



Village of Stickney
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OFFICE USE ONLY
Date Received Stamp

**FREEDOM OF INFORMATION ACT
 REQUEST FOR PUBLIC RECORDS**
 ATTENTION: VILLAGE CLERKS OFFICE

REQUESTOR'S INFORMATION (PLEASE PRINT CLEARLY)

DATE OF REQUEST: _____

 (Name)

 (Company/Entity)

 (Address) Number Street City State Zip

 Phone Number Fax Number E-Mail

DESCRIPTION OF DOCUMENTS REQUESTED: *(Please provide specific names/addresses/dates and/or information to assist our search)*

Please indicate if the requested records are for commercial purpose: Yes No _____ Signature _____ Date

Note: It is a violation of the Freedom of Information Act for a person to knowingly obtain a public record for commercial purposes without disclosing that it is for a commercial purpose, if requested to do so by the public body 5 ILCS 140.3.1(c).

Please indicate if you wish to inspect the above-captioned records or would like copies and if the documents must be certified. As per (5ILCS 140/6) the first 50 copies (black & white & letter/legal size) are free, thereafter copies are \$0.15 per page, copies in color or sizes other than letter or legal will be charged at actual cost.

Inspection Copy Both Each copy of a record can be certified @ \$1.00

Are you requesting a fee waiver? Yes No
(If you are requesting that the public body waive any fees for copying the documents, you must attach a statement of the purpose of the request, and whether the principal purpose of the request is to access or disseminate information regarding the health, safety and welfare or legal rights of the general public. 5 ILCS 140/6(c)).