

VILLAGE OF STICKNEY

6533 West Pershing Road
Stickney, Illinois 60402-4048
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Jeff Walik
Village President

Mary Hrejsa
Tim Kapolnek

Village Trustees
Mitchell Milenkovic
Sam Savopoulos

Leandra Torres
Jeff White



Audrey McAdams
Village Clerk

REGULAR MEETING BOARD OF TRUSTEES

Tuesday, May 15, 2018

Meeting Agenda

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approve Minutes of Previous Regular Meeting
5. Authorize Payment of Bills
6. Pass and Approve Ordinance 2018-23, "An Ordinance Amending Chapter 6, Section II, Section 6-45 Regarding Liquor Licenses in the Village of Stickney, Illinois"
7. Approve Resolution 07-2018, "A Resolution Authorizing and Approving a Certain Agreement With GW & Associates for the Village of Stickney"
8. Approve Resolution 08-2018, "A Resolution Authorizing and Approving a Certain Agreement With CPURX for the Village of Stickney"
9. Grant Permission to conduct a Block Party on the 4200 block of Scoville on July 21, 2018
10. Report from the President
11. Report from the Clerk
12. Trustee Reports/Committee Reports
13. Reports from Department Heads
14. Public Comments
15. Adjournment

Posted May 11, 2018

May 1, 2018

State of Illinois
County of Cook
Village of Stickney

The Board of Trustees of the Village of Stickney met in regular session on Tuesday, May 1, 2018, at 7:02 p.m. in the Stickney Village Hall, 6533 W. Pershing Road, Stickney, Illinois.

Upon the roll call, the following Trustees were present:
Trustees Hrejsa, Kapolnek, Milenkovic, Savopoulos and White
Absent: Trustee Torres

Trustee Milenkovic moved, duly seconded by Trustee Hrejsa to approve the minutes of the previous regular session on Tuesday, April 17, 2018.

Upon the roll call, the following Trustees voted:
Ayes: Trustee Hrejsa, Kapolnek, Milenkovic, Savopoulos and White
Nays: None
Absent: Trustee Torres
Mayor Walik declared the motion carried.

Trustee White moved, duly seconded by Trustee Savopoulos that the bills, approved by the various committees of the Board, be approved for payment, and to approve warrants which authorize the Village Treasurer to draw checks to pay the bills, to be signed by the authorized signers, as provided for by the Ordinances of the Village of Stickney.

Upon the roll call, the following Trustees voted:
Ayes: Trustee Hrejsa, Kapolnek, Milenkovic, Savopoulos and White
Nays: None
Absent: Trustee Torres
Mayor Walik declared the motion carried.

Prior to the vote, Treasurer Paul Nosek provided a summary indicating the source of funds used to pay the bills and the totals to be approved.

Corporate Fund: \$55,388.34
Motor Fuel Tax Fund: \$0
Badge Fund: \$0
Water Fund: \$7,917.23
Police Pension Fund: \$0
911 Account: \$0
1505 Account: \$1000.00
Family Day: \$0
Police Revenue Sharing: \$0
Capital Projects Fund: \$0
Bond & Interest Fund: \$0
Subtotal: \$64,305.57

General Fund Payroll: \$115,339.56

Water Fund Payroll: \$10,682.90

Subtotal: \$126,022.46

Total to be approved by Village Trustees: \$190,328.03

At this time Mayor Walik gave the swearing in oath to Rebecca Eilers and Caleb Coulom as new Patrol Officers on the Stickney Police Department. The following were sworn in as Stickney Auxiliary Police: John Gilpin, Kevin Kozelka and Michael Parks.

Trustee Kapolnek moved, seconded by Trustee Hrejsa to Pass and Approve Ordinance 2018-21, "An Ordinance Amending Chapter 14, Section 14-120 of the Municipal Code, Village of Stickney, "Regarding Stop Signs"

Upon the roll call, the following Trustees voted:

Ayes: Trustee Hrejsa, Kapolnek, Milenkovic, Savopoulos and White

Nays: None

Absent: Trustee Torres

Mayor Walik declared the motion carried.

Prior to the vote, Deputy Police Chief Rich Jaczak explained that they are asking for two stop sign locations. One sign will be at 44th and Clinton where we had a rollover accident a week ago. The following morning we had another rollover accident at 40th and Wesley. One is near a grade school and another is near a day care center at the Stickney Township building. To continue with his report, the Deputy stated that they have conducted a traffic blitz. We have written nearly 90 tickets in eight days since last Monday. Many of them are stop sign tickets. We are going to continue to do this.

