to and consummate the purpose of this Resolution and shall take all action necessary in conformity therewith. To the extent that any requirement of bidding would be applicable, the same is hereby waived.

SECTION 4: HEADINGS. The headings of the articles, sections, paragraphs and subparagraphs of this Resolution are inserted solely for the convenience of reference and form no substantive part of this Resolution nor should they be used in any interpretation or construction of any substantive provision of this Resolution.

SECTION 5: SEVERABILITY. The provisions of this Resolution are hereby declared to be severable and should any provision of this Resolution be determined to be in conflict with any law, statute or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable and as though not provided for herein and all other provisions shall remain unaffected, unimpaired, valid and in full force and effect.

SECTION 6: SUPERSEDER. All code provisions, ordinances, resolutions, rules and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

SECTION 7: PUBLICATION. A full, true and complete copy of this Resolution shall be published in pamphlet form or in a newspaper published and of general circulation within the Village as provided by the Illinois Municipal Code, as amended.

SECTION 8: EFFECTIVE DATE. This Resolution shall be effective and in full force immediately upon passage and approval as provided by law.

(REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK)

PASSED this ____ day of _____, 2019.

AYES:

NAYS:

ABSENT:

ABSTENTION:

APPROVED by me this ____ day of _____, 2019.

Jeff Walik, President

ATTESTED AND FILED in my
office this ____ day of
_____, 2019

Audrey McAdams, Village Clerk

EXHIBIT A

Sales Order

Quote Number
02-2019-597421.3



A more human resource.

Company Information

Village Of Stickney
6533 Pershing Rd
Stickney, IL 60402
United States

Executive Contact

Jeffery White
Trustee
jwhite@villageofstickney.com
(708) 749-4400

Processing Fees and Considerations

Number of Employees: 90 on Village Of Stickney

	Per Processing	Count	Min	Base	Rate	Semi-Monthly	Annual
	Workforce Now Payroll Solutions	90	-	\$10.00	\$2.25	\$212.50	\$5,100.00
	• Essential Plus Payroll						
	Employment and Income Verification						
	• Employment Verification						

	Monthly Processing	Count	Min	Base	Rate	Monthly	Annual
	Workforce Now HCM Solutions	90	-	-	\$5.63	\$506.70	\$6,080.40
	• Enhanced HR						
	• Benefits Administration						
	Workforce Now Time and Attendance	90	\$250.00	-	\$3.75	\$337.50	\$4,050.00
	• Essential Time						
	Additional Jurisdiction (if applicable)	2+			\$8.95/month		
	International Employees Rate (if applicable)				\$3.00/month		

	Annual Processing	Count	Min	Base	Rate	Annual
	Year End Forms, W2s or 1099s	90	-	-	\$5.21	\$468.90

	Total Annual Investment	Total Annual
	Workforce Now Services	<u>\$15,699.30</u>

	Other Considerations	Setup
	Implementation	
	• Client does not need or already has hours history in WFN	N/A

Financial
Review

Sales Order

Quote Number
02-2019-597421.3



A more human resource.

Company Information

Village Of Stickney
6533 Pershing Rd
Stickney, IL 60402
United States

Executive Contact

Jeffery White
Trustee
jwhite@villageofstickney.com
(708) 749-4400



Total Other Considerations

Implementation and Setup
Implementation Discount Value

Estimated Total Net Implementation

Total Setup

\$7,200.00
(\$7,200.00)

\$0.00

Financial
Review

Sales Order

Quote Number
02-2019-597421.3



A more human resource.

Company Information

Village Of Stickney
6533 Pershing Rd
Stickney, IL 60402
United States

Executive Contact

Jeffery White
Trustee
jwhite@villageofstickney.com
(708) 749-4400

Important Project and Billing Information

Product

Billing for Payroll Processing Services, HCM and any module bundled into the single per employee per processing fee for payroll, is billed immediately following the client's first payroll processing. The billing count is based on the number of pays submitted during each processing period, therefore total billing may fluctuate.