Trustee Milenkovic moved, seconded by Trustee Kapolnek to Pass and Approve Ordinance 2018-22, "An Ordinance Amending Chapter 70, Section 70-34 of the Municipal Code, Village of Stickney, "Regarding Solid Waste Collection Rates"

Upon the roll call, the following Trustees voted:

Ayes: Trustee Hrejsa, Kapolnek, Milenkovic, Savopoulos and White

Nays: None

Absent: Trustee Torres

Mayor Walik declared the motion carried

Prior to the vote Mayor Walik informed us that the garbage will go up \$2.00 per month. We had been at \$12.00 and now we are at \$14.00. The new rates will take effect on your June 1 bill with your water.

The Mayor asked Trustee White to explain the next agenda item. Before the next vote he asked that the Trustees take an omnibus vote on the Mayor's appointments.

Trustee White moved, duly seconded by Trustee Savopoulos to approve Resolution 06-2018, "A Resolution Appointing Certain Members of the Board of Trustees and Certain Officers, Employees and Officials of the Village of Stickney to Certain Positions for the Village of Stickney"

Upon the roll call, the following Trustees voted:

Ayes: Trustee Hrejsa, Kapolnek, Milenkovic, Savopoulos and White

Nays: None

Absent: Trustee Torres

Mayor Walik declared the motion carried.

Trustee Savopoulos moved, duly seconded by Trustee Kapolnek to approve a block party on May 5, 2018 on 44th Street between Home Avenue and Wenonah Avenue.

Upon the roll call, the following Trustees voted:

Ayes: Trustee Hrejsa, Kapolnek, Milenkovic, Savopoulos and White

Nays: None

Absent: Trustee Torres

Mayor Walik declared the motion carried.

MAYOR'S REPORT: Mayor Walik continued to mention information about the need for the new stop signs. There have been three accidents at these locations since he has been in office. One accident ended up on the front porch of a house. He again congratulated the new police officers. He thanked our police department for doing a great job. Our police chief is currently on vacation. He is upset with all these people cutting through the village off of Harlem Avenue. People need to abide by our rules. A plaque from the Intergovernmental Risk Management Agency was displayed. The recognition was given to Beth Lukas for IMAP Accreditation for 2017. This is the first time the Village of Stickney has received this award. The Mayor explained that Beth does a little of everything. She helps the Mayor, the Trustees, handles IRMA and Workman's Compensation issues.

TRUSTEE REPORTS:

Trustee White lets us know that over the last couple of weeks the finance committee and Treasurer Paul Nosek met with all our department heads to work on the budget for 2018/2019. We are meeting with the Mayor in the morning to go over the numbers again. We should have the budget ready by the end of the week. He reminded us that on May 6, 2018 the Stickney-Forest View Lions Club will be holding their Pancake Breakfast at Edison School.

Trustee Savopoulos mentioned that our new garbage people are doing a great job. He reported on Azavar who is working to save us some money. Governments do not pay Federal Excise Tax and local taxes. The Village has been charged these taxes on Call One telephone bills. By removing these taxes we will be saving \$474.41 per month. On local services, Azavar's research found that 14 business exchange lines had no outgoing usage for three consecutive months. If these lines are disconnected, it will save an additional \$598.44 per month. We have six Analog circuits and are spending \$4,310.62. We still have to verify this information before the lines are disconnected. He will continue to report on Azavar's research.

Trustee Milenkovic attended the Midway Noise Compatibility meeting on April 26, 2018 at the Mayfield facility on Archer. Our noise level keeps going down. The 12-month average for 2017 was 54.4 decibels. The first quarter for 2018 was at 52.9. The threshold for remediation is 65 decibels where they would step in to help. We are way below that threshold. In addition, Trustee Milenkovic mentioned that one of the long-time members of the Midway Noise Compatibility Board, Doctor Joe Laducka has passed away. We were told that some of the capture features policy was discussed. Some of the complaints from Burbank during the last quarter from a couple of residents numbered 18,000. It is throwing all of our data off. Now what they are doing is requiring that a little box must be checked to verify that you are not a robot. As an example this past January we went from 18,000 complaints to 2,000 in Burbank. No noise complaints from Stickney or Forest View. The next meeting will be July 26.

The Mayor promoted the most recent newsletter. He told us it is the biggest one we had so far. There is a community calendar and music in the park calendar. It is quite colorful. He told people that he had extra copies available at the podium. The Mayor announced that some of the FOP representatives are at this meeting. They are currently going over their union contract which should be done at the end of this month.

DEPARTMENT REPORTS:

Treasurer Paul Nosek informed us that the budget is 90% complete. It should be ready for the board at the May 15 Regular Board Meeting. Vehicle stickers are now on sale one month earlier starting May 1.

Public Works Director Joe Lopez notified us that the barricades were put up this morning along Harlem Avenue at 42nd, 43rd, and 44th to help with traffic control coming off of Harlem. LED lights were installed under the pavilion on Ridgeland. The restroom at Haley Park also received LED lights. Public Works cleaned out the front and back of two vacant houses in the village. Many complaints were received over these properties.

Fire Chief Jeff Boyajian spoke of a backyard party that turned tragic in a western suburb. Someone poured some kind of flammable liquid on a bonfire and caused an explosion. One of the teenagers is in a coma. Another is burned over 100% of his body. No adults were home. People have to understand that the vapors are flammable. The teens were fourteen to seventeen years old.

Deputy Police Chief Rich Iaczk welcomed the new members of the police department. Police Officer Rebecca Eilers has been riding along with us for a couple of weeks and will start the academy with Caleb. Caleb Coulom is finishing up some school and will be starting the Chicago Police Academy next Monday. Concerning our newly appointed auxiliary officers: John Gilpin used to be a reserve with us many years ago. He has been in law enforcement for many years. Kevin Kozelka is a long time dispatcher with us. We brought it up to him and he decided to get on board. He

is one of the most personable employees we have. His brother, Mark Kozelka, is one of the senior members of the police department. At this point last year we had a chief resign and a sergeant retire and take another job and two police officers take laterals to Oak Park. We had 11 officers, that included one in the academy. This board has been absolutely supportive of us in every single way. As of this afternoon we are up to 18 full time police officers and auxiliary officers. We have more cops on the street and more that are tactical and undercover capacity. Last year we did what we had to do to keep the crime low. This year we are going to start pushing some projects. The Deputy again thanked the board. He then recognized the three Police & Fire Commissioners at the meeting. They worked very diligently to put the Police Eligibility list together. In addition, Deputy Jaczak told us that the night shift put out 40 tickets last night for non-resident stickers. The new stickers are currently on sale. If the individuals buy the new stickers and put it on, the police department will not ticket them for the next couple of months. They will be good to go for the next fourteen months. A mobile speed sign is being put out every morning in various locations to detour traffic going through town. One of the two rollovers we had in town was a party that was from Woodridge cutting through town trying to get to work. They were doing 40 mph. There were a total of five people in the car including two kids. Deputy Police Jaczak notified us that for the last five weeks we have been putting warnings on the vehicles for not moving their cars for street sweeping. In two weeks the police will start writing tickets. It is not about writing tickets, it is about getting cars moved.

There being no further business, Trustee White moved, duly seconded by Trustee Savopoulos that the meeting be adjourned. Upon which the Board adopted the motion at 7:28 p.m.

Respectfully submitted,

Beth Lukas, Deputy Village Clerk

Approved by me this day of , 2018

Jeff Walik, Mayor

Village of Stickney
Warrant Number 18-19 -02

EXPENDITURE APPROVAL LIST
FOR CITY COUNCIL MEETING ON
15-May-18

Approval is hereby given to have the Village Treasurer of Stickney, Illinois pay to the
officeres, employees, independent contractors, vendors and other providers of
goods and services in the indicated amounts as set forth.

A summary indicating the source of funds used to pay the above is as follows:

01 CORPORATE FUND		124,696.99
02 MOTOR FUEL TAX FUND		-
03 BADGE		-
04 WATER FUND		185,713.88
05 POLICE PENSION FUND		-
06 911 ACCOUNT		-
07 1505 ACCOUNT		-
08 FAMILY DAY		-
09 POLICE REVENUE SHARING		-
11 CAPITAL PROJECTS FUND		-
12 BOND & INTREST FUND		-
	Subtotal:	<u>310,410.87</u>
General Fund Payroll	5/15/2018	203,342.93
Water Fund Payroll	5/15/2018	<u>8,680.00</u>
	Subtotal:	<u>212,022.93</u>
Total to be Approved by Village Council		<u><u>522,433.80</u></u>

Approvals:

Jeff Walik, Mayor

Audry McAdams, City Clerk

Paul Nosek, Treasurer

ORDINANCE NO. 2018- 23

AN ORDINANCE AMENDING CHAPTER 6, ARTICLE II, SECTION 6-45 OF THE MUNICIPAL CODE, VILLAGE OF STICKNEY, ILLINOIS REGARDING LIQUOR LICENSES

WHEREAS, the Village of Stickney (the "Village") is a home rule municipal corporation in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Village has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs, and to review, interpret and amend its ordinances, rules and regulations; and

WHEREAS, the Village President (the "President") and the Board of Trustees of the Village (the "Village Board" and with the President, the "Corporate Authorities") are committed to ensuring the health, safety and welfare of Village residents; and

WHEREAS, the Village licenses and regulates businesses within the Village, and more specifically, businesses selling alcoholic liquor; and

WHEREAS, the Corporate Authorities are empowered to determine the number and types of liquor licenses available in the Village, subject to the provisions of the Municipal Code of the Village of Stickney (the "Village Code") and the Illinois Liquor Control Act, 235 ILCS 5/1, *et seq* (the "Act"); and

WHEREAS, the Corporate Authorities desire to exercise their home rule authority in implementing the regulations contemplated herein (the "Regulations"); and

WHEREAS, based upon the foregoing, the Corporate Authorities have determined that it is necessary, advisable and in the best interests of the Village and its residents to amend Chapter 6, Article II, Section 6-45 of the Village Code to increase the number of available "Class D" licenses from three (3) to four (4), as set forth below;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF STICKNEY, COOK COUNTY, ILLINOIS, as follows:

ARTICLE I. IN GENERAL

SECTION 1. INCORPORATION CLAUSE.