Billing for Essential Time will begin on the date Essential Time is available for use by the client in a production environment. The billing count is based on all non-terminated employees in the Time Module. This count includes practitioners and supervisors.

Billing for all modules bundled under HCM Solutions will begin on the date the ADP Product or Service is available for use by the client in a production environment. The billing count is based on all unique lives in the database paid in the previous calendar month. Any non-terminated employees based outside the United States will be billed separately as International Employees.

Promotion

Promotion will be applied to months 8-11 from each product / controls start date (also referred to as the Promotional Period). Actual promotional value may vary based on: start date, actual number of processings & employees paid during the promotional months.

Free W2's that will bill in 2020

Other

Start Date: Payroll:4/1/2019 | Time:4/1/2019 | HCM:5/27/2019

ADP's Fees for Service will be debited directly out of client's bank account of their choosing seven (7) days from invoice date.

Expiration Date: 2/28/2019

Summary

Estimated Annual Net Investment:	<u>\$15,699.30</u>	Total Net Implementation:	<u>\$0.00</u>
Estimated Annual Net Investment during promotional period:	<u>\$10,622.50</u>		

The ADP Services Listed on this Sales Order are provided at the prices set forth herein and in accordance with the ADP Master Services Agreement (or other similar agreement governing ADP's services), which shall include any appendix, exhibit, addendum, schedule or other similar document attached thereto or accompanying this Sales Order. By signing below you are acknowledging and agreeing to such terms and conditions and to the listed prices.

RESOLUTION NO. 10-2019

**A RESOLUTION AUTHORIZING AND APPROVING A CERTAIN AGREEMENT WITH
GW & ASSOCIATES, P.C. FOR THE VILLAGE OF STICKNEY**

WHEREAS, the Village of Stickney (the "Village") is a home rule municipal corporation in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Village has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs, and to review, interpret and amend its ordinances, rules and regulations; and

WHEREAS, the Village President (the "President") and the Board of Trustees of the Village (the "Board" and with the President, the "Corporate Authorities") are committed to ensuring the general welfare of the Village and its residents; and

WHEREAS, the Corporate Authorities have determined that it is in the best interests of the Village to have a third party perform financial audit services for the Village (the "Services"); and

WHEREAS, GW & Associates, P.C. ("GW") has provided the Village with an engagement letter (the "Agreement"), attached hereto and incorporated herein as Exhibit A, which sets forth the terms under which GW will provide the Services to the Village; and

WHEREAS, the Corporate Authorities have determined that it is necessary, advisable and in the best interests of the Village and its residents to enter into and approve agreements with substantially the same terms as the terms of the Agreement; and

WHEREAS, the President is authorized to enter into and the Village Attorney (the "Attorney") is authorized to revise agreements for the Village making such insertions, omissions and changes as shall be approved by the President and the Attorney;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF STICKNEY, COOK COUNTY, ILLINOIS, as follows:

SECTION 1: RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2: PURPOSE. The purpose of this Resolution is to authorize the President or his designee to enter into the Agreement whereby GW will provide the Services to the Village and to further authorize the President or his designee to take all steps necessary to carry out the terms and intent of this Resolution and to ratify any steps taken to effectuate those goals.

SECTION 3: AUTHORIZATION. The Board hereby authorizes and directs the President or his designee to authorize, enter into and approve the Agreement in accordance with its terms, or any modifications thereof, and to ratify any and all previous action taken to effectuate the intent of this Resolution. The Board further authorizes and directs the President or his designee to execute the Agreement with such insertions, omissions and changes as shall be approved by the President and the Attorney. The Village Clerk is hereby authorized and directed to attest to

and countersign the Agreement and any other documentation as may be necessary to carry out and effectuate the purpose of this Resolution. The Village Clerk is also authorized and directed to affix the Seal of the Village to such documentation as is deemed necessary. The officers, agents and/or employees of the Village shall take all action necessary or reasonably required by the Village to carry out, give effect to and consummate the purpose of this Resolution and shall take all action necessary in conformity therewith. To the extent that any requirement of bidding would be applicable, the same is hereby waived.