The Corporate Authorities hereby find that all of the recitals hereinbefore stated as contained in the preambles to this Ordinance are full, true and correct and do hereby, by reference, incorporate and make them part of this Ordinance as legislative findings.

SECTION 2. PURPOSE.

The purpose of this Ordinance is to amend Chapter 6, Article II, Section 6-45 of the Village Code to increase the number of available "Class D" licenses from three (3) to four (4), and to authorize the President or his designee to take all actions necessary to carry out the intent of this Ordinance.

ARTICLE II.
AMENDMENT OF CHAPTER 6, ARTICLE II, SECTION 6-45 OF THE MUNICIPAL CODE,
VILLAGE OF STICKNEY, ILLINOIS

SECTION 3.0. AMENDMENT OF CHAPTER 6, ARTICLE II, SECTION 6-45.

That the Village Code is hereby amended, notwithstanding any provision, ordinance, resolution or Village Code section to the contrary, by amending Chapter 6, Article II, Section 6-45 as follows:

Sec. 6-45. – Number.

There shall be issued in the village no more than six class C licenses; provided, however, that satellite stations existing under any class C licenses issued to the Hawthorne Race Track or any concessionaire connected therewith shall not be included in or considered a part of the six class C licenses. There shall be issued in the village no more than ~~three~~ four class D licenses. There shall be issued in the village no more than two class E licenses. There shall be issued in the village no more than three class F licenses. There shall be issued in the village no more than six class G licenses. There shall be issued in the village no more than one class H license. There shall be issued in the village no more than four class K licenses, except as authorized upon the majority vote of the board of trustees.

SECTION 3.1. OTHER ACTIONS AUTHORIZED.

The officers, employees and/or agents of the Village shall take all action necessary or reasonably required to carry out, give effect to and consummate the amendments contemplated by this Ordinance, and shall take all action necessary in conformity therewith. The officers, employees and/or agents of the Village are specifically authorized and directed to draft and disseminate any and all necessary forms or notices to be utilized in connection with the intent of this Ordinance.

ARTICLE III.
HEADINGS, SAVINGS CLAUSES, PUBLICATION,
EFFECTIVE DATE

SECTION 4. HEADINGS.

The headings of the articles, sections, paragraphs and subparagraphs of this Ordinance are inserted solely for the convenience of reference and form no substantive part of this Ordinance nor should they be used in any interpretation or construction of any substantive provision of this Ordinance.

SECTION 5. SEVERABILITY.

The provisions of this Ordinance are hereby declared to be severable and should any provision of this Ordinance be determined to be in conflict with any law, statute or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable and as though not provided for herein and all other provisions shall remain unaffected, unimpaired, valid and in full force and effect.

SECTION 6. SUPERSEDER.

All code provisions, ordinances, resolutions, rules and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

SECTION 7. PUBLICATION.

A full, true and complete copy of this Ordinance shall be published in pamphlet form or in a newspaper published and of general circulation within the Village as provided by the Illinois Municipal Code, as amended.

SECTION 8. EFFECTIVE DATE.

This Ordinance shall be effective immediately upon its passage.

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PASSED this ____ day of _____, 2018.

AYES:

NAYS:

ABSENT:

ABSTENTION:

APPROVED by me this ____ day of _____, 2018.

Jeff Walik, President

ATTESTED AND FILED in my
office this ____ day of _____, 2018.

Beth Lukas, Deputy Village Clerk

AGENDA MEMO

Village Board

May 15, 2018

ISSUE STATEMENT

Approval of a proposal for professional services for the audit of the Village's financial statements by GW & Associates P.C.

BACKGROUND AND HISTORY

The Village of Stickney is required by law to have a Financial Statement Audit done of its books and records by an outside accounting firm. The firm of GW & Associates was utilized last year to complete the audit and is scheduled to prepare the audit this year. This will be the second year of the proposal.

Year ended April 30, 2017 - \$25,000

Year ended April 30, 2018 - \$27,750

Year ended April 30, 2019 - \$28,500

Year ended April 30, 2020 - \$29,250.

STAFF RECOMMENDATION

Staff recommends approval of the agreement for professional services.

ALTERNATE CONSIDERATION

Preparing a request for proposal for auditing services.

DECISION MODE This item will be on the agenda for the May 15, 2018 Village Board meeting for formal approval.

RESOLUTION NO. 07-2018

A RESOLUTION AUTHORIZING AND APPROVING A CERTAIN AGREEMENT WITH GW & ASSOCIATES FOR THE VILLAGE OF STICKNEY

WHEREAS, the Village of Stickney (the "Village") is a home rule municipal corporation in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Village has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs, and to review, interpret and amend its ordinances, rules and regulations; and

WHEREAS, the Village President (the "President") and the Board of Trustees of the Village (the "Board" and with the President, the "Corporate Authorities") are committed to ensuring the general welfare of the Village and its residents; and

WHEREAS, the Corporate Authorities have determined that it is in the best interests of the Village to have a third party perform financial audit services for the Village (the "Services"); and

WHEREAS, GW & Associates, P.C. ("GW") has provided the Village with an engagement letter (the "Agreement"), attached hereto and incorporated herein as Exhibit A, which sets forth the terms under which GW will provide the Services to the Village; and

WHEREAS, the Corporate Authorities have determined that it is necessary, advisable and in the best interests of the Village and its residents to enter into and approve agreements with substantially the same terms as the terms of the Agreement; and

WHEREAS, the President is authorized to enter into and the Village Attorney (the "Attorney") is authorized to revise agreements for the Village making such insertions, omissions and changes as shall be approved by the President and the Attorney;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF STICKNEY, COOK COUNTY, ILLINOIS, as follows:

SECTION 1: RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2: PURPOSE. The purpose of this Resolution is to authorize the President or his designee to enter into the Agreement whereby GW will provide the Services to the Village and to further authorize the President or his designee to take all steps necessary to carry out the terms and intent of this Resolution and to ratify any steps taken to effectuate those goals.

SECTION 3: AUTHORIZATION. The Board hereby authorizes and directs the President or his designee to authorize, enter into and approve the Agreement in accordance with its terms, or any modifications thereof, and to ratify any and all previous action taken to effectuate the intent of this Resolution. The Board further authorizes and directs the President or his designee to execute the Agreement with such insertions, omissions and changes as shall be approved by the President and the Attorney. The Village Clerk is hereby authorized and directed to attest to

and countersign the Agreement and any other documentation as may be necessary to carry out and effectuate the purpose of this Resolution. The Village Clerk is also authorized and directed to affix the Seal of the Village to such documentation as is deemed necessary. The officers, agents and/or employees of the Village shall take all action necessary or reasonably required by the Village to carry out, give effect to and consummate the purpose of this Resolution and shall take all action necessary in conformity therewith. To the extent that any requirement of bidding would be applicable, the same is hereby waived.

SECTION 4: HEADINGS. The headings of the articles, sections, paragraphs and subparagraphs of this Resolution are inserted solely for the convenience of reference and form no substantive part of this Resolution nor should they be used in any interpretation or construction of any substantive provision of this Resolution.

SECTION 5: SEVERABILITY. The provisions of this Resolution are hereby declared to be severable and should any provision of this Resolution be determined to be in conflict with any law, statute or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable and as though not provided for herein and all other provisions shall remain unaffected, unimpaired, valid and in full force and effect.

SECTION 6: SUPERSEDER. All code provisions, ordinances, resolutions, rules and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

SECTION 7: PUBLICATION. A full, true and complete copy of this Resolution shall be published in pamphlet form or in a newspaper published and of general circulation within the Village as provided by the Illinois Municipal Code, as amended.

SECTION 8: EFFECTIVE DATE. This Resolution shall be effective and in full force immediately upon passage and approval as provided by law.

(REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK)

PASSED this ____ day of _____, 2018.

AYES:

NAYS:

ABSENT:

ABSTENTION:

APPROVED by me this ____ day of _____, 2018

Jeff Walik, President

ATTESTED AND FILED in my
office this_ day of
_____, 2018.

Beth Lukas, Deputy Village Clerk



March 1, 2018

To the President and Board of Trustees

Village of Stickney, Illinois
6533 Pershing Road
Stickney, Illinois 60402

We are pleased to confirm our understanding of the services we are to provide the Village of Stickney, Illinois ("the Village") for the year ended April 30, 2018. We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of the Village as of and for the year ended April 30, 2018. The Village's Police Pension Fund will be audited by other auditors whose report we will refer to in our report on the Village's financial statements. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Village's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Village's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Budgetary comparison schedules for the general and major special revenue funds
- 3) Schedule of Funding Progress and Employer Contributions for OPEB
- 4) Schedule of Changes in the Net Pension Liability and Related Ratios
- 5) Schedule of Employer Contributions

We have also been engaged to report on supplementary information other than RSI that accompanies the Village's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