SECTION 4: HEADINGS. The headings of the articles, sections, paragraphs and subparagraphs of this Resolution are inserted solely for the convenience of reference and form no substantive part of this Resolution nor should they be used in any interpretation or construction of any substantive provision of this Resolution.

SECTION 5: SEVERABILITY. The provisions of this Resolution are hereby declared to be severable and should any provision of this Resolution be determined to be in conflict with any law, statute or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable and as though not provided for herein and all other provisions shall remain unaffected, unimpaired, valid and in full force and effect.

SECTION 6: SUPERSEDER. All code provisions, ordinances, resolutions, rules and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

SECTION 7: PUBLICATION. A full, true and complete copy of this Resolution shall be published in pamphlet form or in a newspaper published and of general circulation within the Village as provided by the Illinois Municipal Code, as amended.

SECTION 8: EFFECTIVE DATE. This Resolution shall be effective and in full force immediately upon passage and approval as provided by law.

(REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK)

PASSED this ____ day of _____, 2019.

AYES:

NAYS:

ABSENT:

ABSTENTION:

APPROVED by me this ____ day of _____, 2019.

Jeff Walik, President

ATTESTED AND FILED in my
office this ____ day of
_____, 2019

Audrey McAdams, Village Clerk

EXHIBIT A

AGENDA MEMO

Village Board

May 21, 2019

ISSUE STATEMENT

Approval of a proposal for professional services for the audit of the Village's financial statements by GW & Associates P.C.

BACKGROUND AND HISTORY

The Village of Stickney is required by law to have a Financial Statement Audit done of its books and records by an outside accounting firm. The firm of GW & Associates was utilized last year to complete the audit and is scheduled to prepare the audit this year. This will be the second year of the proposal.

Year ended April 30, 2017 - \$25,000

Year ended April 30, 2018 - \$27,750

Year ended April 30, 2019 - \$32,100 – includes \$3,100 for Police Pension Audit

Year ended April 30, 2020 - \$32,350.

STAFF RECOMMENDATION

Staff recommends approval of the agreement for professional services.

ALTERNATE CONSIDERATION

Preparing a request for proposal for auditing services.

DECISION MODE This item will be on the agenda for the May 21, 2019 Village Board meeting for formal approval.



April 15, 2019

To the President and Board of Trustees

Village of Stickney, Illinois
6533 Pershing Road
Stickney, Illinois 60402

We are pleased to confirm our understanding of the services we are to provide the Village of Stickney, Illinois ("the Village") for the year ended April 30, 2019. We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of the Village as of and for the year ended April 30, 2019. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Village's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Village's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Budgetary comparison schedules for the general and major special revenue funds
- 3) Schedule of Changes in the OPEB Liability
- 4) Schedule of Changes in the Net Pension Liability and Related Ratios
- 5) Schedule of Employer Contributions

We have also been engaged to report on supplementary information other than RSI that accompanies the Village's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

- 1) Combining and individual fund financial statements and schedules
- 2) Consolidated Year End Financial Report for GATA

Audit Objective

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of the Village's financial statements. Our report will be addressed to the President and Board of Trustees of the Village. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or may withdraw from this engagement.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Village's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Other Services

We will also prepare the financial statements of the Village in conformity with U.S. generally accepted accounting principles and will prepare the annual financial report ("AFR") for the Illinois State Comptroller based on information provided by you. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement and AFR services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for designing, implementing, and maintaining effective internal controls, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with U.S. generally accepted accounting principles.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

You agree to assume all management responsibilities for financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We may from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your

confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

We expect to begin our audit on a mutually agreed upon date and to issue our reports no later than October 27, 2018. John Wysocki is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

Our fee for these services will be as follows:

Village Audit	\$28,500
Police Pension Fund Audit	<u>3,600</u>
Total	\$32,100

Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to the Village and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

GW & Associates, P.C.

GW & Associates, P.C.

RESPONSE:

This letter correctly sets forth the understanding of the Village of Stickney, Illinois.

Signature: _____

Title: _____

Date: _____