- 1) Combining and individual fund financial statements and schedules

Audit Objective

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinions. We will make reference to other auditor's audits of the Police Pension Fund in our report on your financial statements. We will issue a written report upon completion of our audit of the Village's financial statements. Our report will be addressed to the President and Board of Trustees of the Village. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or may withdraw from this engagement.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. With regard to the Police Pension Fund, we will communicate with the Police Pension Fund's auditors our intent to rely on their work and any information that may be relevant to their audit. We will also request written representation from them as a basis to enable us to make reference to their audit in our report on the Village's financial statements. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Village's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Other Services

We will also prepare the financial statements of the Village in conformity with U.S. generally accepted accounting principles and will prepare the annual financial report ("AFR") for the Illinois State Comptroller based on information provided by you. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement and AFR services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for designing, implementing, and maintaining effective internal controls, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with U.S. generally accepted accounting principles.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

You agree to assume all management responsibilities for financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We may from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

We expect to begin our audit on a mutually agreed upon date and to issue our reports no later than October 20, 2017. John Wysocki is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses will not exceed \$27,750. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to the Village and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

GW & Associates, P.C.

GW & Associates, P.C.

RESPONSE:

This letter correctly sets forth the understanding of the Village of Stickney, Illinois.

Signature: _____

Title: _____

Date: _____

AGENDA MEMO

Village Board

May 15, 2018

ISSUE STATEMENT

Approval of network consolidation – Village Hall and Public Works and Fire Dept.

BACKGROUND AND HISTORY

The Village of Stickney currently has several separate networks operating the various village departments. After careful analysis with our IT consultants it was determined that one option is to consolidate the Village Hall, Public Works and Fire Department networks. This option will allow the Village to save money on its IT expense, internet costs and overall management of the IT of the Village. This item was presented last year and was approved in the budget but was not completed. It was revised at a lower cost of \$7,000 and has been placed on the FYE 19 budget.

STAFF RECOMMENDATION

Proceed with consolidation.

ALTERNATE CONSIDERATION

Leave the network as it is.

DECISION MODE

This item will be on the May 15, 2018 agenda

RESOLUTION NO. 08-2018

A RESOLUTION AUTHORIZING AND APPROVING A CERTAIN AGREEMENT WITH CPURX FOR THE VILLAGE OF STICKNEY

WHEREAS, the Village of Stickney (the "Village") is a home rule municipal corporation in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Village has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs, and to review, interpret and amend its ordinances, rules and regulations; and

WHEREAS, the Village President (the "President") and the Board of Trustees of the Village (the "Village Board" and with the President, the "Corporate Authorities") are committed to ensuring the general welfare of the Village and its residents; and

WHEREAS, the Corporate Authorities have determined that it is in the best interests of the Village and its residents to enter into a contract to consolidate its networked computers (the "Services"); and

WHEREAS, the Village solicited several proposals related to the provision of these Services; and

WHEREAS, CPURX is the Village's current IT consultant and CPURX submitted a proposal to the Village related to the provision of these Services; and

WHEREAS, CPURX has provided a Network Consolidation Agreement (the "Agreement"), attached hereto and incorporated herein as Exhibit A, which sets forth the terms and conditions whereby CPURX will provide the Services to the Village; and

WHEREAS, based on the proposal and on the Village's prior experience with CPURX, the Corporate Authorities have determined that it is necessary, advisable and in the best interests of the Village to enter into and approve the Agreement; and

WHEREAS, the President is authorized to enter into and the Village Attorney (the "Attorney") is authorized to revise agreements for the Village making such insertions, omissions and changes as shall be approved by the President and the Attorney;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF STICKNEY, COOK COUNTY, ILLINOIS, as follows:

SECTION 1: RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2: PURPOSE. The purpose of this Resolution is to authorize the President or his designee to enter into the Agreement whereby CPURX will provide the Services to the Village and to further authorize the President or his designee to take all steps necessary to carry

out the terms and intent of this Resolution and to ratify any steps taken to effectuate those goals.

SECTION 3: AUTHORIZATION. The Board hereby authorizes and directs the President or his designee to authorize, enter into and approve the Agreement in accordance with its terms, or any modifications thereof, and to ratify any and all previous action taken to effectuate the intent of this Resolution. The Board further authorizes and directs the President or his designee to execute the Agreement with such insertions, omissions and changes as shall be approved by the President and the Attorney. The Village Clerk is hereby authorized and directed to attest to and countersign the Agreement and any other documentation as may be necessary to carry out and effectuate the purpose of this Resolution. The Village Clerk is also authorized and directed to affix the Seal of the Village to such documentation as is deemed necessary. The officers, agents and/or employees of the Village shall take all action necessary or reasonably required by the Village to carry out, give effect to and consummate the purpose of this Resolution and shall take all action necessary in conformity therewith. To the extent that any requirement of bidding would be applicable, the same is hereby waived.

SECTION 4. HEADINGS. The headings of the articles, sections, paragraphs and subparagraphs of this Resolution are inserted solely for the convenience of reference and form no substantive part of this Resolution nor should they be used in any interpretation or construction of any substantive provision of this Resolution.

SECTION 5. SEVERABILITY. The provisions of this Resolution are hereby declared to be severable and should any provision of this Resolution be determined to be in conflict with any law, statute or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable and as though not provided for herein and all other provisions shall remain unaffected, unimpaired, valid and in full force and effect.

SECTION 6. SUPERSEDER. All code provisions, ordinances, resolutions, rules and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

SECTION 7. PUBLICATION. A full, true and complete copy of this Resolution shall be published in pamphlet form or in a newspaper published and of general circulation within the Village as provided by the Illinois Municipal Code, as amended.

SECTION 8. EFFECTIVE DATE. This Resolution shall be effective and in full force immediately upon passage and approval as provided by law.

(REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK)

PASSED this ____ day of _____, 2018.

AYES:

NAYS:

ABSENT:

ABSTENTION:

APPROVED by me this ____ day of _____, 2018.

Jeff Walik, President

ATTESTED AND FILED in my
office this ____ day of
_____, 2018.

Beth Lukas, Deputy Village Clerk

EXHIBIT A



CPU Rx
1035 W Lake Street Ste. #101E
Chicago IL, 60607
P: 312-757-6300 F: 312-724-5985
cpurxinc.com

Professional Services (Project Work) - Server Consolidation, O365 Migration, and WiFi

Prepared for:
Village of Stickney

Mayor Walik
jwalik@villageofstickney.com

Proposal # 002109
Version 5
2018-7-3 1:37:19 PM

PROJECT SCOPE

Project Overview

Phase I – Prep Work

1. Create Site-to-Site VPN tunnel between VH and FD utilizing existing firewalls
2. Create group policy structure to mirror SFD Domain
3. Create initial group policy settings for Public Works
4. Prepare transfer of users accounts from SFD domain to STICKNEYVH domain
5. Copy file shares and profiles from SFD server to SFD NAS
6. Eliminate SFD server backups and uninstall backup software
7. Configure group policy – transfer user profile redirection to NAS

Phase II - Server Consolidation

Public Works

1. Install outdoor Cat5e cable and connect PW network to FD's LAN
2. Join Public Works to VH domain
3. Install Netgear 8-Port PoE Switch from FD
4. Set up LAN and confirm connectivity
5. Join (2) workstations and (3) laptops to STICKNEY domain
6. Terminate Comcast BCI – return equipment (Save ~\$100.00/Mo.)

Fire Department

7. Transfer (15) AD user accounts from SFD domain to STICKNEYVH domain
8. Migrate corresponding Group Policy and Security settings for File Shares, Printers, and Network Policies to STICKNEYVH domain
9. Migrate (8) workstations to STICKNEYVH domain
10. QA validation and testing – SFD user account login and policies
11. Decommission SFD server – Wipe configuration for RAID/HDDs, Transport to VH.

Village Hall

12. Utilize HDD from SFD server to expand VH RAID array and resolve C Drive issue on VH Server
13. Install (2) Netgear 24-port switches
14. Remove legacy 48-port 10/100 unmanaged switch from VH
15. Install Cisco Meraki MR33 Wireless Access Point

Phase III - Email Migration

1. Inventory accounts to be migrated from Google (up to 25)
2. Initiate background data transfer of mailbox, calendar, contacts, and user data
3. Configure DirSync of user account credentials with Domain Controller
4. Perform MX records cut-over to MS office
5. Perform differential data migration of user data

WiFi Deployment (Public Works – Optional)

1. Run Cat5e cabling to termination point (in ceiling)
2. Mount and secure WAP
3. Configure Meraki cloud account(s)
4. Create (2) Secure SSID's (Private, Public) and configure VLANs.



CPU RX
1035 W Lake Street Ste. #101E
Chicago IL, 60607
P: 312-757-6300 F: 312-724-5985
cpurxinc.com









PROFESSIONAL SERVICES (NRC)

Description	Price	Qty	Ext. Price
PHASE I, II - PROJECT LABOR Not to exceed the specified amount.	\$125.00	24	\$3,000.00
PHASE III - PROJECT LABOR Not to exceed the specified amount.	\$125.00	12	\$1,500.00
<u>Includes:</u>			
* Domain transfer - villageofstickney.com			
* Mailbox migration service from GMail to MS Office 365 for up to (25) user accounts			
* Office Apps setup for end-user(s) workstations			
WIFI DEPLOYMENT (Village Hall) Not to exceed the specified amount.	\$125.00	2*	\$250.00

*Optional Amount: **\$250.00**

Subtotal: **\$4,500.00**



EQUIPMENT & SOFTWARE (NRC)

Description		Price	Qty	Ext. Price
Cat5e Cable (ft)		\$0.40	200	\$80.00
Cat5e Cabling for LAN connectivity between FD and PW, and Wireless Access Point(s). Includes data trim ring, wall jacks, module port & wall trim.				
Netgear ProSafe Plus 24-Port Managed 1000 Mbps Ethernet Switch w/ 12-Port PoE		\$229.00	1	\$229.00
Village Hall				
Netgear ProSafe Plus 24-Port Managed 1000 Mbps Ethernet Switch		\$129.00	1	\$129.00
Village Hall				
Meraki 802.11ac 1.30 Gbit/s Wireless Access Point - 2.40 GHz, 5 GHz - MIMO Technology		\$439.00	1	\$439.00
Meraki MR Enterprise Cloud Controller License, 1 Year		\$99.00	1	\$99.00
Village Hall				
BitTitan MSP Complete Migration for Office 365 - 1 License		\$15.00	25	\$375.00
OPTIONAL - Meraki 802.11ac 1.30 Gbit/s Wireless Access Point - 2.40 GHz, 5 GHz - MIMO Technology		\$439.00	1*	\$439.00
Public Works				
Meraki MR Enterprise Cloud Controller License, 1 Year		\$99.00	1*	\$99.00
Public Works				


*Optional Amount: **\$538.00**

Subtotal: **\$1,351.00**

OFFICE 365 LICENSES (MRC)

Description	Recurring	Qty	Ext. Recurring
Office 365 E3 Enterprise (Government)  Office 365 E3/G3 (Government licensing) **Includes Office 2013/2016 Software for up to (5) computers. <u>USER ACCOUNTS</u> Beth Lukas Jeff Walik Paul Nosek	\$17.00	3	\$51.00
Office 365 E1 Enterprise (Government)  Office 365 E1/G1 (Government licensing) **Excludes Office 2013/2016 Software <u>USER ACCOUNTS</u> Andrea Acosta Anthony Bertuca Audrey McAdams Bob Wyant Daniel Babich Darlene Pregara Frederich Kuchta Jeff White Jeffrey Boyajian Joe Lopez Josh Brniak Leandra Torres Linda Bruscato Maria Mary Hrejsa Michael Del Galdo Mitch Milenkovic Richard Jaczak Sam Savopoulos Tim Kapolnek Victoria L Vito Martinkus	\$6.00	22	\$132.00

OFFICE 365 LICENSES (MRC)

Description	Recurring	Qty	Ext. Recurring
Exchange Online Kiosk (Government)	\$1.50	30	\$45.00
<div>  </div>			
Exchange Online Kiosk (Government licensing) **Email only, Excludes Office 2013/2016 Software			
<u>USER ACCOUNTS</u>			
* All Temporary Fire Department Personnel			

Recurring Subtotal: **\$228.00**

Professional Services (Project Work) - Server Consolidation, O365 Migration, and WiFi



Jason Volmut

Prepared by:

CPURX, Inc.

Jason Volmut

312-757-6310

Fax 312-724-5985

jvolmut@cpurxinc.com

Prepared for:

Village of Stickney

6533 Pershing Road

Stickney, IL 60402

Mayor Walik

jwalik@villageofstickney.com

(708) 749-4400

Quote Information:

Quote #: 002109

Version: 5

Delivery Date: 03-07-2018

Expiration Date: 03-16-2018

Selected Plan Summary

Description	Amount
OFFICE 365 LICENSES (MRC)	\$228.00

Recurring Total: **\$228.00**

One-Time Expenses Summary

Description	Amount
PROFESSIONAL SERVICES (NRC)	\$4,500.00
EQUIPMENT & SOFTWARE (NRC)	\$1,351.00

Total: **\$5,851.00**

*Optional Expenses

Description	Amount
PROFESSIONAL SERVICES (NRC)	\$250.00
EQUIPMENT & SOFTWARE (NRC)	\$538.00

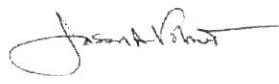
Optional Subtotal: **\$788.00**

Acceptance

Village of Stickney

CPURX, Inc.

Signed _____
Name Mayor Walik
Title _____
Date March 07, 2018

Signed 
Name Jason Volmut
Title President & CEO
Date March 07, 2018

PAYMENT TERMS:

The total amount due on acceptance will be equal to the product total plus fifty-percent of services. We will invoice the remaining portion of services, shipping/freight, taxes, and any travel expenses or incidental purchases on the project completion date.



CPU RX
1035 W Lake Street Ste. #101E
Chicago IL, 60607
P: 312-757-6300 F: 312-724-5985
cpurxinc.com

Master Services Agreement

AGENDA MEMO

Village Board

May 15, 2018

ISSUE STATEMENT

Approval of network consolidation – Village Hall and Public Works and Fire Dept.

BACKGROUND AND HISTORY

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STAFF RECOMMENDATION

Proceed with consolidation.

ALTERNATE CONSIDERATION

Leave the network as it is.

DECISION MODE

This item will be on the May 15, 2018 agenda